

# Texas Christian University

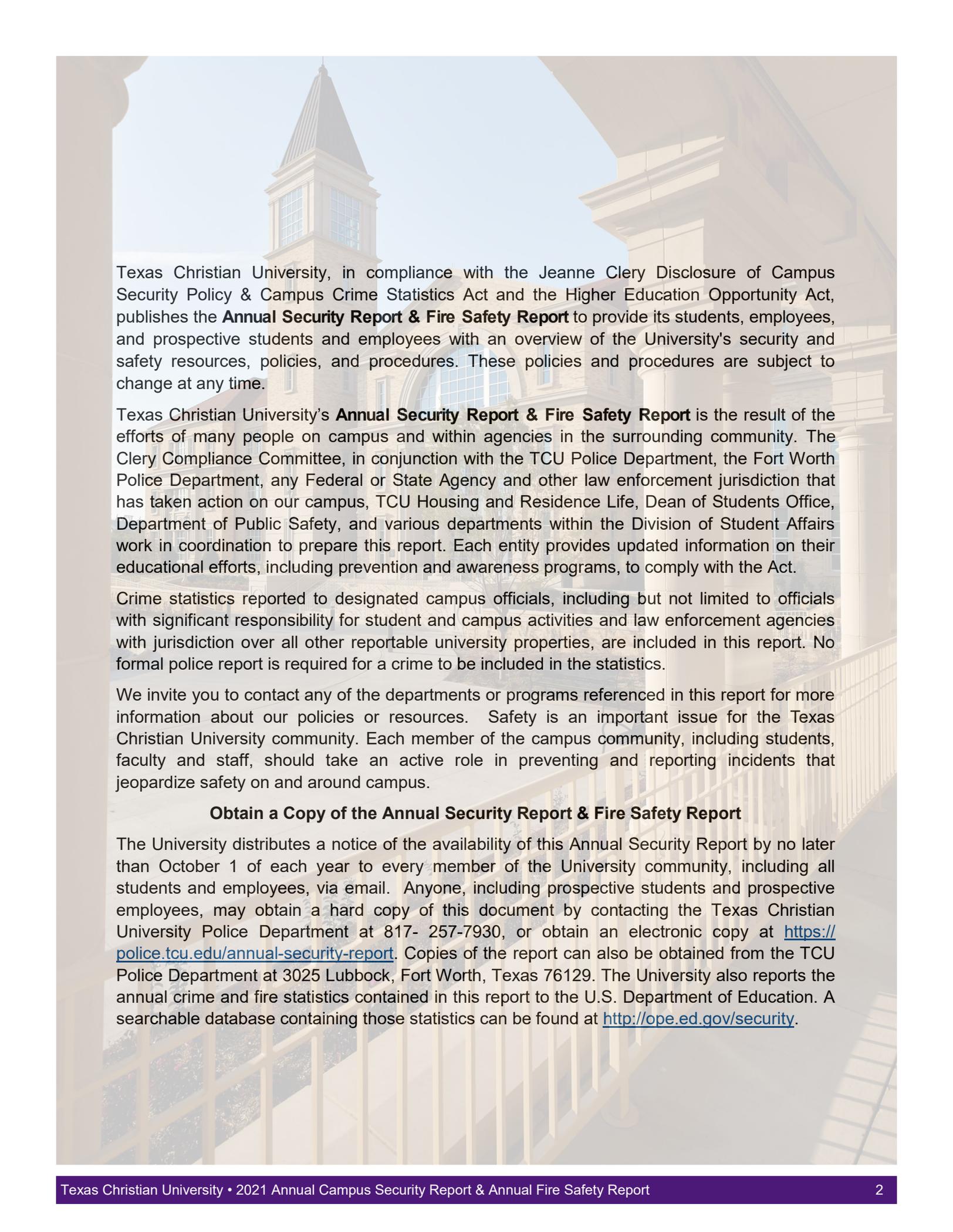
Annual Security  
Report & Annual  
Fire Safety Report

October 2021

\*Includes crime statistics  
for calendar years 2018,  
2019, and 2020



Texas Christian University  
Police Department  
3025 Lubbock Ave., Fort Worth, TX 76129  
[police.tcu.edu](http://police.tcu.edu)



Texas Christian University, in compliance with the Jeanne Clery Disclosure of Campus Security Policy & Campus Crime Statistics Act and the Higher Education Opportunity Act, publishes the **Annual Security Report & Fire Safety Report** to provide its students, employees, and prospective students and employees with an overview of the University's security and safety resources, policies, and procedures. These policies and procedures are subject to change at any time.

Texas Christian University's **Annual Security Report & Fire Safety Report** is the result of the efforts of many people on campus and within agencies in the surrounding community. The Clery Compliance Committee, in conjunction with the TCU Police Department, the Fort Worth Police Department, any Federal or State Agency and other law enforcement jurisdiction that has taken action on our campus, TCU Housing and Residence Life, Dean of Students Office, Department of Public Safety, and various departments within the Division of Student Affairs work in coordination to prepare this report. Each entity provides updated information on their educational efforts, including prevention and awareness programs, to comply with the Act.

Crime statistics reported to designated campus officials, including but not limited to officials with significant responsibility for student and campus activities and law enforcement agencies with jurisdiction over all other reportable university properties, are included in this report. No formal police report is required for a crime to be included in the statistics.

We invite you to contact any of the departments or programs referenced in this report for more information about our policies or resources. Safety is an important issue for the Texas Christian University community. Each member of the campus community, including students, faculty and staff, should take an active role in preventing and reporting incidents that jeopardize safety on and around campus.

### **Obtain a Copy of the Annual Security Report & Fire Safety Report**

The University distributes a notice of the availability of this Annual Security Report by no later than October 1 of each year to every member of the University community, including all students and employees, via email. Anyone, including prospective students and prospective employees, may obtain a hard copy of this document by contacting the Texas Christian University Police Department at 817- 257-7930, or obtain an electronic copy at <https://police.tcu.edu/annual-security-report>. Copies of the report can also be obtained from the TCU Police Department at 3025 Lubbock, Fort Worth, Texas 76129. The University also reports the annual crime and fire statistics contained in this report to the U.S. Department of Education. A searchable database containing those statistics can be found at <http://ope.ed.gov/security>.

# Message from Interim Chief of Police Robert R. Rangel

The overarching mission of TCU is to educate individuals to think and act as ethical leaders and responsible global citizens in the global society. Critical to teaching and learning is the safety and security of our campus community. The Annual Campus Security and Fire Safety Report contains information pertaining to safety and security efforts, policies and procedures on the TCU campus. In addition to describing the University's crime prevention and security programs, the report provides statistics addressing crime on its campus. The TCU Police Department prepares this report annually, in collaboration with TCU's Office of Compliance.



TCU Public Safety, comprised of the Police Department, Office of Emergency Management, Parking and Transportation, reports to Assistant Vice Chancellor Adrian Andrews and are collectively responsible for developing services, programs and strategies for maintaining a safe campus.

The Police Department is committed to applying genuine Community Policing principles towards achieving more effective crime control, reduced fear of crime and improving the quality of life on our campus. Fostering a safe and secure living, learning and working environment is the goal of its Community Policing philosophy, which recognizes a shared responsibility with our community. A proactive reliance on collaboration encourages every member of our Horned Frog community to practice good personal safety habits and report suspicious behavior to the police. It also assumes a greater need for police accountability, shared decision making and mutual respect. The extraordinary quality, experience and skill of our public safety staff and the integration of security technology, significantly contribute to achieving our goal of a safe environment for everyone.

The Office of Emergency Management is responsible for creating the framework within which the Horned Frog community increases institutional disaster resilience. TCU Emergency Management facilitates a comprehensive emergency management program built upon industry standards and best practices across the phase of emergency management: prevention, mitigation, preparedness, response and recovery.

This report contains valuable information about how you can help us keep you safe, on and off campus. Please take time to review the crime statistics, security programs, and the safety tips contained within this annual report. If you have any questions, please direct them to, Robert R. Rangel, Interim Chief of Police, [R.Rangel@tcu.edu](mailto:R.Rangel@tcu.edu).

## **Clery Compliance Committee Members**

Clay Buckelew—Clery Officer, TCU Police Department

David Cooper—Associate Director, Housing & Residence Life

Steven Enright—Administrative Sergeant, TCU Police Department

Danika Franks—Assistant Dean for Student Affairs, TCU and UNTHSC School of Medicine

Lisa McBride—Assistant Dean for Diversity and Inclusion, TCU and UNTHSC School of Medicine

Andrea Nordmann—Chief University Compliance Officer

Robert Rangel—Interim Chief of Police, TCU Police Department

Michael Russel—Associate Vice Chancellor for Student Affairs

Jeremy Steidl—Assistant Dean of Students

John Thornhill—Firearms/Instructor/Administration, TCU Police Department

Andrea Vircks-McDew—Title IX Coordinator

## OUR MISSION

To educate individuals to think and act as ethical leaders and responsible citizens in the global community.

## OUR VISION

To be a world-class, values-centered university.

## VALUES

At TCU, we value:

Academic and personal achievement

Intellectual inquiry and the creation of knowledge

Artistic and creative expression

A heritage of service in pursuit of the greater good

Personal freedom and integrity

The dignity of and respect for the individual

Active appreciation for the array of the human experience and the potential of every human being



## NOTICE OF NONDISCRIMINATION

TCU is committed to providing a positive learning and working environment free from discrimination and harassment. TCU prohibits discrimination and harassment on the basis of age, race, color, religion, sex (including sexual harassment and sexual violence), sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, genetic information, covered veteran status and any other basis protected by law, in the University's programs and activities as required by Title IX, Title VII, The Age Discrimination Act of 1975, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, and other applicable laws and regulations.

Inquiries about TCU's policies and compliance with Title IX and nondiscrimination policies or inquiries on how to file a complaint of discrimination should be directed to:

**Ms. Sharon F. Gooding**

*Director of Office of Institutional Equity*

TCU Box 297090  
The Harrison 1802  
Fort Worth, TX 76129  
817-257-4748  
[s.gooding@tcu.edu](mailto:s.gooding@tcu.edu)

Inquiries about TCU's policies and compliance with Title IX, should be directed to:

**Ms. Andrea Vircks-McDew**

*Title IX Coordinator*

TCU Box 298980  
The Harrison 1800  
817-257-8228  
[a.vircks@tcu.edu](mailto:a.vircks@tcu.edu)

Inquiries about TCU's policies and compliance with Title VII, The Age Discrimination Act of 1975, or other aspects of TCU's equal opportunity or affirmative action programs should be directed to:

**Ms. Yohna Chambers**

*Vice Chancellor and Chief Human Resources Officer*

TCU Box 298200  
2701 West Berry Street  
817-257-5103  
[y.chambers@tcu.edu](mailto:y.chambers@tcu.edu)

Individuals seeking an accommodation for a documented disability should contact the following: For students: [Student Access and Accommodation](#); For employees: [Human Resources](#). Inquiries regarding campus and related regulations and statutes should be directed to:

**Ms. Andrea Nordmann**

*Chief University Compliance Officer*

TCU Box 297080  
The Harrison 3209  
Fort Worth, TX 76129  
817-257-5520  
[askcompliance@tcu.edu](mailto:askcompliance@tcu.edu) or [To Report a Barrier](#)

# 2021 ANNUAL SECURITY REPORT & FIRE SAFETY REPORT

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## SAFETY at TCU

### **PUBLIC SAFETY—[PUBLICSAFETY.TCU.EDU](https://publicsafety.tcu.edu)**

TCU Police and Emergency Management are key departments within Public Safety that work together to educate and protect TCU's campus and create partnerships that encourage safety and mutual respect for the community. The Department of Public Safety is led by Assistant Vice Chancellor, Adrian Andrews.

### **TCU POLICE DEPARTMENT**

The TCU Police Department provides provide a safe and secure learning environment through professional service to the university community. In addition to providing patrol services, the Department also coordinates safety and security for a variety of on-campus events, including Commencement, athletics contests, and concerts. The TCU Police Department also provides crime prevention and awareness education to the campus community.

### **HEALTH and SAFETY**

The primary function of Risk Management and the Environmental Health and Safety Department is to assist all members of the campus in providing safe and health conditions for work, research, and study. The University's health and safety programs are designed to minimize unreasonable risks through, sound common-sense practices. These departments are responsible for ensuring compliance with federal, state, and local regulations and standards; providing inspections, offering a range of occupational safety and environmental training to University departments; and preparing for and responding to hazards on campus.

### **CAMPUS ADVOCACY, RESOURCES, and EDUCATION (CARE)**

This mission of CARE is to advocate and support students impacted by sexual and gender-based harassment, sexual assault, dating and domestic violence, and stalking while promoting education and awareness that empowers lasting change in the TCU community. CARE provides confidential support, addressing the needs to those who experience forms of violence or trauma.

### **SUBSTANCE USE & RECOVERY SERVICES**

The mission of the TCU Substance Use & Recovery Services office is to enhance the student's overall academic experiences and personal development through the promotion of responsible decision making and healthy lifestyle choices, especially regarding alcohol, drugs, and related issues.

### **TITLE IX COORDINATOR**

The university has designated a Title IX Coordinator, responsible for coordinating, implementing and overseeing compliance with Title IX of the Education Amendment Act of 1972 (Title IX) and the Violence Against Women Act (VAWA), in addition to working with the TCU Police Department and Dean of Students Office on compliance with the Clery Act and other applicable laws.

The Title IX Coordinator oversees and tracks all Title IX complaints and reports of alleged violations of TCU's Discrimination, Harassment, Sexual Misconduct and Retaliation Policy. The Title IX Coordinator may address a complaint alleging a violation of this Policy or may delegate responsibilities under this Policy to designated University officials who have appropriate training and/or experience. Additionally, the Title IX Coordinator can provide information about TCU's policies regarding Title IX and will assist the parties in receiving support services and will facilitate any interim measures during the investigation.

## Separate Campuses

All policy statements contained in this report apply to both campuses—(1) TCU Main Campus; and (2) TCU and UNTHSC School of Medicine—unless otherwise indicated.

## CAMPUS LAW ENFORCEMENT and SECURITY

### TCU Main Campus: TCU POLICE DEPARTMENT

The role of the TCU Police Department (TCUPD) is to provide a safe and secure learning environment through professional service to the university community. All TCU Police Officers are fully qualified law enforcement Officers with full police duties, responsibilities, and powers of arrest for offenses committed on property owned or controlled by TCU. All TCU commissioned officers are licensed and certified by the Texas Commission on Law Enforcement (TCOLE) as meeting or exceeding the minimum training requirements of the State of Texas for peace officers. TCU Police operates 24 hours a day, 365 days a year.

The TCU Police Department has a full-time staff of 31 police officers, 5 full-time dispatchers, 17 security guards, a Director of Parking and Transportation, and a Coordinator of Transportation and Parking. The department maintains an auxiliary staff pool, including 12 police officers, 3 dispatchers, and over 25 student workers to assist in staffing large events and maintain minimum staffing at all times. The TCU Police Department employs three full-time detectives who investigate crimes committed on campus, conduct threat assessments, and work as liaisons with regional, state, and federal law enforcement resources.

The Patrol Division is the core of the TCUPD. There are a total of 17 fully certified officers assigned to the Division, which enforce Texas State and Federal criminal laws, as well as University policies. These officers are the most visible to our TCU community as they patrol the campus 24 hours a day, 7 days a week, 365 days a year. Patrol officers are the first responders to calls for service and/or crimes in progress and may be seen in marked police cars, bicycles, golf carts and on foot.

The Support Division includes The Criminal Investigation Section (CIS), Dispatch Office and Special Events Team. Criminal Investigation Section detectives investigate all crimes and file their cases directly with the Tarrant County District Attorney's Office with the exception of Sexual Assaults, which are investigated by the Fort Worth Police Department. The Dispatch Office handles all calls for service and monitors a variety of security and safety systems. A dispatcher can always be reached by calling 817-257-7777, on the numerous emergency blue phones throughout campus, or in person at 3025 Lubbock Ave. The Special Events Team conducts security assessments of all special events on campus and plans, and coordinates the appropriate resources to provide a safe environment for all.

TCUPD employs security guards who are responsible for maintaining a safe and secure environment by observing activities, patrolling areas and identifying parking violations. TCUPD security guards inspect buildings, equipment and access points. They prevent losses and damage by reporting irregularities in addition to informing violators of policy and procedures. They are responsible for monitoring traffic by directing drivers and writing tickets for parking violations. Additionally, security guards deliver customer service by providing on-campus safety escort services, answering questions, and giving directions. They are responsible for completing reports by recording observations, information, occurrences and surveillance activities.

The TCU Police Department also employs students who carry out a variety of roles, including operating the Froggie Five-O student escort program. TCUPD has an emergency reporting telephone system that allows anyone to make immediate contact with the TCU Police Department by simply pressing the button at one of the emergency phones indicated by a blue light and strategically placed throughout the campus. The TCUPD can also be reached by dialing 7777 from any campus phone extension or 817-257-7777 from an outside line and through the Frog Shield smartphone app. The TCUPD additionally monitors all emergency 911 calls from campus phone lines that are automatically directed to concurrent jurisdiction emergency services agencies.

### Police Authority

The TCU Police Department's sworn officers derive their law enforcement authority from the Texas Education Code, Sec. 51.212 and the Texas Code of Criminal Procedure, Title 1, Chapter 2, Art. 2.12: <http://www.statutes.legis.state.tx.us/Docs/ED/htm/ED.51.htm>. TCU Police officers have the same law enforcement powers as Fort Worth Police officers and they have the authority to make arrests on campus and in certain circumstances in all of Tarrant County.

## **Jurisdiction**

The TCU Police Department has jurisdiction on all property owned or controlled by Texas Christian University and surrounding areas under Section 51.212 of the Education Code.

## **Interagency Cooperation & Working Relationships: TCU Police Department and Fort Worth Police Department**

The relationship between the TCU Police Department and the Fort Worth Police Department is a cooperative one. A Fort Worth Neighborhood Patrol Officer (NPO) is assigned to the TCU campus and coordinates activities with the TCU Police Department. The Fort Worth NPO is available to answer questions or provide programs for students. The TCU Police Department responds to all crimes on campus and may utilize the assistance of the Fort Worth Police Department during the course of investigations. Victims of on-campus crime at TCU who have made a report to the TCU Police Department may also report the offense to Fort Worth Police Department if circumstances dictate.

The Fort Worth Police Department is the lead agency in investigations of homicide, suicide, or sexual assault and may take the lead on other major felony crimes, when they are part of a broader city-wide investigation. The TCU Police Department and the Fort Worth Police Department work closely together to solve crimes in and near the campus. There is no written memorandum of understanding (MOU); however, the two departments have been working under this understanding for the past 24 years. The TCU Police Department operates on the same radio communications system with the Fort Worth Police Department.

In addition to ongoing efforts to build and maintain a constructive working relationship with the Fort Worth Police Department, the TCU Police Department maintains a close working partnership with State and Federal law enforcement agencies to keep the TCU community safe. Partner agencies include: Texas Department of Public Safety (DPS), Texas Alcohol Beverage Commission (TABC), the Federal Bureau of Investigation (FBI), and Department of Homeland Security (DHS).

When students are handled by the TCU Police Department officers on matters that constitute violations of local, state, or federal laws, the students are subject to arrest or citation as allowed by law. Additionally, in criminal cases involving students, the case will also be referred through the Dean of Students Office for possible University sanctions and/or discipline.

## **Crimes Involving Students/Student Organizations at Off-Campus Locations**

When the University becomes aware of off-campus student behavior that may negatively impact the university community, the Dean of Students Office may conduct an investigation. Based on the results of the investigation, disciplinary action may be taken by the University. Recognized student organizations at TCU are not permitted to own or rent houses off campus. If incidents caused by student organizations do occur off campus, the Fort Worth Police Department may report such problems to the TCU Police Department. If TCU students are implicated in criminal activity occurring off-campus, including non-campus locations of student organizations officially recognized by TCU (activities off-campus recognized by university authority), the law enforcement agency with jurisdiction may notify the TCU Police Department; however, there is no official policy requiring such notification. Students in these cases may be subject to both arrest by the law enforcement officers and to the University's Student Code of Conduct.

## **TCU and UNTHSC School of Medicine Campus: UNTHSC POLICE DEPARTMENT**

UNTHSC PD officers are commissioned as peace officers under the Texas Education Code 51.203 and are certified police officers under the requirements of the Texas Commission on Law Enforcement (TCOLE). Additionally, UNTHSC Dispatchers are TCOLE certified. Officers are sworn with the full powers of arrest and mandated to enforce all applicable federal and state laws, as well as local ordinances.

## **Jurisdiction**

Officers enforce laws throughout Tarrant, Dallas, Denton, and Cooke counties, but focus their primary response and attention to crimes or incidents occurring on UNTHSC property or adjacent streets and crimes involving the University as the object of the offense. Investigations of offenses occurring on campus are generally conducted by the UNTHSC PD, but assistance from local law enforcement agencies is requested when necessary. The department regularly provides assistance to local law enforcement agencies when requested. UNTHSC participates in trainings and various other

regular associations with local, state, and federal law enforcement agencies.

## **Interagency Cooperation & Working Relationships: UNTHSC Police Department and Fort Worth Police Department**

UNTHSC PD has a cooperative arrangement with the Fort Worth Police Department, including a written Mutual Aid Agreement with the City of Fort Worth. HSC PD maintains liaisons with other local, state, and federal law enforcement agencies in support of campus security and safety efforts.

### **Monitoring Non-campus Criminal Activity**

UNTHSC police jurisdiction includes some non-campus properties. Regular contact between the UNTHSC PD and the Fort Worth PD aids in coordinating the activities of the two agencies. The Fort Worth PD provides the UNTHSC PD with information about criminal activities at non-campus properties that are owned or controlled by the UNTHSC. UNTHSC does not currently own any non-campus locations of recognized student organizations .

## **CRIME REPORTING PROCEDURES**

Texas Christian University is committed to providing a safe campus environment for its students and employees. Members of the Texas Christian University community must assume personal responsibility for their own safety, while working collaboratively to enhance the safety of the TCU campus and the TCU and UNTHSC School of Medicine campus.

### **GENERAL PROCEDURES FOR REPORTING A CRIME OR EMERGENCY TO TCU POLICE DEPARTMENT**

#### TCU Main Campus

Each campus at Texas Christian University provides protective services through a fully empowered police force, security guards/Communications Officers/Public Services Officers, or a combination of both. The University's overall safety policy encourages accurate and prompt reporting of all crimes and emergencies, including when the victim elects to, or is unable to, make such a report. Criminal actions and other emergencies may be reported by anyone, in person or via telephone, to the respective campus police and/or security department listed in this publication. Report crimes to the appropriate TCU Police or Security Department for the purpose of issuing a timely warning notice and inclusion in the annual crime statistics for that campus.

The TCU Police Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police or appropriate police agencies when the victim of crime elects to, or is unable to make such a report. Students, faculty, and staff are urged to report any crime or safety related problem to the TCU Police Department. You may also visit the TCU Police Department at 3025 Lubbock or use one of the many emergency phones on campus. The TCU Police Department is open 24 hours a day, seven days a week throughout the year to respond to requests for assistance. Because police reports are public records under the state law, the TCU Police Department cannot hold reports of crime in confidence.

Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to other TCU campus security authorities, which are outlined within this report.

An informed campus community proactively contributes to the safe and secure environment of TCU. The Dean of Students Office, The Harrison 1600, 817-257-7926 and the Vice Chancellor for Student Affairs, The Harrison 2200, 817-257-7820, are also available to respond to any questions you may have concerning campus safety and security.

### **GENERAL PROCEDURES FOR REPORTING A CRIME OR EMERGENCY TO UNTHSC POLICE DEPARTMENT**

#### TCU and UNTHSC School of Medicine

Individuals should immediately report alleged criminal actions (including sex offenses such as rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking) or emergencies that occur on or off the UNTHSC campus. Reporting of criminal offenses aids the department in informing the community when necessary and assists in

the accurate reporting of crime statistics. UNTHSC encourages accurate and prompt reporting of all crimes to UNTHSC PD and/or the appropriate law enforcement agencies when the survivor of such crime elects to, or is unable to, make such a report. You may report crime through any of the following means:

For Emergencies		
Dial HSC PD at 2600 on campus to identify your location - <u>dialing 911 DOES NOT</u> identify your location on campus and HSC Police can relay your location to 911 operators	Call the HSC PD from any emergency telephone located throughout the campus	Individuals with hearing impairments should dial 800-RELAY TX (TTY).

Emergencies include any crime in progress, medical emergencies, a strange car repeatedly driving in the same area of campus, an intoxicated person, a safety hazard, or any situation that you believe to be suspicious or dangerous.

For Non-Emergencies					
Call the HSC PD at (817) 735-2210 or personally visit the HSC PD at 3600 Mattison Avenue	Use one of the marked emergency telephones located throughout the campus	Contact an officer in uniform on patrol	Request that any campus official assist with reporting the alleged crime	For TTY callers: 800-RELAY TX	Use the HSC myPD app



## TO REPORT A CRIME

In the event anyone has information regarding crimes or emergencies on campus, they should immediately notify the TCU Police Department.

### TCU Police Department: Emergency and Non-Emergency Phone Numbers

TCU Police Department—Emergency	817-257-7777
TCU Police Department—Non-Emergency	817-257-8400
TCU Police Administration	817-257-7933
Criminal Investigations	817-257-4404
Crime Prevention	817-257-8400
Traffic/Parking Division	817-257-4200
Transportation Services	817-257-6889

## OUR CAMPUS IS NOW PROTECTED BY



## FrogShield Smartphone App

Anonymously report safety concerns while attaching photos / videos

Contact TCU Police quickly and directly in emergency situations



COMPLETELY  
**FREE**



ALLOW LOCATION SERVICES &  
CONNECT TO Wi-Fi FOR BEST RESULTS



## FrogShield

FrogShield is a free, personal safety app designed for members of the TCU community. Using ge-fences and the nation's first Indoor Positioning System (IPS) for public safety, the FrogShield app systems can send accurate locations and pertinent information about 911 callers directly to the TCU Police Department. Instantly and anonymously, users can send tips about suspicious activity, safety concerns, or even service requests using the iReport feature.

The all-in-one Anonymous Report feature makes it easy to help detect and prevent unsafe conditions. Additionally, when an Anonymous Tip is submitted, a conversation can be started by the TCU Police Department, without disclosing your identity, allowing a further understanding of the situation and the ability to take action quickly.

FriendWatch allows app users to enter emergency contact phone numbers of friends and family members in their profile, then activate FriendWatch's time before an activity (e.g., walking in a parking garage, going for a run, etc.).

Visit <https://police.tcu.edu/about/police-services/#FrogShield> for more information.

## ANONYMOUS REPORTING

You may make an anonymous report to the TCU Police Department if you are the victim of a crime and do not wish to pursue action within the criminal justice system or the university system, or if you are a witness to a crime and do not wish to reveal your identity. Providing information helps the university protect the safety of the campus community and helps the university maintain accurate records regarding the number of incidents involving students, employees and visitors. However, reporting anonymously may limit the University’s ability to investigate and appropriately address the allegations. Reports filed in this manner are included in TCU’s annual crime statistics, and when they involve allegations of sexual misconduct, including sexual harassment, they are made available to the Office of Institutional Equity and the Title IX Coordinator.

If you wish to report a crime, but want to remain anonymous, you may use the [“Anonymous Tips”](#) page on the police department’s website <https://police.tcu.edu/report-a-crime/> or use the FrogShield mobile device app. You may also report incidents anonymously using the [TCU Ethics & Compliance Hotline](#). TCU has contracted with a third-party vendor, EthicsPoint, to enable students, faculty, and staff to communicate issues and concerns associated with unethical or illegal activities while maintaining anonymity and confidentiality.

## VOLUNTARY, CONFIDENTIAL REPORTING

The TCU Police Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under the state law, the TCU Police Department cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to other TCU campus security authorities, including the Confidential Advocate.

The UNTHSC Police Department does allow individuals to report crimes on a confidential, voluntary basis for inclusion in the annual disclosure of crime statistics via the Person of Concern Reporting Form.

## CONFIDENTIAL REPORTING

Students may make confidential reports to ordained University pastoral counselors in the Office of Religious and Spiritual Life and/or licensed mental health professionals assigned to the Counseling Center. Unless the student specifically requests them to do so, pastoral counselors and professional counselors in their capacity and function do not make identifiable reports of incidents to the official on-campus resources; however, the University encourages counselors to inform students they can report crimes to the TCU Police Department, which can be done directly or anonymously as outlined above.

## STATISTICAL DISCLOSURE OF REPORTED INCIDENTS

Incidents reported to the TCU Police Department that are determined to be one of the required reporting classifications as defined by the Clery Act and the National Incident-Based Reporting System (NIBRS) will be disclosed as a statistic in the crime table within this Annual Security Report and Fire Safety Report.

## REPORTING TO FORT WORTH POLICE DEPARTMENT

A person reporting a crime to the TCU Police Department has a right to report the Fort Worth Police Department by calling 911 or by calling the Fort Worth non-emergency number at 817-392-4222. TCU Police Officers discuss this option with the victim of a crime and will assist the victim with that process. The TCU Police Department has a working relationship with the Fort Worth Police Department.

### Fort Worth Police Department: Emergency and Non-Emergency Phone Numbers

Fort Worth Police—Emergency	911	Criminal Investigations	817-394-4300
Fort Worth Police— Non-Emergency	817-392-4222	Homicide	817-392-4330
Fort Worth Police Administration	817-392-4200	Automobile Pound	817-392-6730
Berry Street Store Front	817-923-1720	Municipal Court	817-392-6730
Traffic Division	817-871-7110	Victim’s Assistance	817-392-4390
Records	817-392-4160		

## RESPONSE TO A CRIME REPORT

All incidents reported to the TCU Police are investigated by the TCU Police and may be followed up by University administrative officials. Police reports are reviewed daily by the Vice Chancellor for Student Affairs or their designee.

Student behavior is governed by The Code of Student Conduct, which outlines the expected behavioral standards on the TCU campus. The Code of Student Conduct is available to all students, and may be accessed online at <https://deanofstudents.tcu.edu/student-handbook/>. Violations of The Code of Student Conduct, and actions by members of this community that threaten the safety and security of the campus, are taken very seriously. Disciplinary sanctions will be imposed if the facts warrant such action. The University also reserves the right to file civil and/or criminal charges when it is deemed appropriate.

The Dean of Students office coordinates the campus discipline process and is the responsible agency for implementing disciplinary procedures for major violations of the Code of Student Conduct. The Office of Housing and Residence Life and the Office of Fraternity and Sorority Life also are involved in investigating inappropriate student behavior. Crimes should be reported to the TCU Police Department for inclusion in the annual statistical disclosure of crimes, if appropriate, and for assessment for an Emergency Notification or Timely Warning.

On the TCU and UNTHSC School of Medicine campus, UNTHSC will review reports of alleged criminal activity and will either send an officer immediately or refer the report for subsequent investigation, depending upon the nature and seriousness of the offense involved. Individuals reporting an alleged crime should attempt to preserve evidence that might prove the crime was committed. All criminal incidents are investigated by the UNTHSC PD. UNTHSC PD response (s) include, but are not limited to:

- Immediate response to emergencies through dispatch or one or more officers
- Investigation of reports in accordance with UNTHSC PD procedures
- Arrest and filing of charges, depending upon the circumstances of the incident
- Referred alleged offenders to appropriate campus office, such as student conduct.

## DAILY CRIME LOG and FIRE LOG

The TCU Police Department maintains and publishes a Daily Crime Log of all crimes reported to the Department. The log is available 24 hours per day to members of the public on the TCU Police Department website at <https://police.tcu.edu/crime-information-statistics/daily-crime-fire-log/>. This log identifies the type, location, and time of each criminal incident reported to the TCU Police Department.

As of September 1, 2015, the Texas Christian University (TCU) Police Department made Police Department records that relate solely to law enforcement available to the public pursuant to the Texas Public Information Act (PIA), Texas Government Code, Chapter 552, as amended by Senate Bill 308, unless the records are exempt from disclosure by the PIA or other law.

The TCU Police Department is responsible for maintaining all records related solely to law enforcement subject to disclosure under the PIA. The Police Department Record Custodian is available to the public from 8:30 a.m. to 5:00 p.m., Monday through Friday and closed on weekends and University holidays. All requests submitted to the Police Department under the PIA must be submitted by using the Public Information Request Form at <https://police.tcu.edu/public-information-request/>. The Police Department will review all requests for public records and respond to the requestor within 10 business days.

Additionally, the TCU Police Department maintains a Fire Log of all fire incidents that have occurred in on-campus TCU Residential Buildings. The Fire Log is a live document and is updated as events are reported. This log identifies the type, location, and time of each fire incident in on-campus residential buildings, reported to the TCU Police Department. The fire log is available 24 hours per day to members of the public on the TCU Police Department website at <https://police.tcu.edu/crime-information-statistics/daily-crime-fire-log/>.

## CAMPUS SAFETY ALERTS: TIMELY WARNINGS AND EMERGENCY NOTIFICATIONS

### Timely Warning Notifications: Crime Alert and Emergency Response

Texas Christian University has installed a comprehensive emergency notification system (EMNS) , **TCU Alert**, to alert the campus community of impending danger. When activated, this system sends warnings through emails, texts, indoor speakers, and outdoor high power speaker arrays. In conjunction with EMNS, messages may be posted on the TCU website, and social media. Depending on the nature of the emergency, some or all of these systems may be used to disseminate information.

The institution will, without delay, and taking into account the safety of the community, determine the content of the Timely Warning and initiate the TCU Alert mass notification system, unless issuing a Timely Warning will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the Timely Warning. The Department of Public Safety, represented by the Director of Emergency Management, the TCU Police Dispatcher and their direct supervisor, to include the Assistant to the Vice Chancellor for Public Safety, the Chief of Police, the Lieutenant, or the most senior Sergeant on Duty, will gather enough substantial crisis related information and, without delay, determine the most appropriate TCU Alert messaging to send to the TCU community with the intention of mitigating damages but more importantly, saving lives.

When there is a phone call into the TCU dispatch notifying of an emergency situation on the campus, the following process is required to take place:

- The TCU dispatcher will ascertain significant information pertaining to what is happening, where it is happening on campus and any information on those involved.
- The TCU dispatcher will then use the radio to send the appropriate TCU Police resources to sufficiently confront the ongoing situation and activate the TCU Alert of either, “Lockdown”, “Evacuate”, or “Seek Shelter” immediately if the situation warrants immediate activation.
- The TCU dispatcher will contact the most senior TCU Police management team member, informing them of the current situation.
- Pending the situation and after receiving instructions from the senior TCU Police management team member, the dispatcher will activate the TCU Alert of either, “Lockdown”, “Evacuate”, or “Seek Shelter”.
- After activating the TCU Alert, and if necessary, the dispatcher will reach out to the Fort Worth Police Department and/or other Fort Worth first responders for additional support.

In the case of crime that may be an ongoing threat to students and employees of the campus, an email and text alert will be sent to all students, faculty and staff. Under certain circumstances, we may also utilize the TCU Alert system may be utilized, as well as posters and flyers in residence halls and other strategic campus locations. The campus radio station will also be requested to make periodic announcements regarding the danger or threat if such actions are warranted.

### Emergency Notifications

TCU's policy is to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation that involves immediate threat to the health or safety of members of the campus community. The institution will, without delay, and taking into account the safety of the community, determine the content of the Emergency Notification and initiate the notification system unless issuing an Emergency Notification will, in the professional judgement of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency response. In an on-campus emergency situation, timely activation of the EMNS is critical to save lives and protect critical infrastructure within the University.

As in all emergency situations, the severity or true danger may not be fully known, understood or discernable at the onset. In this case, all personnel designated to authorize the activation of the EMNS are directed, based on their best judgment of the situation, facts or circumstances as known at the time the emergency/incident occurs, to activate the EMNS with the relevant messages. Reasonable activation of the EMNS in good faith, based on best available information, is governed by TCU's practice with respect to EMNS activation of non-attribution or repercussion to the activation authority. This policy is expected to reduce or eliminate hesitation or failure to activate the EMNS in an emergency or incident on campus. This is a critical aspect of the successful implementation of the EMNS policies and procedures for TCU.

In dealing with any on-campus emergency or urgent event, all members of the University community will be kept advised of the situation ongoing and until the situation is resolved and remediation efforts, if needed, are complete. It is understood that the specific nature of the emergency or urgent situation will dictate the timing and extent of communications with each of the following groups, more or less in the order shown. The initial focus is on those most directly in harm's way.

- Students
- Faculty/Staff
- Campus Visitors

Notification that an emergency has taken place, is taking place, or may take place, will come from a variety of sources, including the following:

- Calls to TCU Police Department
- Calls to other TCU departments
- Physical Plant via the fire alarm system
- Other law enforcement and emergency response agencies
- National Weather Service, as monitored by the Office of Emergency Management and TCU Police Department
- Campus Video Surveillance/CCTV, as reviewed by TCU Police Department
- Card Access Systems in use throughout the campus
- Calls to Marketing & Communication from the media
- Observation by TCU Police Department
- Social media

Tactical decisions made during emergency situations will be communicated by TCU Police, as time and situation permit, to the Incident Commander and Marketing & Communication.

Authority to activate the EMNS is conveyed to the following personnel in order of precedence:

- Chancellor
- The Incident Commander or Acting Incident Commander
- Assistant Vice Chancellor for Public Safety
- Director of Emergency Management
- TCU Chief of Police
- All TCU Police Department shift supervisors, assigned or acting

The TCU Department of Public Safety, represented by the TCU Police dispatcher and their direct supervisor to include the Assistant Vice Chancellor for Public Safety, the Chief of Police, the Lieutenant, or the Sergeant on Duty will gather enough substantial crisis related information and, without delay, determine the most appropriate TCU Alert messaging to send to the TCU community with the intention of mitigating damages but more importantly, saving lives.

Given the urgent and immediate nature of some emergencies, it is understood that the TCU Police shift supervisor on duty, the campus Police Chief, Incident Commander and Director of Emergency Management are authorized to activate the EMNS in any situation where students, faculty, staff and visitors are at immediate risk of death or injury.

TCU is committed to providing a safe environment for its faculty, staff and students. The University utilizes the TCU Alert System, a mass communication program that includes phone, text and email communication, as well as indoor/outdoor loudspeakers and emergency lighting on campus to notify the Horned Frog community of an emergency or weather-related closure/delay. TCU will post similar information on the University website (<http://www.tcu.edu>) and share with local media outlets, as necessary.

Contact information for TCU Alert pulls from an internal database maintained by the University for faculty, staff and students. This information may include home phone numbers.

The TCU Alert System deploys all methods of communication in rapid succession. You will be asked to confirm receipt

by replying “Yes.” Please respond as quickly as possible. Should we need to deploy emergency resources, it is important that we know you have been reached. Although you reply “Yes,” you may still receive additional notices until the system completes its cycle via text message, email message and phone call. You only need to respond once. An “All Clear” message will be sent via the TCU Alert System when the emergency situation has passed. Reply “Yes” to confirm receipt of this message.

## **CAMPUS SECURITY AND ACCESS**

### **TCU Main Campus**

#### **Security of and Access to University Residence Halls**

University housing facilities represent unique communities and everyone shares the responsibility for security of the building and all residents. According to University regulations, all campus residence halls, including fraternity and sorority facilities, are locked 24 hours a day. An ID/Access card must be used to enter a residence hall and all exterior doors should remain locked or attended and no exterior doors are to be propped open. Tampering with the security of a University housing facility, such as propping doors open, affects the safety of all residents and is taken very seriously. Persons visiting residents must be escorted by their hosts in all areas of the building. Visitation on the floors of the residence halls is regulated and enforced by residence hall staff. In addition, security cameras are positioned in strategic locations throughout the campus and each facility. Residence Halls, except fraternity and sorority chapter houses, have desk assistants (student workers) who monitor hall entrances Sunday—Wednesday: 12:00 p.m.—12:00 a.m. and Thursday—Saturday: 12:00 pm—3:00 a.m. daily, in addition to Hall Directors and Resident assistants who make routine floor and building inspections several times a day as part of their assigned duties.

#### **Security of and Access to Academic Buildings and Campus Facilities**

Academic buildings are locked each evening by the TCU Police and remote electronic access systems and are reopened by 7:00 am each day except Saturdays and Sundays. The schedule for closing depends on the building and the use of that facility, but usually occurs between 10 p.m. and midnight. Building access is dictated by building department heads or Deans.

#### **Security Maintenance**

All security systems, including cameras, intrusion and panic alarms, are installed and maintained by the Building Maintenance Department, with input from the TCU Police Department. Electronic access, more commonly known as card access, is installed and maintained by the Building Maintenance Department. Approval for a card access system must be received from Student Affairs Information Services; following approval, materials will be ordered and a system installed. Additionally, on an annual basis, the Director of the TCU ID Center, working with the TCU Police Department, tests the emergency Lockdown system and “safe cards” to ensure that the campus buildings can be locked in the event of an emergency.

As one preventive measure, students and university representatives conduct a periodic “lighting walk”. Through this action and the analysis of police reports, campus lighting needs are assessed. In addition, community members may report any malfunctioning lighting so that the problem may be corrected. The TCU Police Department’s Officers are responsible for coordinating all on-campus crime prevention activities. Such activities include conducting informational programs in most residence halls, fraternity and sorority houses, and with student organizations; providing campus safety and security programs in the Brown Lupton University Union; walking campus buildings to note safety and security problems and making recommendations to correct them; and distributing safety and security literature to students, faculty and staff. The TCU Police Department also lends materials to students, faculty, and staff to mark equipment and other personal articles to deter theft.

### **TCU and UNTHSC School of Medicine Campus**

The UNTHSC is an open campus and has public streets running throughout. UNTHSC does not have on-campus student housing. However, access to the campus and university facilities is controlled by written policy and state law. Only authorized students, faculty, staff, and visitors may enter upon or use university facilities. Unauthorized persons, once identified, are asked to leave the campus. Those persons failing to comply with policy, directives, or state law can be prosecuted for trespassing. General buildings are unlocked during business hours of 7:00 am-6:00 pm. Authorized persons must use access cards for after hour access. Once a person’s affiliation with the University has ended, all

assigned keys and access cards must be returned to the Access Control office.

## Security of Campus Facilities

UNTHSC PD and/or Public Service Officers regularly patrol the UNTHSC campus grounds and buildings. Facilities personnel maintain University facilities with a concern for safety and security. Lighting surveys are conducted on a regular basis to spot any lighting concerns or areas in need of repair. In addition, defective lighting conditions are reported as detected by building service personnel, Police, and Public Service Officers. The University maintains a Safety Committee that addresses concerns including lighting, risk assessment, etc. The UNTHSC PD conducts security surveys as needed to continually assess facility security needs. Key control is established by University policy and access to building master keys is restricted. Security alarm systems are managed under the control of the UNTHSC PD.

## Security Maintenance

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Facilities personnel maintain University facilities with a concern for safety and security. Lighting surveys are conducted on a regular basis to spot any lighting concerns or areas in need of repair. In addition, defective lighting conditions are reported as detected by building service personnel, police, and security officers. The university maintains a Safety Committee that addresses concerns including lighting, risk assessments, etc. The UNTHSC PD conducts security surveys as needed to continually assess facility security needs. Key control is established by UNTHSC PD and access to building master keys is restricted. Security alarm systems are managed under the control of the UNTHSC PD. Students are encouraged to report lighting outages as well as other potential hazards they might observe around campus. A building representative program identifies a person in charge of every university facility. The building representative works in partnership with UNTHSC PD, maintenance, risk management, and safety personnel to identify and resolve security and safety issues.

## FIREARMS AND WEAPONS

Texas Christian University is committed to providing a safe and secure environment for the campus community and visitors. This policy informs the campus community and visitors that TCU is a weapons-free campus and all firearms, whether openly carried or in a concealed manner, are strictly prohibited on the TCU campus and other TCU property except in the limited exceptions identified in this policy.

This [policy](#) applies to students, faculty and staff (employees), outside contractors and visitors.

To the fullest extent of Federal and Texas law, Texas Christian University prohibits the possession, storage or use of all firearms (openly carried or in a concealed manner) and weapons on the TCU campus, TCU property, at athletic events, on all grounds and buildings on which an activity sponsored by TCU is being conducted, and all TCU passenger transportation vehicles. Firearms and weapons include, but are not limited to, handguns, rifles, shotguns, air powered guns, blow guns, stun guns, ammunition, illegal knives, clubs, sling shots, tasers, explosives, bombs, hoax bombs, fireworks, flammable liquids, martial arts devices, or any other weapon illegal to possess under state or federal law. In accordance with Section 411.2031, Texas Government Code, the Texas Christian University Board of Trustees, after consultation with the campus community, voted to prohibit handgun license holders from carrying concealed handguns on campus.

All students, employees, outside contractors, and visitors holding a valid license issued by the State of Texas to carry a handgun are forbidden from entering in or on the TCU campus or TCU property with a concealed handgun and are given the following statutory notice with which they must comply: **CONCEALED HANDGUNS PROHIBITED**

Pursuant to Section 30.06, Penal Code, (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

The only exceptions to this policy are:

- a. A person, including a student enrolled at TCU, who holds a valid handgun license issued by the state may store or transport a lawfully possessed firearm or ammunition in a locked, privately owned or leased motor vehicle on a campus street or driveway or in a TCU parking lot, parking garage or other campus parking area. (See Section 411.2032(b), Texas Government Code.)
- b. Students and employees may bring unloaded hunting rifles, shotguns, or other approved firearms and

ammunition directly to the TCU Police Department to be checked in and stored in a locked gun vault.

- c. Law enforcement officers and other officials authorized by state law.
- d. Authorization in writing from the TCU Police Department's Chief of Police.

Violation of this policy will result in appropriate disciplinary action, and may also subject the violator to removal from campus, arrest and criminal prosecution.

## WORKPLACE VIOLENCE

To ensure the safety and security of the workplace, the University has implemented a policy for addressing threats and/or threatening behavior, or acts of violence by University employees against staff members, faculty, students, visitors, or other individuals on University property, or by University employees while in the conduct of University business off campus. A member of the University community who exhibits inappropriate or disruptive behavior deemed to be threatening or potentially threatening may be subject to disciplinary action. The employee may be required to attend an employee-assistance program for assessment and counseling as a condition of continued employment.

All staff members should report threatening or violent behavior, whether that behavior is exhibited by a member of the TCU community or a visitor to the campus. A report can be made to the TCU Police Department, the Dean of Students Office, or the Office of Human Resources.



## CRIME STATISTICS

### ANNUAL DISCLOSURE OF CRIME STATISTICS

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires colleges and universities across the United States to disclose information about crime on and around their campuses. The TCU Police Department maintains a close working relationship with the Fort Worth Police Department to ensure that crimes reported directly to that department that involve the University are communicated to the TCU Police Department.

In addition to the crime data that the TCU Police Department maintains, the statistics contained in this report include crimes that are reported through collaboration with several University departments including the Dean of Students Office, the Office of Institutional Equity, Title IX Office, and Substance Use & Recovery Services. This report also includes crimes reported to TCU's designated campus security authorities, as defined on page 46 in this report. The statistics reported for the categories on liquor laws, drug laws and weapons offenses represent the number of individuals arrested or referred to campus judicial authorities for respective violations.

### PREPARING THE ANNUAL SECURITY REPORT AND DISCLOSURE OF CRIME STATISTICS

*The following information provides context for the crime statistics reported as a part of compliance with the Clery Act.*

The statistics contained in this report are published in accordance with the standards and guidelines used by the FBI Uniform Crime Reporting Handbook and relevant federal regulations. Annually, TCU submits crime statistics published in this report to the Department of Education, which is available to the public through the Department of Education website. Additionally, these crime statistics are compiled and reported to the campus community via this report, the *Annual Security Report and Fire Safety Report*, which is published by the TCU Police Department no later than October 1 of each year.

The Office of Compliance sends an email to all enrolled students and current employees on an annual basis informing of the availability of the *Annual Security Report and Fire Safety Report*. Additionally, prospective students and employees of the University are informed of the guide's availability, provided with a summary of its contents, and given the opportunity to request a copy of the report from the TCU Police Department.

### Compiling Crime Statistics

The TCU Police Department collects the crime statistics disclosed in this report through a number of methods. Police officers enter all reports of crime incidents made directly to the department through ARMS, automated report management system. After an officer enters the report into ARMS, a department administrator reviews the report to ensure it is appropriately classified in the correct crime category. Additionally, a written request for statistical information is made on an annual basis to all campus security authorities (CSAs). The Department also receives crime information from the Title IX Office, Dean of Students Office, Fort Worth Police Department, and other applicable law enforcement agencies. The department periodically examines the data to ensure that all reported crimes are recorded in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting Handbook.

## DEFINITIONS OF CRIME CATEGORIES

### Uniform Crime Reporting (UCR) Program

Under the Clery Act, for the purposes of counting and disclosing criminal offenses, hate crime, arrest and disciplinary referral statistics, it must be done based on the definitions provided by the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting (UCR) Program and the Hierarchy Rule. The Clery Act requires institutions to include four general categories of crime statistics: (1) Criminal Offenses; (2) Hate Crimes; (3) Violence Against Women Act (VAWA) Offenses; (4) Arrests and Referrals for Disciplinary Action.

### Criminal Offenses

**Murder/Non-negligent Manslaughter:** The willful (non-negligent) killing of one human being by another

**Negligent Manslaughter:** The killing of another person through gross negligence

**Sex Offenses:** Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

**Rape:** The penetration, no matter how slight, of The vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.

**Fondling:** The touching of the private body parts of another person for the sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental capacity.

**Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** Defined as the taking or attempting to take anything of value from the car, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** Defined as an unlawful attack by one person upon another person for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

**Hate Crimes:** Hate crimes include all of the crimes listed above that manifest evidence that the victim was chosen based on one of the categories of bias (see **Hate Crimes Categories of Bias** section), plus the following crimes:

**Larceny/Theft:** The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism of Property** (except Arson): To willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or person having custody or control of it.

## **Hate Crime Categories of Bias**

**Race:** A preformed negative attitude toward a group of persons who possess common physical characteristics, e.g., color of skin, and/or hair; facial features, etc., genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind, e.g., Asians, blacks or African Americans, whites.

**Gender:** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender, e.g., male or female.

**Gender Identity:** A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender nonconforming individuals. Gender non-conforming describes a person who does not conform to the gender-based expectations of society, e.g., a woman dressed in traditionally male clothing or a man wearing makeup. A gender non-conforming person may or may not be a lesbian, gay, bisexual, or transgender person but may be perceived as such.

**Religion:** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being, e.g., Catholics, Jews, Protestants, atheists.

**Sexual Orientation:** A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation. Sexual orientation is the term for a person's physical, romantic, and/or emotional attraction to members of the same and/or opposite sex, including lesbian, gay, bisexual, and heterosexual (straight) individuals.

**Ethnicity:** A preformed negative opinion or attitude toward a group of persons whose members identify with each other, through common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term "race" in that "race" refers to a grouping based mostly upon biological criteria, while "ethnicity" also encompasses additional cultural factors.

**National Origin:** A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth. This bias may be against people that have a name or accent associated with a national origin group, participate in certain customs associated with a national origin group, or because they are married to or associate with people of a certain national origin.

**Disability:** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.

### **Violence Against Women Act (VAWA) - Covered Offenses**

**Dating Violence** is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

- Dating violence includes, but is not limited to, sexual or physical abuse or the threat of abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

**Domestic Violence** is defined as a felony or misdemeanor crime of violence committed—

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Stalking** is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

- Fear for her/his or others' safety; or
- To suffer substantial emotional distress.

*Course of conduct* means two or more acts including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

*Substantial emotional distress* means significant mental suffering or anguish that may, but not necessarily require medical or other professional treatment or counseling.

### **Arrests and Referrals for Disciplinary Action**

**Arrest** is defined as persons processed by arrest, citation or summons.

**Referred for disciplinary action** is defined as the referral of any person to any official who initiates a disciplinary action of which a record is established and which may result in the imposition of a sanction.

## DEFINITIONS OF CLERY GEOGRAPHY

The Clery Act requires institutions to disclose statistics for crimes reported based on where the crimes occurred, to whom the crimes were reported, the types of crimes that were reported, and the year in which the crimes were reported. Institutions must disclose statistics for reported Clery Act crimes that occur (1) on campus, (2) on campus in a student housing facility, (3) on public property, and (4) in or on non-campus buildings or property that the institution owns or controls. The definitions for these geographic categories are Clery Act-specific and are outlined below.

### On-Campus

Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and

Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

### On-Campus Student Housing Facilities

Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus.

This definition includes the following types of housing:

- Undergraduate, graduate and married student housing.
- Single family houses that are used for student housing.
- Summer school student housing.
- Buildings that are used for student housing but also have faculty, staff or any other individuals living there. (This does not include faculty-only housing. Institution-owned or controlled faculty-only housing that is located on the campus is included in the "on-campus" category.)
- Buildings that are owned by a third party that has a written agreement with our institution to provide student housing.
- Housing for officially and not officially recognized student groups, including fraternity or sorority houses, that are owned or controlled by the institution or located on property that your institution owns or controls.

*\*Note: Statistics for university student housing facilities are recorded and included in both the all on-campus category and the On-Campus Student Housing Facilities only category*

### Non-campus Building or Property

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or

Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

*Field Trips:* Disclosure of statistics for crimes that occur on field trips at locations our institution does not own or control is not required.

### Public Property

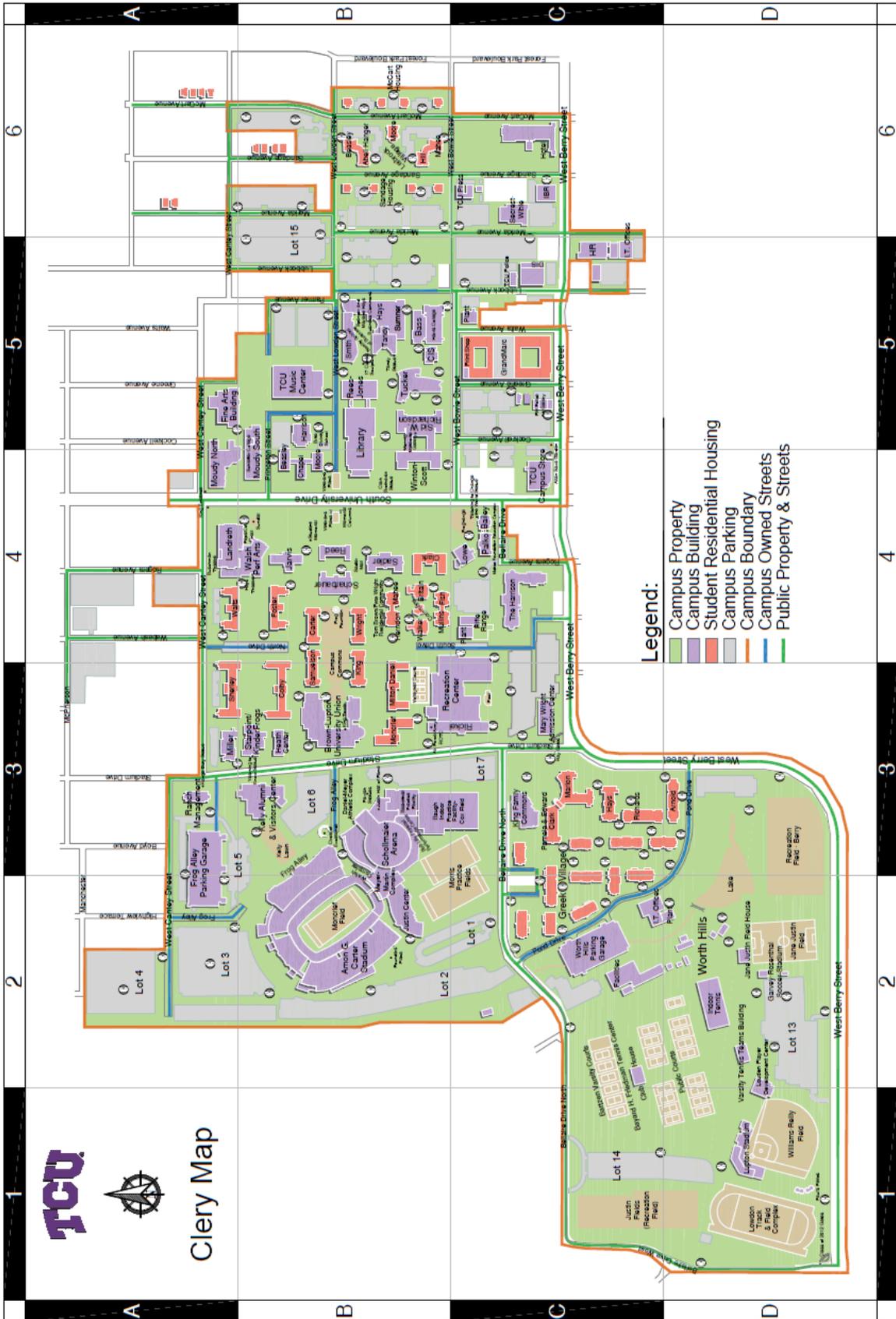
All public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus. Public property, for purposes of data collection and this report, does not include businesses or private residences adjacent to the campus.

### Reasonably Contiguous

This refers to a building or property an institution owns or controls that is in a location that students consider to be, and treat as, part of the "campus". Generally speaking, it is reasonable to consider locations within one mile from the main campus border to be reasonably contiguous with the campus.

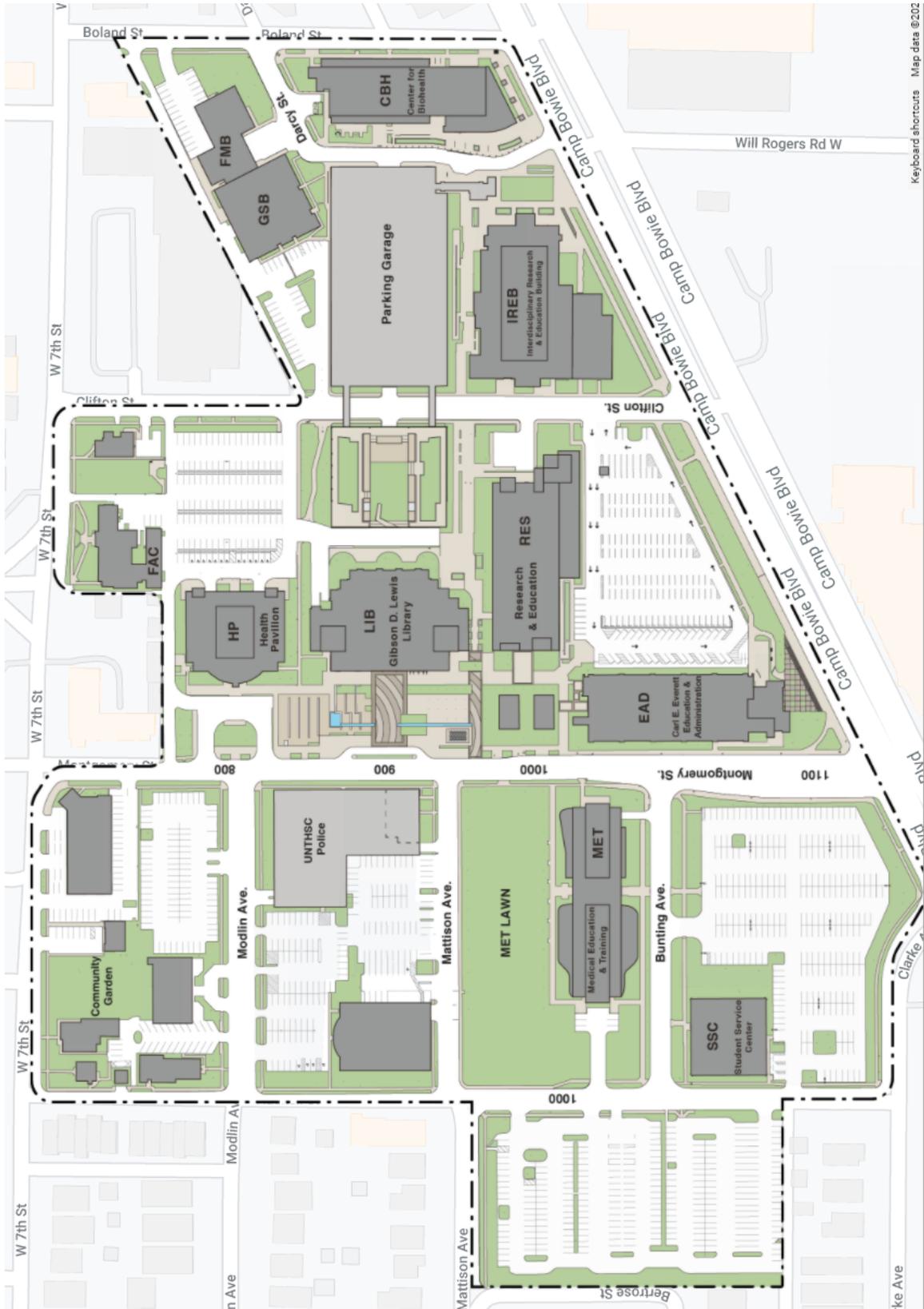
# CLERY GEOGRAPHY MAPS

You may access an interactive map outlining the TCU campus at <https://maps.tcu.edu>. Additionally you may view maps outlining the TCU campus, non-campus and public properties on the TCU Police Department website at <https://police.tcu.edu/clery-geographical-borders/>.



You may access a map outlining the TCU and UNTHSC School of Medicine TCU campus at <https://www.unthsc.edu/campusmap/>.

### TCU and UNTHSC School of Medicine campus



# **Clery Act Crime Statistics**

## **TCU Main Campus**

**CRIME STATISTICS: Criminal Offenses**

Offense		On-campus	On-campus Student Housing Facilities	Non-campus Building or Property	Public Property	Unfounded Crimes**
<b>CRIMINAL HOMICIDE</b>						
Murder and Non-negligent Manslaughter	2020	0	0	0	0	0
	2019	0	0	0	0	0
	2018	0	0	0	0	0
Negligent Manslaughter	2020	0	0	0	0	0
	2019	0	0	0	0	0
	2018	0	0	0	0	0
<b>SEX OFFENSE REPORTING</b>						
Rape	2020	17	16	0	0	0
	2019	9	9	0	0	1
	2018	7	7	0	0	0
Fondling	2020	4	4	0	0	0
	2019	2	2	0	0	0
	2018	3	3	0	0	0
Incest	2020	0	0	0	0	0
	2019	0	0	0	0	0
	2018	0	0	0	0	0
Statutory Rape	2020	0	0	0	0	0
	2019	0	0	0	0	0
	2018	0	0	0	0	0
Robbery	2020	0	0	0	0	0
	2019	2	0	0	1	0
	2018	0	0	0	0	0
Aggravated Assault	2020	1	0	0	1	0
	2019	0	0	0	0	0
	2018	1	0	0	0	0
Burglary	2020	8	5	0	0	1
	2019	14	5	0	0	0
	2018	14	8	0	0	3
Motor Vehicle Theft	2020	2	0	1	0	1
	2019	4	0	0	0	0
	2018	2	0	0	0	1
Arson	2020	1	1	0	0	0
	2019	1	1	0	0	0
	2018	1	0	0	0	0

“Reported crimes” are allegations of crimes reported in good faith to Campus Security Authorities. These crimes do not have to be investigated or adjudicated in order to count as a reported statistic in the *Annual Security Report & Annual Fire Safety Report*. Reported crimes may involve individuals not associated or affiliated with TCU. Reported crimes may include information received from an anonymous reporting source.

\*\*Unfounded Crimes—See page 31

### CRIME STATISTICS: Violence Against Women Act (VAWA) Offenses

Offense		On-campus	On-campus Student Housing Facilities	Non-campus Building or Property	Public Property	Unfounded Crimes**
Dating Violence	2020	7	6	0	0	0
	2019	5	4	0	1	0
	2018	1	1	0	1	0
Domestic Violence	2020	0	0	0	0	0
	2019	1	1	0	0	0
	2018	1	1	0	0	0
Stalking	2020	4	1	0	0	0
	2019	4	4	0	0	0
	2018	1	0	0	0	0

### ARRESTS AND REFERRALS FOR DISCIPLINARY ACTION

		Arrest				Referral for Disciplinary Action			
		On Campus	On-campus Student Housing Facilities	Non-campus Building or Property	Public Property	On Campus	On-campus Student Housing Facilities	Non-campus Building or Property	Public Property
Alcohol Law Violations	2020	1	0	0	0	1117	1041	0	2
	2019	6	2	0	0	683	599	0	3
	2018	8	7	0	1	757	680	0	3
Drug Law Violations	2020	0	0	0	0	137	132	0	3
	2019	1	0	0	0	76	74	0	2
	2018	3	3	0	1	126	79	0	1
Weapon Law Violations	2020	0	0	0	0	3	2	0	1
	2019	1	1	0	0	0	0	0	0
	2018	0	0	0	0	0	0	0	0

### HATE CRIME STATISTICS

2020	Zero (0) hate crimes, as defined by applicable federal law, were reported at TCU in 2020.
2019	Zero (0) hate crimes, as defined by applicable federal law, were reported at TCU in 2019.
2018	Zero (0) hate crimes, as defined by applicable federal law, were reported at TCU in 2018.

## DEFINITIONS OF REPORTING METHODS

**Unfounded Crimes:** If a Clery Act crime is reported as occurring in any of the University's Clery Act geographic categories and the reported crime is unfounded only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.

UNFOUNDED CRIMES	
2020	TCU had two (2) unfounded crimes in 2020. The TCU Police Department unfounded 1 motor vehicle theft. The TCU Police Department unfounded 1 burglary.
2019	TCU had one (1) unfounded crime in 2019. The TCU Police Department unfounded 1 on-campus sexual assault.
2018	TCU had four (4) unfounded crimes in 2018. The TCU Police Department unfounded 3 on-campus burglaries. The TCU Police Department unfounded 1 motor vehicle theft.

# **Clery Act Crime Statistics**

## **TCU and UNTHSC School of Medicine**

## TCU and UNTHSC School of Medicine Campus

### CRIME STATISTICS: Criminal Offenses

Offense		On-campus	Non-campus Building or Property	Public Property	Total
<b>CRIMINAL HOMICIDE</b>					
Murder and Non-negligent Manslaughter	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			
Negligent Manslaughter	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			
<b>SEX OFFENSE REPORTING</b>					
Rape	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			
Fondling	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			
Incest	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			
Statutory Rape	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			
Robbery	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			
Aggravated Assault	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			
Burglary	2020	0	0	0	0
	2019	3	1	0	4
	2018	Students enrolled beginning July 2019			
Motor Vehicle Theft	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			
Arson	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			

TCU and UNTHSC School of Medicine Campus					
CRIME STATISTICS: Violence Against Women Act (VAWA) Offenses					
Offense		On-campus	Non-campus Building or Property	Public Property	Total
Dating Violence	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			
Domestic Violence	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			
Stalking	2020	0	0	0	0
	2019	0	0	0	0
	2018	Students enrolled beginning July 2019			

TCU and UNTHSC School of Medicine Campus							
ARRESTS AND REFERRALS FOR DISCIPLINARY ACTION							
		Arrest			Referral for Disciplinary Action		
		On Campus	Non-campus Building or Property	Public Property	On Campus	Non-campus Building or Property	Public Property
Alcohol Law Violations	2020	1	0	0	0	0	0
	2019	0	0	0	0	0	0
	2018	Students enrolled beginning July 2019					
Drug Law Violations	2020	2	0	0	0	0	0
	2019	1	1	3	0	0	0
	2018	Students enrolled beginning July 2019					
Weapon Law Violations	2020	0	0	0	0	0	0
	2019	0	0	0	0	0	0
	2018	Students enrolled beginning July 2019					

\*The chart includes statistics from outside law enforcement agencies

\*\*UNTHSC does not have any on-campus housing facilities

**Hate Crimes:** No hate crimes were reported for 2020 within the Clery geography.  
No hate crimes were reported for 2019 within the Clery geography.

**Unfounded Crimes:** No unfounded crimes were reported for 2020. Unfounded Crimes can only be determined by Law Enforcement.  
No unfounded crimes were reported for 2019. Unfounded Crimes can only be determined by Law Enforcement.

The UNTHSC PD maintains a daily crime log, which contains information about crimes that are reported to UNTHSC PD. The crime log is accessible online at <https://www.unthsc.edu/police/crime-log/> or in person at the UNTHSC Police Department during normal business hours.

## PREVENTION, AWARENESS, SAFETY & SECURITY PROGRAMS: CRIME PREVENTION AND SAFETY & SECURITY AWARENESS

Texas Christian University offers a variety of programs designed to inform students and employees about campus security procedures and the prevention of crimes. A common theme of all awareness and crime prevention programs is to encourage students and employees to be responsible for their own personal safety and the safety of others within the campus community. Crime prevention and other services are offered by the TCU Police Department and the Fort Worth Police Department's Community Service Office. These programs and activities, conducted throughout the year, address a variety of topics, including emergency response and evacuation procedures, sexual assault/acquaintance rape prevention, personal safety, active shooter training, personal awareness and self-defense, campus crime watch meetings, and crime prevention surveys.

Crime prevention services can be requested by filling out a request form at [Crime Prevention Training Services](#) or by calling the non-emergency phone number for the TCU Police Department at 817-257-8400.

CRIME PREVENTION AND SAFETY & SECURITY AWARENESS PROGRAMS	
Programs available for Students and Employees	
Description of Program	Additional Information/Frequency
<p><b>L.E.S.S. Is More:</b> TCU Department of Public Safety facilitates a comprehensive emergency management program built upon industry standards and best practices across the phases of emergency management: prevention, mitigation, preparedness, response and recovery. The L.E.S.S. Is More initiative trains individuals on three emergency responses : Lockdown, Evacuate, and Seek Shelter.</p>	<p>All students and employees</p> <p>Ongoing drills and tests scheduled throughout each semester.</p>
<p><b>Campus Security Authority:</b> The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998, commonly referred to as the Clery Act, requires higher education institutions receiving federal financial aid to report specified crime statistics on college campuses and to provide other safety and crime information to members of the campus community.</p> <p>Each position designated as a Campus Security Authority (CSA), as defined by the Clery Act, is required to complete training annually to gain an understanding of your responsibilities and duties under the Clery Act.</p>	<p><i>New and Returning Employees in roles designated as CSAs:</i> Annual online training course</p>
<p><b>Froggie Five-O:</b> TCU Public Safety administers a student escort program, Froggie Five-O. Froggie Five-O operates between the hours of 7 p.m. and 1 a.m. during the fall and spring semesters. Froggie Five-O provides safety escorts and uses student employees who escort students on foot or by golf carts to all areas of the campus. After 1 a.m., the TCU Police officers or security guards are available to escort students concerned for their safety. Students may request an escort by calling Froggie Five-O at 817-257-5856 or the TCU Police at 817-257-7777.</p>	<p>Ongoing</p>
<p><b>TCU Bicycle Registration Program:</b> Bicycle permits are required on the TCU campus. TCU Police provides free bicycle registration for any student, faculty, or staff member. The primary function of TCU's bicycle registration program is to provide identification for bicycles stored on campus. Each bicycle registered with the Police department is issued a permanent sticker which is valid for the entire period a student, faculty or staff person is at TCU. TCU keeps bicycle registrations for 5 years, allowing the department to work with local law enforcement and bicycle owners to locate bicycles beyond a student's graduation date.</p>	<p>Ongoing</p>

## CRIME PREVENTION AND SAFETY & SECURITY AWARENESS PROGRAMS

### Programs available for Students and Employees

Description of Program	Additional Information/Frequency
<p><b>National Night Out:</b> All students, faculty and staff are invited to participate in an annual celebration where residents spend the evening with neighbors and police officers in the community. Individuals meet TCU and Fort Worth Police Officers and learn more about crime prevention in our area .</p>	<p>Conducted annually during the fall semester.</p>
<p><b>Civilian Response To An Active Shooter:</b> The TCU Police Department provides strategies and insight to participants on how to respond to an active shooter situation.</p>	<p>Program open to students, faculty and staff</p>
<p><b>Coffee With Cops:</b> Coffee with Cops provides an opportunity for students, employees and the community to create positive and strong relationships with the TCU Police Department, Fort Worth Police Department, and Tarrant County Sheriff's Department.</p>	<p>Program open to students, faculty and staff</p>
<p><b>National Night Out with the TCU Police Department:</b> All students, faculty, and staff are invited to participate in this annual celebration where residents meet neighbors, city representatives and police officers in their community to learn more about crime prevention in their area</p>	<p>Program open to students, faculty and staff</p>
<p><b>Student Police Advisory Council (SPAC):</b> New course created in collaboration with the TCU Police Department and faculty members within Criminal Justice. The course will teach students vital safety and protection concepts; including but not limited to situational awareness; basic first aid; CPR; public safety on campus; and Run, Hide, Fight training.</p>	<p>Open to all students</p>

For additional information regarding L.E.S.S is More, including L.E.S.S maps for TCU buildings, provide seek shelter locations, and evacuation rally points, visit <https://publicsafety.tcu.edu/less-safety-maps/>.



## TIPS FOR YOUR SAFETY

### RISK REDUCTION

The TCU Police Department takes an active role in preventing crime, and encourage members of the TCU campus community to assume responsibility for their own personal safety and the security of their personal property. While the campus of TCU is considered one of the safest areas of Fort Worth, Texas, it is by no means void of criminal activity. TCU shares many of the same concerns as other urban institutions.

Sexual assault, in addition to other forms of violence, is never the fault of the person assaulted. Risk reduction is defined as options designed to decrease crime perpetration and bystander inaction, increase empowerment for victims in order to promote safety, and help individuals and communities address conditions that facilitate violence. Being alert and conscious of your surroundings contributes immensely to your safety, as well as others. Some personal safety tips you should consider are:

- First and foremost, pay attention to actions occurring around you.
- Be familiar with your surroundings, identifying emergency phone locations and occupied buildings.
- Utilize the TCU Frog Shield Smartphone App for added personal safety
- Walk with a purpose and exude confidence—have your keys and/or ID Card in hand when approaching buildings or your vehicle.
- Walk with a partner at night. If no one is available, call the TCU Police Department (817-257-7777) or Froggie 5-0 (817-257-5856) for an escort.
- Avoid dark or isolated areas during hours of darkness. If you sense that you are being followed, travel to a well-lit, populated area.
- If you notice someone in your residence hall that does not belong, is behaving in a suspicious manner, or both, please contact a hall staff member. If the person is displaying dangerous or threatening behavior, call the TCU Police Department at 817-257-7777. Do not confront the person yourself.

You can significantly reduce the chance of becoming a victim of crime by using the buddy system. Walking with at least another person at night or when in unfamiliar areas makes you less of a target for criminals. Make it a point to know where emergency telephones are located throughout the campus and do not hesitate to use them should you feel at risk or witness a crime. Notify TCU Police at 817-257-7777 immediately if anyone on campus has bothered you, followed you, harmed or attempted to harm you. The TCU Police Department offers security guard, police officer, or use of shuttle buses to provide safety escorts 24 hours a day, 7 days a week. Froggie Five-O provides safety escorts utilizing golf carts between the hours of 8:00 pm and 1:00 am.

Property crime is a concern on campus and your actions can help prevent theft and burglary. Some precautions that you can take to avoid being a victim are:

- Never leave valuables in plain sight, whether in your vehicle or residence hall.
- Do not bring valuables to campus unless it is necessary to do so.
- Register your bicycle through the TCU Police Department.
- Always keep your room/apartment door closed and locked, even when you are inside.
- Record serial numbers of all electronics and store this list in a safe place.

## **NOTIFICATION OF MISSING STUDENTS/CONFIDENTIAL CONTACT INFORMATION**

### **TCU Main Campus**

Any individual who has reason to believe that a TCU student is missing (from campus or while away on a trip), should immediately notify the TCU Police Department at 817-257-7777. In the event any University employee receives information regarding a missing student, the employee should immediately report the information to the TCU Police Department. The TCU Police Department will generate a missing person report and initiate an investigation. In accordance with the Higher Education Opportunity Act of 2008, Texas Christian University has a procedure to investigate when a student is reported missing. The regulations recognize that for some students, contacting existing emergency contacts, parents, or both may be problematic. Therefore, students have the option to designate a Missing Student/Confidential Contact by completing and submitting this form electronically. This contact is separate from their normal emergency contact person. While these contacts can be designated as the same individual, the Missing Student/Confidential Contact information will only be accessed by the TCU Police Department. In some instances the TCU Police Department may, however, need to provide access to other University offices (e.g., offices of the Dean of Students and Housing and Residence Life), to assist in an investigation.

No later than 24 hours after the TCU Police Department determines that a TCU student is missing, TCU Police will notify the designated Missing Student/Confidential Contact as part of their investigation procedures. If no Missing Student/Confidential Contact information is designated, TCU Police will utilize existing Emergency Contact and/or parent/legal guardian contact information.

If you under 18 years of age and not emancipated, your parent(s) or legal guardian(s) will be notified within 24 hours that you are deemed missing, even if they are not designated as the Missing Student/Confidential Contact(s) designated on this form. The University reserves the right to notify additional individuals, including the parent or guardian of students 18 years of age or over, if a student is determined to be missing.

### **Procedures for designation of Missing Student/Confidential Contact Information**

1. Students may designate an individual who will be contacted by the University no more than 24 hours after the TCU Police Department has determined the student is missing. Students may register this contact information via their my.TCU account. The link to register the Missing Student/Confidential Contact is accessible via my.TCU.edu/Profile/Confidential Contact. The Missing Student/Confidential Contact can be different from the emergency contact (it can also be the same person). The Missing Student/Confidential Contact information is only accessible to the TCU Police detectives or supervisors.
2. In addition to notifying the designated Missing Student/Confidential Contact, if a student is under 18 years of age and not emancipated, TCU is also required to contact the student's custodial parent or legal guardian.

### **Procedures for Missing Student Notification**

Upon notification of a possible missing student, the TCU Police Department will implement some or all of the following investigative procedures in an effort to make a determination if the student is missing:

- Speak with the reporting party to gather as much detail as possible, including all essential information about the student.
- Attempt to call and text the alleged missing person using the phone numbers supplied to TCU.
- Send an email to the TCU email address assigned to the alleged missing student.
- Contact Dean of Students to determine if they have information about the missing student (in the hospital or return home, etc.)
- Ask Dean of Students to contact faculty to determine last time the person was in class and ask the faculty member to refer the student to Dean of Students if the alleged missing student shows up in class.
- Contact housing staff members to determine if the missing person has been seen. Have the housing staff members check the assigned room
- Contact neighbors, friends, acquaintances, and roommates to determine when the missing person was last seen.
- Check the card access system log to determine when the missing person last used their TCU ID to access buildings or dining services.

- Call local hospitals to check admission.
- Monitor local jail records for possible arrests.
- Use available video footage to review specific locations and times.

No later than 24 hours after the TCU Police Department determines that a TCU student is missing, the TCU Police Department will:

- Notify the Fort Worth Police Department, unless the Fort Worth Police Department was the entity that made the determination the student is missing. Other appropriate law enforcement agencies may be contacted if the student resides outside of Fort Worth or if the student was on a trip away from campus.
- Notify the student's designated missing student/confidential contact
- If the student is under 18 years of age and not emancipated, the student's custodial parent or legal guardian will be contacted. The University reserves the right to notify additional individuals, including the parent or guardian of students 18 years of age or over, if a student is determined to be missing.
- Continue to attempt contacting the missing student (in cooperation with the investigation of the outside police agency.)
- Continue to monitor residential location.
- Continue to monitor University ID card usage.
- Continue to engage faculty about class attendance.

### **TCU and UNTHSC School of Medicine Campus**

If a member of the UNTHSC community has reason to believe that a student is missing, the individual should contact a Campus Security Authority or UNTHSC PD. If a missing person is reported to any individual or department other than the UNTHSC PD, the individual or department receiving the report will immediately contact UNTHSC PD to report the missing person. A student is determined to be missing when their whereabouts are unknown and unexplainable for a period of time that is regarded by knowledgeable parties as highly unusual or suspicious in consideration of the student's behavior patterns, plans or routines. The effort to locate the student will be collaborative between the Division of Student & Academic Affairs, UNTHSC PD, and the missing student's family and friends. Even though UNTHSC does not have on-campus student housing and is not required to publish a missing student notification policy, UNTHSC believes that every member of the community is important, and wants to ensure their safety and well-being.

Any missing member of the UNTHSC community under the age of 21 will be reported missing to the National Crime Information Center (National Child Search Assistance Act), and an investigation will begin as soon as the missing person report is received. If you receive reliable information that a student cannot be located, please call UNTHSC PD immediately at (817)735-2600.

Procedures: All concerns regarding a student's unexplained absence or lack of contact that is contrary to the student's normal behavior and/or is unusual based on existing circumstances will be immediately investigated in an effort to locate the student and confirm their safety. If a student is not located for more than 24 hours, an official missing persons' report will be immediately filed with the law enforcement agency within the jurisdiction. The Division of Student & Academic Affairs and UNTHSC PD will cooperate with, aid, and assist the primary investigative agency in all ways allowable under the law.

# DISCRIMINATION, HARASSMENT, SEXUAL MISCONDUCT AND RETALIATION

## TCU Main Campus

### POLICY SUMMARY

Texas Christian University (TCU) is committed to providing a positive learning, living and working environment free from discrimination and harassment. In support of this commitment, in this policy TCU prohibits a range of behaviors, including unlawful discrimination, harassment, and related sexual and other misconduct based on age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, predisposing genetic information, covered veteran status, and any other basis protected by law, except as permitted by law. TCU also prohibits retaliation against an individual for making a good faith report under this policy, for participating in proceedings under this policy, or for opposing in a reasonable manner conduct believed to be prohibited by this policy.

This policy is a part of TCU's framework of efforts to comply with Title IX of the Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in the University's programs and activities and retaliation; the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), as amended by the Violence Against Women Reauthorization Act of 2013 (VAWA); Title VII of the Civil Rights Act of 1964 (Title VII); Title VI of the Civil Rights Act of 1964 (Title VI); Chapter 21 of the Texas Labor Code; the Age Discrimination Act of 1967, the Americans with Disabilities Act (ADA) and the ADA Amendments of 2008, Sections 503 and 504 of the Rehabilitation Act of 1973 (Section 504), the Genetic Information Non-Discrimination Act of 2008 (GNA), Executive Order 11246, Vietnam Veteran's Readjustment Assistance Act of 1974 and other applicable laws.

### WHO IS GOVERNED BY THIS POLICY

This policy applies to the following members of the TCU community: students (as defined in the Code of Student Conduct), employees and administrators; trustees; third-party consultants, vendors and contractors when they are doing business with TCU; individuals who perform services for TCU as volunteers; and visitors, guests and other third parties under circumstances within TCU's control. Any employee or student who engages in conduct prohibited by this policy may be subject to disciplinary action and sanctions up to and including termination or expulsion from the University. TCU will take steps to prevent retaliation against anyone making a good faith report and to prevent the recurrence of any harassment and to correct its potential discriminatory effects on a complainant and, if applicable, the TCU community.

### POLICY

TCU prohibits the following conduct: Discrimination; Harassment; Sexual Harassment; Sexual Assault, including Non-Consensual Sexual Contact, Non-Consensual Intercourse, Incest, and Statutory Rape; Dating Violence; Domestic Violence; Stalking; Sexual Exploitation; Bullying; Complicity; Retaliation; and False Information and False Complaints.

### DEFINITIONS

Key terms related to this Policy are defined below.

**Consent:** For purposes of this policy, consent to sexual activity is: action or words that a reasonable person would understand to communicate voluntary permission among participants to engage in mutually agreed upon sexual activity. Consent cannot be obtained through force, threat of force, coercion, intimidation, or by taking advantage of another person's incapacitation. An individual is incapacitated and cannot give consent if a reasonable person would conclude based on the information available that the individual is not capable of giving consent because the individual is mentally and/or physically helpless, either voluntarily or involuntarily, or the individual is unconscious, asleep, or otherwise unaware that the sexual activity is occurring. A person may not be capable of giving consent as a result of the consumption of alcohol and/or other drugs, or due to a temporary or permanent physical or mental health condition. When assessing whether a criminal offense of sexual assault has been committed, see *Texas Penal Code §22.011 for information on consent.*

**Discrimination:** The unlawful treatment of an individual based on the individual's age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, predisposing genetic information, covered veteran status, and any other basis protected by law that unreasonably interferes with or limits an individual's ability to participate in or to realize the intended benefits of an institutional activity, employment, receipt of reasonable accommodations or other resource.

**Harassment:** A form of discrimination that is unwelcome verbal or physical conduct based on an individual's age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic

origin, disability, predisposing genetic information, covered veteran status, and any other basis protected by law, when (a) submitting to or enduring such unreasonable conduct is made implicitly or explicitly a term or condition of a person's instruction, academic standing, employment, or participation in any TCU program, activity, or benefit, (b) submission to or rejection of such unreasonable conduct is used, implicitly or explicitly, as the basis for decisions affecting an individual's education (e.g., admission, academic standing, grades, assignment); employment (e.g., hiring, advancement, assignment); or participation in a TCU program, activity or benefit, (c) in the employment context, such conduct if repeated would unreasonably interfere with a person's work performance or create an intimidating, hostile, or offensive work environment, or (d) in the education context, such conduct if repeated would be sufficiently severe, persistent, or pervasive that the conduct would unreasonably interfere with the student's ability to participate in or benefit from educational programs or activities at TCU. For purposes of this section, for conduct to be considered "unreasonable" or to be considered conduct that would "unreasonably interfere" with a person's activities, the conduct must be more than subjectively offensive or harmful; the conduct must be objectively offensive, or offensive to a reasonable person of similar identity.

**Sexual Harassment:** Conduct on the basis of sex that satisfies one or more of the following:

- a. A TCU employee conditioning the provision of an aid, benefit, or service of TCU on an individual's participation in unwelcome sexual conduct;
- b. Unwelcome conduct that a reasonable person would consider so severe, pervasive and objectively offensive that it effectively denies a person equal access to TCU's educational programs or activities;
- c. **Sexual Assault:** any sexual act directed against another person without their consent, including instances where the person is incapable of giving consent. [See 34 CFR 668.46(a) for the source of this definition. For the definition of sexual assault under the Texas Penal Code, see Texas Penal Code, §22.011(a).]

**Sexual Assault** includes:

- i. **Non-Consensual Sexual Contact:** For purposes of this policy, it is the touching of another person's breasts, buttocks, groin, genital, or other intimate parts for the purpose of sexual gratification without consent. Touching may be over or under clothing and may include the touching another, one person forcing another to touch them or to touch another person, or one person making another touch their own body. [See 34 CFR 668.46(a) for the source of this definition]
  - ii. **Non-Consensual Sexual Intercourse:** For purposes of this policy, it is the penetration, no matter how slight, of the vagina or anus, with any body part or object, or the oral penetration by a sex organ of another person, without consent. This includes: Vaginal or anal penetration by a penis, tongue, finger or object, or oral copulation (mouth to genital contact). [See 34 CFR 668.46(a) for the source of this definition]
  - iii. **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law. [See 34 CFR 668.46(a) for the source of this definition]
  - iv. **Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent. [See 34 CFR 668.46(a) for the source of this definition]
- d. **Dating Violence:** For purposes of this policy, it is violence, including but not limited to sexual or physical abuse or threat of such abuse, which occurs between individuals who are or has been in a social relationship of a romantic or intimate nature. In determining the existence of such a relationship, consideration will be given to the length and the type of relationship and the frequency of interaction between the persons involved in the relationship. Dating violence does not include acts covered under the definition of domestic violence. [See 34 CFR 668.46(a) for the source of definition. For the definition of dating violence under the Texas Family Code, see Texas Family Code, §71.0021.]
  - e. **Domestic Violence:** For purposes of this policy, it is a felony or misdemeanor crime of violence committed:
    - by a person against their current or former spouse or intimate partner;

- by one person against another person when the two individuals share a child in common;
  - by one person against another person with whom they have or has cohabitated with as a spouse or intimate partner;
  - by a person, similarly situated to a spouse of the person against whom the violence was directed, under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
  - by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred. [See 34 CFR 668.46(a) for the source of this definition. Texas statutes do not define domestic violence. For the definition of family violence under the Texas Family Code, see Texas Family Code, §71.004.]
- f. **Stalking:** For purposes of this policy, it is engaging in a course of conduct directed at a specific person which would cause a reasonable person (under similar circumstances and with similar identities to (1) fear for their safety or the safety of others or (2) suffer significant mental suffering or anguish that may, but does not necessarily require medical or other professional treatment or counseling. For purposes of this definition, a "course of conduct" means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property. Examples can include, but are not limited to, threats of harm to self, others, or property; pursuing or following a person; non-consensual (unwanted) communication by any means; sending unwanted gifts; trespassing; and surveillance or other related types of observation. Stalking also includes cyber-stalking through electronic media, like the internet, social networks, blogs, cell phones, or text messages. [See 34 CFR 668.46(a) for definition of stalking. For the definition of stalking under the Texas Penal Code, see Texas Penal Code, §42.072.]

**Sexual Exploitation:** Purposely or knowingly doing any of the following:

1. Observing and/or watching other(s) engaged in intimate behaviors including, but not limited to, undressing, sexual activity, using the bathroom, bathing, or other actions usually considered to be of a private nature, without the other person's knowledge or consent (often referred to as voyeurism);
2. Recording, photographing, transmitting, showing, viewing, streaming, or distributing pictures, video or audio of another person in a sexual act, or in any other intimate/private activity without the knowledge and consent of all persons involved in the activity;
3. Exceeding the boundaries of consent (such as allowing another person to hide in a closet and observe sexual activity, or disseminating sexual pictures without the photographed person's consent);
4. Engaging in sexual activity with another person while knowingly infected with human immunodeficiency virus (HIV), a sexually transmitted disease (STD) or infection (STI) without informing the other person of the infection;
5. Administering alcohol or drugs (such as "date rape" drugs) to another person without their knowledge or consent; or
6. Exposing one's genitals in non-consensual circumstances.

**Bullying:** Any verbal, nonverbal, graphic, and/or physical behavior that intimidates and/or intentionally hurts, controls and/or diminishes another person physically, emotionally and/or mentally on the basis of their membership in a protected class enumerated in this policy. This may include behavior occurring in person and/or via electronic communication.

**Complicity:** Any act that knowingly aids, facilitates, promotes, or encourages another person to engage in conduct that violates this policy.

**Retaliation:** Action taken against any person because the individual filed a good faith report or formal complaint alleging conduct of the type prohibited by this policy or because the individual has testified, assisted or otherwise participated in an investigation of conduct of the type prohibited by this policy or in related proceedings. Retaliation can take many forms, including, but not limited to, adverse action or violence, threats, acts of intimidation, other acts of

harassment or discrimination. Retaliation is a separate and distinct violation under the policy and the law. Any person found to have violated this policy of non-retaliation is subject to disciplinary action up to and including termination or expulsion.

## **SCOPE AND JURISDICTION**

This policy applies to conduct that takes place:

- On the campus or TCU premises;
- In the context of any TCU-related or sponsored education program or activity, regardless of location;
- Through the use of TCU-owned or provided technology resources; or
- Off-campus when the conduct is likely to have an adverse effect on TCU and/or the pursuit of its objectives, members of the TCU community, or is likely to create, continue or contribute to a hostile environment.

## **UNDERSTANDING PRIVACY AND CONFIDENTIALITY**

Issues of privacy and confidentiality play an important role in this Policy. Generally, sharing of information related to a Complaint or Report under this policy will be limited to those individuals who need the information to assist in the assessment, investigation, and resolution of the Report or Complaint and related issues. This may include, but is not limited to: the OIE, TCU Compliance Officers, Division of Student Affairs, Human Resources, TCU Police, and the Threat Assessment Team.

TCU will endeavor to keep the identity of a Complainant and Respondent and information learned in the Initial Inquiry or Investigation private, to the extent allowed by law and except as necessary to investigate or remedy policy violations. TCU will make reasonable efforts to investigate and address Reports or Complaints made under this policy, and information may be disclosed to participants in an Investigation as necessary to facilitate the thoroughness and integrity of the Investigation. In all such proceedings, TCU will take into consideration the privacy of the parties to the extent reasonably possible, but cannot guarantee anonymity for a Complainant where it would conflict with its obligation to investigate meaningfully, take corrective action, comply with the intent of this policy, or fulfill its legal obligations. Student education records will be protected in accordance with the [Family Educational Rights and Privacy Act \(FERPA\)](#).

## **REPORTING OPTIONS AND RESOURCES**

Any person (student, faculty, staff, or visitor) may report what they believe to be an act of discrimination, harassment, sexual misconduct, or retaliation to the Title IX Coordinator, to a Deputy Title IX Officer, or to the Office of Institutional Equity (OIE).

### **REPORTING TO TCU**

Complaints or reports of discrimination, harassment, sexual misconduct, and retaliation should be made as soon as possible after an incident. All individuals are engaged to report discrimination, harassment, sexual misconduct and retaliation so that prompt effective action can be taken. All complaints and third-party reports of conduct in violation of the University's Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation Policy should be made to the Office of Institutional Equity, the Title IX Coordinator, or to a Deputy Title IX Officer.

There are several ways to submit a Title IX complaint or report.

- Make an OIE report;
- Leave a private message for the Title IX Coordinator at 817-257-8228;
- File a written complaint with the Title IX Coordinator;
- Make an appointment to see the Title IX Coordinator or one of the Deputy Title IX Officers; or
- Complaints against a student for conduct alleged to have been committed by a student in violation this Policy can also be made to the Dean of Students Office

The contact information for the Title IX Coordinator is:

Ms. Andrea Vircks-McDew  
The Harrison, Suite 1800  
TCU Box 298920  
Fort Worth, TX 76129  
817-257-8228

The Deputy Title IX Officers are:

Ms. Kim Johnson  
Senior Associate Athletics Director/  
Senior Woman Administrator  
TCU Athletics  
TCU Box 297600  
3500 Bellaire Drive North  
Fort Worth, TX 76129  
817-257-7950  
[k.n.johnson@tcu.edu](mailto:k.n.johnson@tcu.edu)

Dr. Lisa McBride  
Assistant Director for Diversity &  
Inclusion  
TCU and UNTHSC School of Medicine  
3430 Camp Bowie Boulevard  
IREB 401  
Forth Worth, TX 76107  
817-735-7951  
[lisa.mcbride@tcu.edu](mailto:lisa.mcbride@tcu.edu)

Ms. Kristen Taylor  
Director of Employee Relations  
Human Resources  
TCU Box 297090  
2701 W. Berry Street  
Fort Worth, TX 76129  
817-257-4161  
[kristen.taylor@tcu.edu](mailto:kristen.taylor@tcu.edu)

## REPORTING TO LAW ENFORCEMENT

Except in cases involving suspected child abuse or neglect, which must be reported under State of Texas law, a complainant has the right to report, or decline to report, potential criminal conduct to law enforcement, and TCU will assist a complainant in contacting law enforcement at any time upon request. Under limited circumstances posing a threat to the health or safety of any TCU community member, TCU may independently notify law enforcement.

## ANONYMOUS REPORTING

Anonymous reports can be made to the Title IX Coordinator at <https://www.tcu.edu/institutional-equity/make-a-report.php> or by calling the Ethics & Compliance Hotline at 1-844-996-0283. Additionally, individuals can file an anonymous report with the TCU Police Department at <https://police.tcu.edu/report-a-crime/>.

## TIMEFRAME FOR REPORTING

There is no time limit for a Complainant to make a Report or to submit a Complaint under this policy. However, Complainants are encouraged to make a Report as soon as possible to maximize TCU's ability to respond promptly and effectively.

TCU may extend any timeframe in the Responding to Reports of Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation Policy with good cause (e.g., absence of a party, concurrent law enforcement activity, academic calendar, etc.). TCU will immediately notify the parties of any extension and the reason for the extension. While requests for delays by the parties may be considered, TCU cannot guarantee approval of delay requests by either party.

## IMMUNITY

Consistent with other provisions of the Code of Student Conduct, TCU encourages the reporting of conduct that may violate TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct and Retaliation. To encourage reporting, TCU will not pursue University disciplinary action against a student actor where: i) the conduct at-issue is only known by the University because the student actor disclosed the conduct as a part of a good faith Report under this policy or in connection with an Initial Inquiry or Investigation of a Report under this policy; ii) the conduct is not a serious student conduct violation that may lead to suspension or dismissal from the University; and iii) the conduct at-issue is not the reported conduct that may violate TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct and Retaliation.

## CAMPUS AND COMMUNITY RESOURCES

After receipt of a report of a possible violation of TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation, the University will address the immediate needs of the impacted members of the university

community. This includes offering both on and off campus resources and/or assistance. The university may also assist in identifying and contacting external law enforcement agencies. Members of the university community may obtain information about on campus and off campus resources by visiting <https://www.tcu.edu/institutional-equity/resources/index.php> or <https://care.tcu.edu/resources/>.

## **EMERGENCY RESOURCES AND LAW ENFORCEMENT**

For immediate assistance, anyone who feels physically threatened or has been a victim of a physical assault, including sexual assault, should call 911. Emergency medical assistance and campus safety/law enforcement assistance is available both on and off campus. Individuals can contact the TCU Police at 817-257-7777 who have access to the appropriate TCU administrator twenty-four hours a day, seven days a week, or the Fort Worth Police Department.

## **CONFIDENTIAL RESOURCES**

Confidential Resources are University officials who maintain legally-protected confidentiality within the University for the individual who shared the information. These resources will not share any identifiable information with the Office of Institutional Equity, the police, parent, or anyone else without permission first, except in cases where there is imminent harm to yourself, someone else, or the campus community. The following University employees are Confidential Resources when they receive information from students in the context of providing professional services: licensed mental health professionals at the Counseling Center, licensed medical professionals at the TCU Health Center, certified TCU Title IX Confidential Advocate, and ordained University Chaplains in TCU's Office of Religious and Spiritual Life. Licensed physicians on TCU's Sports Medicine staff are also Confidential Resources for student-athletes when they receive information in the context of providing professional services. Speaking with a Confidential Resource about sexual harassment will not constitute a report to the university or law enforcement. When an individual who otherwise is a Confidential Resource receives information outside of their professional role in the provision of services, the individual may have a mandatory duty to report that information to the Office of Institutional Equity or Title IX Coordinator.

## **UNIVERSITY COMMUNITY MEMBERS' REPORTING OBLIGATIONS—DUTY TO REPORT**

### **All Community Members**

It is important to understand the different reporting responsibilities of members of the TCU campus community. It is the responsibility of each community member to promptly report violations or concerns about violations of laws, regulations and University policies that come to their attention.

Employees have a mandatory duty to report to the Office of Institutional Equity (OIE) any violations related to the prohibitions enumerated in this policy. Failure to do so may result in disciplinary action, up to and including termination, and/or civil and criminal charges in some circumstances. **Under Texas law, if an employee learns of incidents of Sexual Harassment or Harassment that is based on sex and fails to timely report the incident to TCU's Title IX Coordinator or to a Deputy Title IX Coordinator, Texas law may require TCU to terminate the employee, and the employee may be subject to criminal prosecution.** [See Texas Senate Bill 212 for information on reporting requirements].

### **Special Duty to Report**

Individuals in positions of authority who hold a supervisory position at the University have a special duty to report alleged violations of this policy. Therefore, when a supervisor receives a report of conduct that may violate this policy or has reason to believe that a violation of this policy has occurred, the supervisor has a mandatory duty to contact the Office of Institutional Equity ("OIE") and report the conduct or possible occurrence.

An individual in position of authority who is made aware of, or in the exercise of reasonable care should have known of, a violation of this policy by a person under their authority or supervision and fails to take appropriate action is subject to disciplinary action and may be subject to legal action.

### **Exceptions**

Individuals who are considered Confidential Resources are exempt from this obligation when they receive information in the context of providing professional services to a student. Additional information is contained within the Confidential Resources section of this report.

## Campus Security Authorities

A Campus Security Authority (CSA) is a Clery-specific term that encompasses four groups of individuals and organizations associated with an institution. These groups include:

1. A campus police department or a campus security department of an institution
2. Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or campus security department
3. Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses
4. An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings.

Individuals are encouraged to report alleged crimes to law enforcement however, there are campus officials to whom you may also report a crime. These CSAs are identified as any member of the TCU Police Department, its officers and staff; and any University official who has significant responsibility for student and campus activities, including, but not limited to, the Dean of Students Office; selected members of the Housing & Residence Life office staff, Hall Directors, and Residential Advisors; Coaches and designated administrators within the Department of Athletics; the Chancellor, Vice Chancellors, and designated Administrators, and any other University official who has the authority and duty to take action or respond to particular issues on behalf of the University. While the University has identified a number of CSAs, we designate the following offices as places where campus community members should report crimes:

OFFICE/DEPARTMENT	CAMPUS ADDRESS	PHONE NUMBER
TCU Police Department	3025 Lubbock Ave. Fort Worth, TX 76129	817-257-7930 817-257-7777 (Emergency)
Title IX Coordinator	The Harrison 1800	817-257- 8228
Vice Chancellor for Student Affairs	The Harrison 2200	817-257-7820
Dean of Students Office	The Harrison 1600	817-257-7926
Housing & Residence Life	Pamela and Edward Clark Hall– Garden Level	817-257-7865

## TCU and UNTHSC School of Medicine

### UNTHSC Title IX Violations and Reporting

Sexual harassment, sexual violence and other gender-based harassment occurring in the educational setting implicates a federal law called Title IX of the Higher Education Amendments of 1972, which prohibits discrimination on the basis of sex in education programs or activities and which triggers certain responsibilities on the part of the school and university. Examples of conduct that may be considered a Title IX violation in the learning environment include, but are not limited to:

- Making sexual advances or asking to exchange sexual favors for grades or other rewards;
- Discrimination based on gender or sexual orientation;
- Denying opportunities for training or rewards because of gender or sexual orientation;

Reports regarding the application of Title IX should be directed to the School of Medicine Title IX coordinator. If you have questions about whether a particular action or misconduct qualifies as Title IX, please also contact the SOM Title IX coordinator. This will not trigger a formal investigation. The contact information for the SOM Title IX Coordinator and the Deputy Title IX Coordinator is as follows:

Dr. Lisa McBride, PhD  
Assistant Dean for Diversity and Inclusion and School of Medicine  
Deputy Title IX Coordinator IREB, Suite 400  
3404 Camp Bowie Blvd.  
Fort Worth, Texas 76107  
817.735.7951  
lisa.mcbride@tcu.edu

Andrea Vircks-McDew  
Title IX Coordinator  
The Harrison Suite 1800  
TCU Box 298980  
Fort Worth, Texas 76129  
(817) 257-8228  
a.vircks@tcu.edu

### **Protection of Rights of those Reporting Violations or Mistreatment:**

- To the extent possible, the School of Medicine will make every effort to preserve the anonymity of the student or person filing a report of mistreatment. Anonymous reports will be investigated to the extent that specific information is provided.
- Certain incidents require mandatory reporting by law (e.g., Title IX threats or risk of harm, etc.).
- Before taking further action to investigate an incident of alleged mistreatment, the professionalism resource officer will make a reasonable effort to inform the student or other complainant of their role in the process and the extent to which anonymity may be preserved.
- In cases of mistreatment that may involve violations of other college or hospital policies or local, state, or federal laws, discovery of information may require involvement of other bodies in addition to the professionalism resource officer and could require interviews of the student or person filing the report.
- In all cases, retaliation, or the encouragement of another to retaliate, against the person making such a report or the learner involved is strictly prohibited and, if found to exist, would become the focus of independent discovery and possible sanctions due to the retaliatory action.

### **Protection of the Rights of those Accused of Violations or Mistreatment:**

- Intentional false or malicious reports of mistreatment will not be tolerated and will be handled as a disciplinary matter.
- All reports of mistreatment will be handled confidentially with the exceptions noted above.

### **Discovery and Resolution of Violations or Mistreatment Allegations:**

- If the incident is found to have merit, within 10 business days the PRO will refer the incident to the appropriate unit lead (senior associate dean for faculty affairs and development, assistant dean for student affairs, or human resources officer for staff complaints) for further discovery and to develop an action plan for reviewing the incident. The action plan includes discovery, leading to resolution.
- Resolution of reports of potential violations of the code of conduct are the sole responsibility of the respective unit lead in collaboration with the process led by the PRO.
- Within 20 business days, the unit lead will share the PRO-led process the action plan that will conclude in resolution.
- The final action plan, along with timeline for resolution will be sent to the individual's tcu.edu address on file and will be considered to have been received. This individual must acknowledge the resolution plan and disposition, may provide comments, and sign off on the receipt of the resolution plan within 10 business days. A copy of the

resolution plan will be forwarded to the individual's respective hiring manager or department chair, for faculty and staff, and to the assistant dean for student affairs for students.

- Resolution of findings of mistreatment may include counseling, advice, warnings and/or sanctions up to and including termination or dismissal and will be aligned with university and school policies.
- The professionalism resource officer may also find that the incident represented an accusation not warranting further discovery and may warrant mentoring and education of the involved individual(s) about the definitions of mistreatment and encourage a review of the policy.
- In all instances, the complainant will receive a written notification of the resolution of the review from the unit head.
- De-identified information is reported to school of medicine officials, and the learning environment subcommittee, to ensure vigilant monitoring of the learning environment and, when necessary, revision of policies and practices to prevent mistreatment and ensure a positive learning environment.

## **Education and Prevention**

The TCU and UNTHSC School of Medicine shall provide education and training sessions to students, faculty and staff on recognizing and preventing student mistreatment. The Learning Environment and Student Mistreatment Policy shall be posted on the School of Medicine's website and included in the student and faculty handbooks.

## **OBTAINING REGISTERED SEX OFFENDER INFORMATION**

Federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, went into effect October 28, 2002. The law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State may be obtained concerning registered sex offenders. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student. This act amends the Family Educational Rights and Privacy Act of 1974 to clarify that nothing in that Act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders and requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted. State law requires persons convicted of or placed on deferred community supervision for certain offenses to register as sex offenders. Offenders who committed "sexually violent" offenses (most contact offenses) must register for the remainder of their life, even after completing probation or parole. Others (some noncontact offenses) may quit registering ten years after completing their term of supervision. Law enforcement authorities are required to inform the University when registered sex offenders indicate they are living, working, or volunteering services on campus.

In the state of Texas, the Texas Sex Offender Registration Program ([Chapter 62 of the Code of Criminal Procedure](#)) requires adult and juvenile sex offenders to register with the local law enforcement authority of the city they reside in or, if the sex offender does not reside in a city, with the local law enforcement authority of the county they reside in. Public information regarding registered sex offenders who are subject to community notification may be obtained, free of charge, through the Texas Department of Public Safety – Texas Public Sex Offender Website via the following website address: <https://publicsite.dps.texas.gov/SexOffenderRegistry>. Additionally you may access the state sex offender registry via the TCU Police Department webpage at <http://police.tcu.edu>, located within the Crime Information tab.

## RESPONDING TO REPORTS OF DISCRIMINATION, HARASSMENT, SEXUAL MISCONDUCT AND RETALIATION

Texas Christian University (TCU) is committed to providing a positive learning, living, and working environment free from unlawful discrimination, harassment, and sexual misconduct. In support of this commitment, in its policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation, TCU has prohibited a range of behaviors, including unlawful discrimination and harassment and related sexual and other misconduct based on age, race, color, religion, sex, sexual orientation, gender, gender identity, gender expression, national origin, ethnic origin, disability, predisposing genetic information, covered veteran status, and any other basis protected by law. See TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation.

Outlined below you will find the processes for responding to reports that a member of the TCU community may have been the target of or may have violated TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation.

### DEFINITIONS

Key terms related to the processes for responding to reports are defined immediately below.

**Complainant:** Individual who, based on the information in a Report or information gathered by the Office of Institutional Equity (OIE) during an Initial Inquiry, may have been the target of conduct that may have violated the University policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation.

**Complaint:** A written statement of the factual allegations against a Respondent, including a narrative describing the alleged misconduct, the identities of the parties involved in the incident, if known; the behavior and/or actions allegedly constituting the misconduct; and the date and location of the alleged incident, if known.

**Formal Resolution:** The resolution of a Complaint through an Investigation culminating in a dismissal (with appeal rights) or in the issuance of an Investigative Report provided to the appropriate University offices for further action.

**Initial Inquiry:** The initial review of a Report by the OIE to determine next steps.

**Interim Measures:** Upon receiving a Report and throughout the process of resolving a Report and/or Complaint, the OIE will determine as appropriate and necessary any measures to be implemented or recommended during the resolution process. These measures may be supportive, remedial (measures designed to maintain continued access to educational programs and activities) or protective.

**Investigation:** A formal investigation of a Complaint by an investigator designated by the OIE, including meeting with the complainant(s), named respondent(s), and any applicable witnesses, concluding in a dismissal or in an Investigative Report.

**Office of Institutional Equity ("OIE"):** The University unit tasked with responding to Reports on behalf of the TCU community.

**Preponderance of the Evidence:** The standard of evidence used in all determinations whether a respondent violated TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation. The standard is based on all the available, probative information and its probable truth or accuracy in relation to a determination regarding a policy violation. Under this standard, a Respondent would be found in violation if, based on the information available, the factfinder concludes it is more likely than not that the Respondent violated the policy.

**Report:** Information provided to the OIE that a member of the TCU community may have committed misconduct or may have been the target of misconduct that may violate TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation.

**Respondent:** Individual who has been reported as having committed acts that may have violated TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation.

**Sexual Harassment:** For purposes of this policy, "Sexual Harassment" has the meaning set forth in TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation.

**Voluntary Informal Resolution:** A voluntary, informal resolution process (e.g., mediation, restorative justice) that the Complainant, Respondent, and OIE agree to undertake in an effort to resolve a Complaint.

**Notice by Email is Considering Notice in Writing:** For any notice or other submission or communication required under TCU's policy on Responding to Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation, including any notice or other submission or communication that must be in writing, electronic transmission of that notice, submission, or communication by electronic mail within the timeframe prescribed is sufficient.

## INTAKE

### INITIAL INQUIRY

#### Receipt of a Report

Upon receipt of a Report of a possible violation of TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation, the OIE will make an Initial Inquiry to determine what actions should be taken based on the Report, including whether Interim Measures are appropriate; and the next steps for resolving the Report, including whether the Complainant, if any, or the OIE will submit a written Complaint and proceed to an Investigation.

#### Notification of Student and Employee Rights

When a TCU employee or student reports an incident of sexual assault, dating violence, domestic violence, or stalking to the University, whether the incident occurred on or off campus, TCU will provide the employee or student a written notification of rights and options, which include the following information:

- TCU encourages employees and students to report incidents of sexual assault, dating violence, domestic violence, or stalking to the Office of Institutional Equity (OIE) by 1) calling the Office at 817-257-8228; 2) emailing the Office at [oie@tcu.edu](mailto:oie@tcu.edu); 3) visiting the Office located in The Harrison Suite 1800; and/or 4) completing a *Make an OIE Report* found on the OIE website <https://www.oie.tcu.edu>.
- Upon receipt of a report of sexual assault, dating violence, domestic violence, or stalking, the OIE will email a copy TCU Policy 1.008 (*Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation Policy*) and Policy 1.009 (*Responding to Reports of Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation Policy*).
- TCU also encourages employees and students to report incidents of sexual assault, dating and domestic violence, or stalking to the TCU Police Department (817-257-7777) and/or the Fort Worth Police Department (817-335-4222). Parties have the right to request that OIE and/or the Dean of Students Office assist in contacting law enforcement. Parties have the right to decline contacting law enforcement.
- Employees and students have the right to apply for an Order of Protection, restraining order, or similar order with the City of Fort Worth. Parties may also discuss a No Contact Order with OIE or Dean of Students Office.
- Individuals reporting an incident of sexual assault should preserve evidence that may assist in the investigation of the alleged incident. For example, do not bathe, change clothing, wash bed linens or other materials.
- The TCU Police Department can assist in transporting individuals to John Peter Smith (JPS) hospital for a medical evaluation and/or SANE exam, if appropriate. The University encourages individuals to seek the appropriate medical assistance, both on- and off-campus.
- The OIE and Dean of Students Office can provide contact information to confidential resources and can also assist individuals with arranging contact and services with the following:
  - TCU Counseling Center: 817-257-7863
  - TCU Campus Advocacy, Resources & Education (CARE): 817-257-5225
  - TCU Religious & Spiritual Life: 817-257-7830
  - TCU Office of Scholarships & Financial Aid: 817-257-7858
  - TCU Student Access & Accommodations: 817-257-6567
  - TCU International Services: 817-257-7292
  - TCU Employee Assistance Program (EAP), if applicable
  - The Women's Center: 817-927-4040. [includes legal assistance appropriate].
- Upon request, the OIE or Dean of Students Office may institute supportive measures, which may include making appropriate changes to living arrangements, on-campus academic classes and/or interactions, employment and working environment. Accommodations and supportive measures are confidential to the extent they can be without the impairment of the ability to provide them.
- The OIE and the Dean of Students Office respect the confidentiality and disclosure choices. Publicly available recordkeeping does not include personally identifiable information about the parties.

Individuals have the right to change their mind and choose to report an incident of sexual assault, dating and domestic violence, or stalking at a later date.

## ADVISORS

Both the Complainant and Respondent are allowed to have an advisor of their choice present with them for all meetings and proceedings under this policy to which the party is entitled to be present, including during the Initial Inquiry and Investigation.

The University may establish restrictions that apply equally to all parties regarding the extent to which the advisor may participate in the proceedings. During any stage of the process, including during the Investigation, the advisor may provide support and advice to the parties at any meeting and/or proceeding. They may not speak on behalf of the parties, make any type of argument or presentation during any meeting or interview at which they are present, or otherwise participate in, or in any manner delay, disrupt, or interfere with meetings and/or proceedings.

In the [Title IX Conduct Process](#), both the Complainant and the Responding Student must have an advisor. If a party does not have an advisor on any day of a scheduled hearing, the University will pause the hearing and provide a trained advisor at no expense to the party before resuming the hearing process.



## INTERIM MEASURES

Upon receipt of a Report or at any time during Initial Inquiry, Investigation and Formal Resolution or Voluntary Informal Resolution, TCU may provide reasonable and appropriate Interim Measures designed to preserve a party's educational or work experience; protect all parties during an investigation; address safety concerns for the broader TCU community; maintain the integrity of the investigative and/or resolution process; deter retaliation; and/or any other reason deemed appropriate or necessary by the OIE. These measures may be supportive, remedial (measures designed to maintain continued access to educational programs and activities) or protective. During the Initial Inquiry, the OIE will inform the Complainant of the availability of Interim Measures. Similarly, any Notice of Investigation to the Respondent shall include information about the availability of Interim Measures. Interim Measures may include but are not limited to: counselling; modifications of work or class schedules; changes in work or housing locations; and transportation accommodations [e.g., campus escort(s)]. The OIE will consider the Complainant's and Respondent's requests regarding Interim Measures. Interim Measures are equally available to both the Complainant and Respondent.

Interim Measures are not designed to be punitive or to materially interfere with a party's access to a living, learning, or working environment. If the OIE determines that for the safety of a party or the community or to prevent further violations of TCU policy the University needs to implement Interim Measures that materially and adversely impact a party's activities as an employee or as a student (e.g., interim suspension for a student or administrative leave for an employee), the determination on any such Interim Measure will be made by the Dean of Students or the Vice Chancellor and Chief Human Resources Officer (for employees) or their designees. In implementing any such Interim Measure, the University will comply with any policies and processes that may apply to such interim action.

These interim measures may include:

<b>Interim Measures</b>	
<b>Restriction from university activities</b>	Prohibition for participating in student activities; representing TCU in any capacity such as playing on an official team, serving in student government, performing in an official band, ensemble, or production; participating in a recognized student organization; or participating in other University activities or privileges for which the Respondent might otherwise be eligible.
<b>Suspension</b>	This includes denying access to campus, including classes.
<b>Imposition of a "no contact directive"</b>	An administrative remedy designed to curtail direct or indirect contact and communication between the Responding student and other identified individuals, including a Reporting Party/victim/Complainant.
<b>Modification of class schedule</b>	Changes to a student's class schedule, including transferring the student's course sections may be made on a temporary basis in the event it is deemed appropriate by the Dean of Students Office.
<b>Modification of University work schedule or job assignment</b>	Changes to a student's work schedule or job assignment may be made on a temporary basis in the event it is deemed appropriate by the Dean of Students Office (students) or Human Resources (employees) .
<b>Changes in campus housing location</b>	A campus housing relocation/reassignment, which includes denying access to specified University housing buildings may be deemed appropriate.
<b>Residence hall suspension</b>	This includes denying access to University housing.
<b>Access to Counseling and Medical Services</b>	Facilitating access to counseling and medical services.
<b>Transportation accommodations</b>	Campus escort and other safety planning steps

Interim measures do not replace the regular conduct process, which shall proceed according to the procedures and timeline outlined in the Code of Student Conduct (for students) or the procedures and timeline that may apply to an employee under other applicable TCU employment policies, including policies with respect to faculty and/or tenure.

## **INITIAL INQUIRY PROCESS**

As part of the Initial Inquiry, the OIE will: contact the person who reported the conduct, if appropriate; contact the Complainant, if any; assess the nature of the Report; address immediate needs of the Complainant and the campus community; implement or recommend Interim Measures, as appropriate; discuss available options for resolution with the Complainant; provide the Complainant with information about resources both on and off campus; and assess for pattern evidence or other similar conduct by the Respondent. This assessment will continue until the OIE has sufficient information to determine an appropriate course of action to resolve the Report. In some instances, the OIE will engage in limited fact-finding to gain a better understanding of the context of the Report or take other appropriate steps, including contacting the Respondent and consulting with other TCU units that may have relevant information (e.g., TCU's Threat Assessment Team, the TCU Police Department, Dean of Students Office, and/or Human Resources, etc...).

## **FORMAL COMPLAINTS**

During the Initial Inquiry, the OIE will determine if the Complainant wishes to submit a written Complaint. When a Complainant requests anonymity or does not choose to submit a written Complaint and participate in any Informal or Formal Resolution Process to resolve a Report, the OIE will consider this request in the context of TCU's responsibility to provide a safe and non-discriminatory environment for all members of the TCU community. TCU's ability to respond fully to or investigate a Report may be limited if the Complainant requests anonymity or declines to submit a Complaint or participate in an Investigation or resolution process. A Complainant who initially requests anonymity or declines to submit a Complaint can always change their mind and request to pursue a resolution through submitting a Complaint.

Even if the Complainant does not wish to submit a Complaint, the OIE may elect to submit a Complaint based on the information in the Report or information gathered during the Initial Inquiry. If the OIE elects to submit a written Complaint, it shall timely inform the Complainant it has elected to do so. The OIE may consolidate Complaints where appropriate and necessary.

## **CONCLUSION OF INITIAL INQUIRY**

The submission of a Complaint concludes the Initial Inquiry. If no Complaint is submitted by the Complainant or the OIE, the OIE may also conclude an Initial Inquiry by: 1) determining that no further action is necessary; or 2) that the matter has been resolved without the submission of a Complaint. If the Report includes information that may violate other University policies or standards, the OIE may also refer the matter to another TCU office for further action. Ordinarily, the OIE should complete an Initial Inquiry within fifteen (15) calendar days of receiving a Report. If the Report involves a Complainant, the OIE will inform the Complainant of the outcome of the Initial Inquiry. If in the process of conducting an Initial Inquiry the Respondent was made aware of the Report, the OIE may also inform the Respondent that the Initial Inquiry has been concluded without further action.

## **INVESTIGATION AND THE FORMAL RESOLUTION OF A COMPLAINT**

If the Complainant or the OIE submits a Complaint, the OIE will assign an investigator(s) to conduct the Investigation, and the investigator may be a TCU employee or an independent contractor retained by the OIE to conduct the Investigation. The investigator may be the same person who conducted the Initial Inquiry. In the Investigation and formal resolution of any Complaint, the Respondent is presumed not responsible for the conduct alleged in the Complaint, with any determination concerning responsibility made at the conclusion of the Formal Resolution process, including any hearing or other process afforded to student respondents under the Code of Student Conduct or afforded to any employee respondents under applicable TCU policies.

## **NOTICE OF AN INVESTIGATION**

Within five (5) business days of receiving a Complaint, the OIE will provide the Complainant and Respondent a Notice of Investigation that includes:

- the identities of the parties involved in the incident, if known;
- the behavior and/or actions allegedly constituting the misconduct and the specific potential policy violation(s);
- the date and location of the alleged incident(s), if known;
- a description of any Interim Measures in place that may impact the parties;
- the availability of Interim Measures;

- notice to the parties that each may have an advisor of their choice present at any and all meetings or proceedings;
- notice that providing false statements or submitting false information is prohibited by TCU policies;
- notice that the parties may request to review information gathered during the Formal Resolution process;
- notice that retaliatory behavior will not be tolerated;
- notice that the Respondent is presumed not responsible for any conduct alleged in the Complaint, and that no determination of responsibility will be made until the conclusion of the Formal Resolution and related processes; and
- an electronic copy of Policy 1.009, as it provides an explanation of the Investigation and Formal Resolution process.

If in the course of an Investigation the OIE discovers additional conduct that may violate TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation, relevant parties will be notified of any additional allegations to be included in the Investigation. If in the course of the Investigation the OIE discovers possible violations of other TCU policies, the OIE will notify the appropriate office for possible additional actions.

## **DISMISSAL OF A COMPLAINT**

During the Investigation, the OIE may dismiss the Complaint if the Investigator determines that the facts alleged in the Complaint, even if true, would not violate TCU's policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation or if the Investigator determines that even if the facts alleged in the Complaint are true, the alleged Respondent is not a TCU community member over whom TCU can exercise authority. This dismissal does not preclude the OIE taking other steps to address information in a Complaint or preclude TCU from taking action under another university policy. The Complaint may be referred to another department for resolution under a separate provision of the University's code of conduct for employees or students (*e.g.*, Dean of Students Office, Human Resources).

## **APPEAL OF DISMISSAL**

Upon dismissal of a Complaint, the OIE will send written notice of dismissal and reason(s) for dismissal to the parties within (3) business days. Parties are provided with an opportunity to appeal this dismissal, in writing to the University's Chief Compliance Officer, within five (5) business days of receiving notice of the Complaint's dismissal.

Both parties may appeal dismissal of the Complaint or of any allegations on the following bases: a) a procedural irregularity; b) new evidence that was not reasonably available at the time of the dismissal; c) the dismissal was clearly wrong based on a plain reading of the Complaint and the TCU policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation; or d) the investigator(s) or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents or against the individual Complainant or Respondent that affected the outcome of the matter.

## **INVESTIGATION PROCESS**

As a part of the Investigation, the investigator(s) will attempt to meet or communicate separately with the Complainant, Respondent, and relevant witnesses. The investigator(s) may also consult with other University other TCU units that may have relevant information (*e.g.*, TCU's Threat Assessment Team, the TCU Police Department, Dean of Students Office, and/or Human Resources, etc.). The parties may each consult with a collegial or professional support person/ advisor (see below) who may accompany them to the interview with the investigator(s). In general, a person's medical and counseling records are confidential and not accessible to the investigator(s) unless the person voluntarily chooses to share those records with the investigator(s). In those instances, the relevant information from the records will be shared with the other party. The investigator(s) may also consider information publicly available from social media or other online sources that comes to the attention of the investigator(s). The investigator(s) may visit relevant sites or locations and record observations through written, photographic, or other means. In some cases, the investigator may consult medical, forensic, technological, or other experts when expertise on a topic is needed.

The investigator(s) will also provide an equal opportunity for all parties to identify witnesses for the investigator(s) to

interview, to provide the investigator(s) information from such witnesses, including fact and expert witnesses, and to provide other relevant information to the investigator(s). The investigator(s) may consider any evidence determined to be relevant and credible by the investigator(s), including history and pattern evidence. Generally, information considered relevant by the investigator(s) will be provided to the parties for their review and comment, as described in this policy. The investigator(s) may address any evidentiary concerns of the parties, may exclude irrelevant or immaterial evidence, and may disregard evidence lacking in credibility or that is more prejudicial than probative (the probative value is outweighed by a danger of unfair prejudice, confusing the issues, misleading the factfinder, undue delay, wasting time, or needlessly presenting cumulative evidence). The investigator(s) will not consider polygraph test results.

## **CONCLUSION OF INVESTIGATION**

The investigator(s) will complete the Investigative Report within seven (7) calendar days after receipt of the parties' comments or additional information following their review of the summary. This time period may be extended if significant additional investigative steps are required based on the comments or additional information provided by the parties.

## **ENHANCED PROCESSES AND FORMAL RESOLUTION**

### **ENHANCED PROCESS REQUIRED TO RESOLVE CERTAIN COMPLAINTS**

Under applicable federal Title IX regulations that take effect and apply to some conduct occurring on or after August 14, 2020 by the United States Department of Education (2020 Title IX [Regulations](#)), the resolution of Complaints involving allegations of Sexual Harassment requires a hearing with certain enhanced processes as prescribed by the regulations. In any Investigative Report, the Investigator will include a determination of whether 2020 Title IX Regulations would require a hearing with enhanced processes to resolve one or more of the allegations in the Complaint. TCU reserves the right to take action without a resolution through a hearing with enhanced processes prescribed by federal 2020 Title IX Regulations if TCU concludes it has a legal duty to do so.

### **FORMAL RESOLUTION WHERE THE RESPONDENT IS A STUDENT**

If the Complaint involves a Respondent(s) who primarily relates to the University as a student, the Investigative Report will not include any investigative findings or determination of responsibility, and the OIE will deliver the Investigative Report to the Dean of Students Office for determination of responsibility and appropriate sanctions and/or remedies. In making such determinations, the Dean of Students Office will follow [applicable student conduct procedures set forth in the TCU Code of Student Conduct](#), including providing for a hearing with enhanced processes if required to do so by federal Title IX regulations. If the student is also an employee at TCU, any determination of responsibility may also be shared with Human Resources to determine if any personnel action is appropriate. When the OIE provides the Investigative Report to the Dean of Students Office, the OIE will provide the Complainant and Respondent notice that the matter has been transferred to the Dean of Students Office for determination of responsibility and appropriate sanctions and/or remedies.

### **FORMAL RESOLUTION WHERE THE RESPONDENT IS NOT A STUDENT**

If the Complaint involves a Respondent(s) who does not primarily relate to the University as a student, the Investigative Report will ordinarily include a determination of responsibility by the investigator(s) based on the Preponderance of the Evidence, and the Investigative Report will recommend appropriate sanctions and/or remedies, if any. Where the Respondent is an employee (i.e., faculty or staff or temporary employee), the OIE will provide Human Resources and the appropriate management the Investigative Report. At the same time, the OIE will provide the Complainant and Respondent with a Notice of Outcome describing any determination of responsibility. The Office of Human Resources will work with management to determine and implement disciplinary actions and/or remedies, if any. Nothing in this policy replaces or supplants any process that may apply to an employee sanction under other applicable TCU employment policies, including policies with respect to faculty and/or tenure. Where the Respondent is neither an employee nor a student, the OIE will provide the Investigative Report to the University unit most responsible for the contractual or other relationship with the Respondent for further action.

### **HEARING WITH ENHANCED PROCESS WHERE THE RESPONDENT IS AN EMPLOYEE**

If the Complaint includes an allegation of Sexual Harassment, the Respondent is an employee, and the Complainant is a student and not an employee, then TCU's federal legal duties to resolve the allegation arise primarily under [Title IX of the Education Amendments of 1972](#). In that case, for any allegations in the Complaint involving Sexual Harassment, the Investigative Report shall not include a determination of responsibility or recommend appropriate sanctions or remedies.

Responsibility and sanctions will be determined through a hearing with enhanced processes as required by the 2020 Title IX Regulations. TCU reserves the right to take action without a hearing with enhanced processes prescribed by the 2020 Title IX Regulations if TCU concludes it has a legal duty to do so.

## **WRITTEN NOTICE OF OUTCOME**

The assigned Student Conduct Administrator will simultaneously notify the Complainant and Responding Student and the Office of Institutional Equity in writing of the outcome of a formal Title IX Conduct Panel hearing, including a copy of the deliberation report, within five (5) days following the conclusion of the hearing. The assigned Student Conduct Administrator may meet individually with either party to discuss the deliberation report and/or the appeal process.

## **APPEAL**

### **APPEAL BY COMPLAINANT UPON DISMISSAL OF COMPLAINT DURING INVESTIGATION**

The Complainant may appeal dismissal of the Complaint during the Investigation under Section IV.B.2. within (3) business days of receiving written notice of dismissal, in writing to TCU's Chief Inclusion Officer, or if the Chief Inclusion Officer has a conflict of interest, to TCU's University's Chief Compliance Officer. The Complainant may appeal dismissal of the Complaint on the following bases: a) a procedural error that material affected the outcome of the matter; or b) the dismissal was clearly wrong based on a plain reading of the Complaint and the TCU policy on Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation.

### **APPEAL OF FINDING OF RESPONSIBILITY UPON RECEIPT OF NOTICE OF OUTCOME**

The Complainant and if the Respondent is an employee, the Respondent, may appeal the Investigator's investigative finding (determination of responsibility) within (3) business days of receiving the written Notice of Outcome under Section IV.B.6 in Policy 1.009. To appeal, the appealing party must timely submit a plain, concise written statement outlining the grounds for appeal. The Investigator's investigative finding (determination of responsibility) shall be affirmed on appeal unless the party seeking appeal demonstrates: a) there was a procedural error that materially impacted the outcome of the Investigation; b) the party appealing submits new evidence that was not reasonably available at the time of the 9 Investigation that a reasonable person would conclude may have materially affected the outcome; or c) there was no rational basis for the investigative finding.

## **EXTENDING TIMELINES**

Ordinarily, within forty-five (45) calendar days of the submission of a Complaint, the investigator(s) will prepare a summary of the information gathered and considered by the investigator(s), including a summary of the information provided by the witnesses and a list of any documents or other any materials considered. This summary will not include any preliminary investigative finding The investigator will provide access to the Complainant and to the Respondent to the summary and any documents or other relevant materials considered by the investigator(s). Access will be provided to the parties and advisors in electronic format or they will be provided hard copies. The parties will have ten (10) calendar days to submit a written response which the investigator(s) will consider prior to the completion of the Investigative Report. The investigator(s) will complete the Investigative Report within seven (7) calendar days after receipt of the parties' comments or additional information following their review of the summary.

TCU may extend any timeframe in outlined in the Responding to Reports of Discrimination, Harassment, Sexual Misconduct, and Retaliation policy with good cause (e.g., absence of a party, concurrent law enforcement activity, academic calendar, etc...). TCU will immediately notify the parties of any extension and the reason for the extension. While requests for delays by the parties may be considered, TCU cannot guarantee approval of delay requests by either party. Additionally, cooperation with law enforcement may require the university to temporarily suspend the investigative, fact-finding portion of a Title IX investigation; however the university will resume its Title IX investigation as soon as it is notified by the law enforcement agency that the agency has completed their processes for gathering evidence.

## **SUPPORT SERVICES: Resources for Complainants and Respondents**

Resources for Complainants and Respondents, including survivors of sexual assault or other sexual misconduct are available on campus and off campus.

### **Counseling Services**

The TCU Counseling & Mental Health Center is committed to providing the highest quality care to TCU students. The Center provides psychological treatment and recovery services for students with mental health and psychological

concerns, offering a 24/7 Counseling Helpline for students anytime, day or night, and even during breaks: 817-257-SAFE (7233). Unless required by law, and/or the event of safety concerns, only the Counseling & Mental Health Center will know that an individual called the helpline.

**Campus Advocacy, Resources, & Education (CARE)**

The CARE office provides confidential support and resources to currently enrolled students who are survivors of sexual assault, dating violence, domestic violence, stalking, and harassment. The staff within the CARE office is dedicated to respecting, honoring, affirming, and celebrating all people.

**Medical Services: TCU Brown-Lupton Health Center**

The Brown-Lupton Health Center provides confidential medical care (i.e., for STI and pregnancy testing, x-rays, medical exams) and patient education to students. The Health Center’s mission is to promote, protect, maintain, and restore the student’s physical and mental health.

Sexual Assault Medical Forensic Exam: It is recommended that a sexual assault medical forensic examination (SANE Exam) be conducted as soon as possible following an assault to ensure your medical well-being and for the collection of evidence following a report of sexual assault. The exam, performed by specially trained medical professionals, can be conducted without the involvement of law enforcement personnel. The State of Texas provides for a report and non-report option, allowing survivors of sexual assault to obtain a medical forensic exam and have evidence collected without cost to the victims, even if they do not wish to involve law enforcement at the time of evidence collection. See below for nearby hospitals with SANE services for survivors\*.

On Campus	Off Campus Community Resources
TCU Police 3025 Lubbock Avenue Fort Worth, Texas 76129	Fort Worth Police 817-392-4222
Counseling & Mental Health center Jarvis Hall, Suite 232 817-257-7863 817-257-7233 (24/7 Hotline)	The Women’s Center of Tarrant County 1723 Hemphill Street Fort Worth, Texas 76110
TCU Confidential Advocate Leah Carnahan Jarvis Hall, Suite 232 817-257-5225	John Peter Smith Hospital 1500 South Main Street Fort Worth, Texas 76104 *Includes SANE services for survivors
Dean of Students Office TCU Box 297010 The Harrison, Suite 1600 Fort Worth, Texas 76129	Texas Health Resources—Harris Methodist Hospital 1301 Pennsylvania Ave. Fort Worth, Texas 76104 817-702-3431 *Includes SANE services for survivors
Brown Lupton Health Center 2825 Stadium Drive Fort Worth, Texas 76129 817-257-7940	One Safe Place 11100 Hemphill Street Fort Worth, TX 76104 817-885-7774 For help with domestic violence: 817-916-4323
Religious & Spiritual Life Jarvis Hall 817-257-7830	SafeHaven 24-hour Hotline: 1-877-701-7233 info@safehaventc.org

## SANCTIONS OR REMEDIES MONITORED BY THE OFFICE OF INSTITUTIONAL EQUITY AND TCU'S TITLE IX COORDINATOR

Any remedial measure or sanctions imposed or implemented through the student judicial process (for Respondents who are students) or through Human Resources or management (for Respondents who are employees) shall be reported to OIE and, if appropriate, to TCU's Title IX Coordinator so they may monitor such remedial measure or sanctions as required by federal law.

### REMEDIAL MEASURES, SANCTIONS, AND OUTCOMES

Under the direction of a University Conduct Officer, the following outcomes may be issued:

<u>Outcomes</u>	
<b>Warning</b>	Warning written notice that the student was found to be in violation of the Code and that further violation of the Code may result in more severe outcomes. Students remain in good standing with the University upon receiving a warning.
<b>Conduct Censure</b>	Conduct censure shall be assigned when a written warning is insufficient to promote personal growth and positive behavior change in the student. Conduct censure includes active discretionary outcomes with which the student must comply to enhance the educational impact of the process on the student, in addition to written notice of the Code violation.
<b>Conduct Probation</b>	Conduct probation is an outcome given for a specified period of time and is intended to foster reflection, responsibility, and improved decision-making for the student. It serves as a severe outcome. During the period of conduct probation, the student is no longer considered in good standing with the University upon receiving conduct probation and may have some student privileges revoked.
<b>Suspension in Abeyance</b>	Suspension in abeyance is an outcome by which a student is involuntarily separated from the University for a period of one (1) semester to four (4) academic years. However, the student is permitted to remain in classes during the period of the suspension unless found in violation of the Code during the period of the suspension. Students are not in good standing with the University upon receiving suspension in abeyance.
<b>Suspension</b>	Suspension is an outcome by which a student is involuntarily separated from the all University classes, activities, events, services, facilities, ground, and campus property, including University housing for a period of one (1) semester to four (4) academic years. A student suspended from the University before an academic semester ends will not receive a refund of any monies paid and is not relieved of any financial obligation to the University. At the end of the outcome term, the student is eligible for reenrollment pending the submission of appropriate paperwork and completion of any other outcome terms. Students who reenroll after a suspension will remain on conduct probation up to the duration of their enrollment at TCU.
<b>Expulsion</b>	Expulsion is an outcome by which a student is involuntarily separated from the University permanently. This termination pertains to all classes, activities, services, facilities, grounds, and precludes any future enrollment in the University for any reason.
<b>Supplemental outcomes</b>	Supplemental outcomes may be imposed based on the type of Code violation finding. These include: Transcript notation; Suspension; Expulsion; Restitution; Fines; Confiscation of Prohibited Property; Residence Hall Reassignment; Residence Hall Probation; Residence Hall Suspension; and Residence Hall Eviction
<b>Active Discretionary Outcomes</b>	Active discretionary outcomes are provided to enhance the educational impact of the conduct process on the student and include, but are not limited to community service; campus work assignments; letters of apology; assessments by mental health professionals; alcohol or drug education and/or treatment; conflict management training; ethics workshops; educational or informative workshops; academic counseling; educational assignments, such as writing a reflective or research paper, or completing a project; and restriction or revocation of campus community privileges, including visitation, campus organization participation and/or leadership eligibility, and University representation restrictions.

The university may also impose an administrative leave (on either a paid or an unpaid basis) for an employee following a Formal Complaint and during the course of the resolution process. Additional employee sanctions and outcomes may include training, progressive counseling, and termination of employment.

## **VOLUNTARY INFORMAL RESOLUTION**

At any time after a Complaint has been submitted and before the completion of the Formal Resolution of a Complaint, the Complainant or Respondent may request that the parties attempt to resolve the Complaint through Voluntary Informal Resolution. The OIE will consider the request if the other party agrees. Either party participating in a Voluntary Informal Resolution may end the informal process at any time and request to resume the Investigation and Formal Resolution.

If the Voluntary Informal Resolution is unsuccessful or fails to adequately address the alleged misconduct and protect the campus community, the Investigator may elect to resume the Investigation and Formal Resolution of the Complaint. A Voluntary Informal Resolution may not be appropriate for Complaints involving Sexual Harassment, including sexual assault, stalking, and dating violence and domestic violence.

## **EXPECTATIONS OF THE PARTIES**

### **EXPECTATIONS OF HONESTY AND CANDOR**

All TCU community members are expected to provide truthful information in any Report, Investigation or proceeding under this policy. Consistent with TCU's [Code of Student Conduct, Section 3.2.6 Dishonest Conduct, HR 2.070—Code of Conduct Policy](#) and under TCU's policy on [Prohibited Discrimination, Harassment, Sexual Misconduct, and Retaliation](#), submitting or providing false or misleading information in bad faith or with a view to personal gain or intentional harm to another is prohibited and subject to disciplinary sanctions. Reports made or information provided in good faith would not violate applicable TCU policies requiring truthfulness, even if the facts reported in the Report are not later substantiated or no policy violation is found to have occurred.

### **ACCESSIBILITY**

TCU is committed to equity, inclusion, and accessibility in receiving Reports and Complaints and in the process outlined in this policy for the resolution of Reports and Complaints. To ensure an equitable process and to allow full participation of all parties, participants in this process may request accommodations from OIE in the light of any disabilities or because of limited language proficiency. The OIE will work with Human Resources or other appropriate University units to evaluate such requests and to provide reasonable accommodations.

### **TRAINING FOR INVESTIGATORS AND HEARING OFFICERS**

The Office of Institutional Equity, Title IX Office, and TCU Police Department staff members who are responsible for conducting investigations have been trained on how to conduct an investigation, Title IX, Violence Against Women Act offenses, trauma informed training, and The Hearing Officers designated by the university to preside over hearings receive annual training regarding the university's policies and procedures, the handling of sexual misconduct cases, how to conduct a hearing, conflicts of interest and bias, along with various other relevant issues.

As of August 15, 2020, the Department of Education requires that all training materials used to Training Title IX Coordinators, investigators, decision-makers, and any person who facilitates an information resolution process must be made publicly available. For more information on the training materials for TCU Title IX Personnel, please visit <https://www.tcu.edu/institutional-equity/resources/reports.php#training-materials>.

## **ADDITIONAL INFORMATION REGARDING DISCRIMINATION, HARASSMENT, SEXUAL MISCONDUCT, AND RETALIATION**

Additional information about illegal discrimination, harassment, sexual misconduct, and retaliation may also be obtained from the U.S. Department of Education or U.S. Equal Employment Opportunity Commission office listed below:

### **US DEPARTMENT of EDUCATION**

Dallas Office  
Office for Civil Rights  
1999 Bryan Street, Suite 1620  
Dallas, TX 75201-6810  
Tele: 214-661-9600 or 800-421-3481  
TDD: 800-877-8339  
OCR.Dallas@ed.gov

### **US EQUAL EMPLOYMENT OPPORTUNITY COMMISSION**

Dallas Office  
207 S. Houston St., 3rd Floor  
Dallas, TX 75202  
Tele: 214-253-2720  
TTY: 1-800-669-6820  
[www.eeoc.gov](http://www.eeoc.gov)

## Other University Units and Resources

Contact information for other University units and resources mentioned in this policy may be found below:

Office of Institutional Equity

The Harrison 1800

817-257-8228

[TitleX@tcu.edu](mailto:TitleX@tcu.edu)

Ms. Sharon F. Gooding, Director

Office of Institutional Equity

The Harrison 1802

817-257-4748

[s.gooding@tcu.edu](mailto:s.gooding@tcu.edu)

Ms. Andrea Vircks-McDew

Title IX Coordinator

The Harrison 1803

817-257-4969

[a.vircks@tcu.edu](mailto:a.vircks@tcu.edu)

Dean of Students Office

The Harrison 1600

817-257-7926

Dr. Mike Russel, Assoc. Vice Chancellor for Student Affairs

The Harrison 1600

817-257-7926

[m.russel@tcu.edu](mailto:m.russel@tcu.edu)

Ms. Andrea Nordmann, Chief University Compliance Officer

The Harrison 3209

817-257-5520

[a.nordmann@tcu.edu](mailto:a.nordmann@tcu.edu) or [askcompliance@tcu.edu](mailto:askcompliance@tcu.edu)

Ms. Yohna Chambers, Vice Chancellor and Chief Human Resources Officer

2701 W. Berry St.; Fort Worth, TX 76129

817-257-5103

[y.chambers@tcu.edu](mailto:y.chambers@tcu.edu)

# PREVENTION & AWARENESS

## Programs and Training

### **PREVENTION AND AWARENESS: PROGRAMS AND TRAINING**

Texas Christian University offers many ongoing prevention and awareness programs designed to inform students and employees on issues related to gender-based harassment, sexual assault, intimate partner violence, and stalking. These programs and activities are sponsored by various departments and organizations throughout the year, and address a variety of topics, including sexual assault prevention, bystander intervention, relationship violence awareness and prevention, alcohol and drug awareness and abuse, crime and risk reduction strategies and theft prevention, and self-defense.

Annually, mandatory online training is provided for employees, and mandatory online and live training is provided for new and incoming transfer students. Topics covered include discrimination, harassment, sexual assault, intimate partner violence, and stalking. The trainings explain the university's policy prohibiting these types of conduct, provide definitions, and offer information on reporting options, as well as support resources.

## PREVENTION AND AWARENESS: PROGRAMS AND TRAINING

### Required Training and Programs: Incoming Students

Description of Program	Frequency
<p><b>Need 2 Know</b> : Need 2 Know is a mandatory program for all incoming first year students with education on accessing mental health counseling, alcohol education, and sexual assault prevention. Each area focuses on TCU policies, understanding harmful behaviors, and how to seek resources. Presenters focus on pro-social bystander intervention to create a safe and healthy TCU community.</p>	<p>Required completion by all incoming first year students (weekend prior to class start)</p>
<p><b>Sexual Assault Prevention for Undergraduates:</b> The Sexual Assault Prevention for Undergraduates course includes training on the following: Values, Identities, and Relationships; Gender Identities and Stereotypes; Sexual Harassment and Stalking; Consent, Coercion, and Stepping In; and Reporting Options and Responding to a Survivor. By completing this course, participants can expect to identify characteristics of healthy and unhealthy relationships, with an emphasis on personal values and caring communities, distinguish between consent and non-consent, and increase behaviors that lead to mutually agreed-upon (consensual) intimacy, recognize the pervasiveness of sexual/relationship violence in our culture, understand misperceptions about this violence, and experience decreased tolerance of sexual assault, relationship violence and stalking (including language, attitudes, and behaviors that support violence), feel increased compassion for victims of sexual assault, violence, or stalking and confidence in their ability to offer support to someone who has experienced one of these crimes and recognize the behaviors of a responsible bystander, and identify ways in which they can intervene and support others.</p>	<p>Required completion by all first year students and transfer student new to TCU</p>
<p><b>Campus Fundamentals:</b> Campus Fundamentals is a video presentation featuring representatives from the TCU Police Department, Housing &amp; Residence Life, Dining Services, Campus Life, the Health Center, the Counseling Center, the Campus Advocacy, Resources &amp; Education (CARE) Office, and Alcohol and Drug Education Center. The presentation highlights the campus resources available to students. A panel of Student Orientation leaders facilitates a Q &amp; A following the video.</p>	<p>Annually during New Student Orientation for first year and transfer students</p>
<p><b>AlcoholEdu for College:</b> AlcoholEdu is for all students, including abstainers, light to moderate drinkers, and frequent heavy drinkers. This interactive online program uses the latest evidence-based prevention methods to create a highly engaging user experience, inspiring students to make healthier decisions related to alcohol and other drugs.</p>	<p>Required completion by all incoming students</p>
<p><b>Health and Wellness:</b> Session for parents (and families) of incoming students conducted during New Student Orientation. Information about comprehensive and ongoing education programs pertaining to health and wellness, including misuse/abuse of alcohol and other drugs, mental health, physical health, campus safety, and sexual assault prevention is provided to parents/families of incoming students. Availability of University and local resources is also discussed during this session. This session is presented by staff from Wellness Education, CARE, Alcohol &amp; Drug Education, Campus Life, Counseling Center, Health Center and TCUPD</p>	<p>Annually during New Student Orientation— session for First -Year Parents &amp; Families</p>

## PREVENTION AND AWARENESS: PROGRAMS AND TRAINING

### Required Training and Programs: New and Returning Employees

Description of Program	Frequency
<p><b>Preventing Harassment &amp; Discrimination with Title IX/Clery module:</b> This course prepares faculty and staff to cultivate and maintain a workplace culture resistant to discrimination, harassment and retaliation. Faculty and Staff will be equipped with the information and skills that promote intervention, empathy, and ally ship. This course includes a section specific to requirements under Title IX and the Clery Act. The Creating Safe and Healthy Campuses module contained within this course delivers an overview of Title IX and the Clery Act and provides discussion and skills assessment regarding intimate partner violence, domestic violence, dating violence and stalking. The learning objectives include the following: (1) Identifying the factors that contribute to a safe and health campus community; (2) Understanding the rights and responsibilities under Title IX; (3) Recognizing different forms of sexual harassment, sexual assault, dating violence, domestic violence and stalking that are common in a college environment; (4) Identifying safe, positive and effective responses, and intervention options applicable to people experiencing sexual and relationship violence; (5) Practicing empathetic and active listening to someone who has experiences sexual or relationship harassment or violence; and (6) Understanding the reporting options and disciplinary proceedings for sexual and relationship misconduct.</p>	Required completion by all employees
<p><b>Workplace Conduct: Code of Conduct:</b> The code of conduct establishes the foundation of the institution’s compliance with complex legal and ethical standards. This module covers discriminatory, harassing, disrespectful, and offensive behaviors, including that threatens employee safety and well-being. The course teaches employees how workforces come from and work in a wide variety of cultural and legal contexts.</p>	Required completion by all employees.
<p><b>Diversity, Inclusion, and Belonging:</b> This course uses the unique experiences of relatable individuals to explore key concepts such as power, communication, identity, and privilege. The course will help faculty and staff think about the importance of a respectful working environment and the barriers that prevent full participation. By gaining a better appreciation for shared experiences of difference, shared expectations of respect, and a shared need to feel appreciated and belong, faculty and staff are empowered to create more inclusive and respective workplaces. The course topics include anti-racism; respect, empathy, civility, and other behaviors that support DEI; socio-historical inequity; identity &amp; power dynamics; awareness of unconscious biases and strategies for addressing; and ally ship, advocacy, and activism.</p>	Required completion by all employees
<p><b>Code of Conduct: Data Security:</b> This module defines the data security problem, identifies the types of information that need to be protected, and provides best practices for protecting an organization’s sensitive information and valuable assets.</p>	Required completion by all employees
<p><b>FERPA Basics:</b> <a href="#">The Family Educational Rights and Privacy Act (FERPA)</a> establishes student data privacy guidelines for any educational institution that receives Department of Education (DOE) funding. Protecting students’ privacy and rights under FERPA is the responsibility of all faculty and staff. This course provides an overview of the regulation, along with helping learners to gain a better understanding of the issues to consider when handling or disclosing education records, and the FERPA rules that apply in situations faculty or staff may face in the course of their work.</p>	Required completion by all employees

## PREVENTION AND AWARENESS: PROGRAMS AND TRAINING

### Required Training for Designated Employees

Description of Program	
<b>Title IX Coordinator and Investigator Training:</b> This training, conducted by D. Stafford and Associates, addressed the following topics: Understanding Title IX; Title IX Coordinator and Policy Development; Process Considerations; Process Stages; and Case Evaluation	Selected staff within Title IX and Office of Institutional Equity
<b>Combined Sexual Misconduct and Dating Violence, Domestic Violence, and Stalking Investigator Training:</b> This training, conducted by D. Stafford and Associates, addressed the following topics: Legal Landscape; Understanding the Elements and Dynamics of the Offenses; Investigation Preparation; Interviewing; and Reports and Relevancy	Selected staff within Title IX and Office of Institutional Equity
<b>Special Investigative Topics #3232 (TCOLE):</b> This Texas Commission on Law Enforcement course is mandatory for Texas Peace Officers. This course package consists of Special Investigative Topics related to Child Abuse and Neglect, Family Violence, Sexual Assault and issues concerning Sex Offenders.	Members of the TCU Police Department
Athletics Staff Title IX Training: This training is conducted by the Office of Institutional Equity and Title IX Coordinator. The topics addressed include the federal regulations and TCU polices associated with discrimination, harassment, sexual misconduct and retaliation.	Annual training for Athletics Department Staff
<b>Appeal Panel Training:</b> Training provided to appeal panel training members. Topics include TCU Title IX Overview, Trauma Informed Response, Respondent Stress, Sexual Assault Nurse Examiner processes, and Legal Process with the Fort Worth Police Department.	Selected staff, including hearing panel members, Investigators, Victim Advocates, Title IX officers
<b>Sexual Assault Response Protocol Training:</b> Annual training session for all Resident Assistants, Chapter Resident Assistants and Hall Directors. The training provides information regarding reporting requirements, privacy and confidentiality, the role of a Resident Assistant (Respond, Report and Support), the effects of alcohol and other drugs, and rights, options & resources.	Required training for all Housing & Residence Life Resident Assistants, Chapter Resident Assistants and Hall Directors
<b>Title IX Issues, Definitions Training:</b> Annual training session for all Resident Assistants, Chapter Resident Assistants and Hall Directors.	Required training for all Housing & Residence Life Resident Assistants, Chapter Resident Assistants and Hall Directors
<b>Campus Security Authority Training:</b> The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998, commonly referred to as the Clery Act, requires higher education institutions receiving federal financial aid to report specified crime statistics on college campuses and to provide other safety and crime information to members of the campus community. Each position identified as a CSA, as defined by the Clery Act, is required to attend training annually to gain an understanding of your responsibilities and duties under the Clery Act.	Annual online training assigned to employees in roles designated as CSAs.

## PREVENTION AND AWARENESS: PROGRAMS AND TRAINING

### Programs and Training: Available to All Students and Employees

Description of Program	Frequency
<p><b>Bystander to Upstander:</b> Transforming Culture workshop, created and facilitated by Nada Elias -Lambert, empowers participants to transform from bystanders to upstanders to build communities that support difference and unify against intolerance. An upstander is an individual who chooses to take positive action in the face of injustice or intolerance. Developed through an intersectional lens, the workshop provides participants with the knowledge to identify moments of injustice such as sexual violence, racism, and sexism. Participants will also learn and apply trauma-informed upstander skills to impact positive change and promote a culture of nonviolence. This interactive workshop allows each participant to practice upstander strategies that match their personality and comfort level. Participants will be able to; Identify moments of injustice; Gain confidence in addressing moments of injustice or intolerance; Use engagement and conversational tactics to de-escalate harmful situations; Take the most appropriate and effective action to stand up to injustice or intolerance.</p>	<p>Program open to faculty and staff.</p> <p>Offered 10/25/2021; and TBD Spring 2022.</p>
<p><b>Take Back The Night:</b> Take Back the Night is an international event in April with the goal of raising awareness to help end sexual violence, domestic violence, and all forms of violence. The mission is to create safe communities and respectful relationships through awareness events and initiatives. People of all genders and backgrounds unite to take a stand to end sexual assault through Take Back The Night. The event features a keynote speaker. In addition, survivors have the opportunity to speak out and share their stories. Program open to students, faculty and staff (victim empowerment)</p>	<p>Program open to students, faculty and staff</p>
<p><b>Escalation Workshop:</b> The Escalation Workshop, conducted in partnership with the One Love Foundation, focuses on providing education and awareness on the topic of relationship abuse, helping students identify signs of an unhealthy relationship, helping a friend experiencing abuse, and focuses on promoting healthy relationship behaviors. This 90-minute workshop consists of an award-winning film followed by small group discussion led by students. Program open to students, held throughout the year and by request. (includes bystander intervention and victim empowerment)</p>	<p>Program open to students</p>
<p><b>LBS: Listen, Believe, Support:</b> LBS is a trauma-informed response training that equips students, faculty and staff with understandable tools to responds to survivors of sexual violence. By listening, believing, and supporting sexual assault survivors, individuals will be able to positively impact a survivor’s recovery from sexual violence. LBS can be customized to meet the needs of different audiences with tailored presentations, activities and scenarios Program open to students, faculty and staff. Presented many times throughout the year including as leadership training for students and open session as part of Sexual Assault Awareness Month (includes bystander intervention, primary prevention and victim empowerment).</p>	<p>Program open to students, faculty and staff</p>
<p><b>A Panel on Intimate Partner Violence Law &amp; Policy:</b> The Women and Gender Studies Program hosted an interdisciplinary panel, including social workers, law enforcement, and attorneys, all who have worked with survivors of intimate partner violence. The discussion focused on highlighting the coordinated, community response to the issue of intimate partner violence.</p>	<p>Program open to students, faculty and staff</p>
<p><b>Title IX Q&amp;A Sessions:</b> Panel discussions led by the Title IX Coordinator, with information provided regarding TCU policies, procedures and disciplinary actions.</p>	<p>Open to all faculty and staff—offered each semester</p>

**PREVENTION AND AWARENESS: PROGRAMS AND TRAINING**

**Programs and Training: Available to All Students and Employees**

Description of Program	Frequency
<p><b>It's On Us TCU:</b> It's On Us TCU is a recognized student organization, with a purpose of building a movement to combat sexual violence and raise awareness on the TCU campus. The organization seeks to educate, and provide support and resources for all members of the TCU community (bystander, survivor, or someone supporting a survivor). It's On Us TCU will bring awareness to campus through a week of action each semester as well as other events held throughout the semester.</p>	<p>Student organization—meetings and awareness events throughout the academic year.</p>
<p><b>Sexual Violence Prevention Coalition (SVPC):</b> Coalition formed to aid in the understanding, education, and prevention of sexual violence. Goals of SVPC include:</p> <ul style="list-style-type: none"> <li>• Engage TCU faculty, staff and students in SVPC initiatives to create consistent messages regarding sexual violence prevention throughout the TCU community.</li> <li>• Ensure that every member of the TCU community understands that sexual violence is preventable and they have a role in shaping a campus culture of nonviolence.</li> <li>• Develop intentional learning opportunities about sexual violence prevention and response that are planned and evaluated to meet the needs of the TCU community.</li> <li>• Educate and empower students to promote a culture of nonviolence to their peers through increased student involvement in SVCP, LBS, and Bystander Intervention programs.</li> <li>• Collaborate with local agencies and organizations to form valuable community partnerships and provide unique learning opportunities for SVPC members.</li> <li>• Uphold, support, and maintain TCU policies and collegiate best practices regarding sexual violence prevention.</li> </ul> <p>Members include students, faculty, staff, and community partners.</p>	<p>Open to all students</p> <p>Meetings in fall and spring semesters</p>

## ALCOHOL AND DRUG USE POLICIES

### Drug Free Schools and Communities Act (DFSCA) Compliance

TCU has documented through the Biennial Review that it has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees. Additionally, alcohol and drug policies, standards of conduct, applicable disciplinary sanctions, health risks, counseling and treatment resources, and objectives can be found within the Biennial Review. TCU's Biennial Review is available in the Substance Use & Recovery Services office or can be accessed via the Substance Use & Recovery Services website at the following link: [https://surs.tcu.edu/wp-content/uploads/2020/08/DFSCR2020\\_FINAL.pdf](https://surs.tcu.edu/wp-content/uploads/2020/08/DFSCR2020_FINAL.pdf).

At the beginning of the fall and spring academic semesters, information regarding TCU's drug and alcohol abuse prevention program, health risks of using alcohol and other drugs, campus resources, disciplinary sanctions, and legal sanctions for illegal use of alcohol and other drugs is emailed to all students and all employees. Information, including policies, related to alcohol and other drug use is outlined below.

### Alcohol Use Policies for Students

TCU has the responsibility of maintaining an educational environment conducive to academic achievement and at the same time helping young people grow into mature and responsible adults. Though each individual ultimately must decide whether or not to use alcoholic beverages, the University has determined what practices will be permitted on campus (see [Code of Student Conduct section 3.2.11](#)).

Students should be aware that the legal drinking age in the State of Texas is 21 years of age. Texas Christian University will conform to, and enforce where applicable, the state law and also has further specific regulations to govern the use, sale, and possession of alcoholic beverages on the property of the University.

Students who choose to drink, either on or off the campus, are expected to handle alcohol responsibly and conform to the laws of this state. Violation of state law, city ordinance, or university regulations will be considered grounds for disciplinary action.

Kegs, beer bongs, and other paraphernalia used for alcoholic beverages are not permitted anywhere on the campus.

In university housing, and fraternity and sorority chapter facilities (as allowed by national organizations or governing bodies), residents of legal age (21 years) and over may possess and consume alcoholic beverages in their rooms/apartments or in the rooms/apartments where all students are 21 years of age or older. If one resident is of legal drinking age and one is not, see Alcohol in Residence Halls #3. The consumption of alcoholic beverages is prohibited in hallways, stairways, elevators, lobbies, lounges, chapter rooms, recreation areas, restrooms, and all other areas shared or community spaces located in university housing.

The consumption, purchase, or sale of alcoholic beverages is prohibited on the campus except in specially designated areas authorized by the Vice Chancellor for Student Affairs. Furthermore, no person may provide any alcoholic beverage to any person less than 21 years of age. Students' rooms/apartments may not be used as "open bars", but may be used for private gatherings with no more than six guests, all of whom must be at least 21 years of age.

Being intoxicated is a violation of the Code of Student Conduct. Any student whose behavior evidences drunkenness will be in violation of the TCU Alcohol Policy, and is subject to the sanctions of the TCU Alcohol Policy, regardless of age.

Containers designed for alcoholic beverages and empty containers will be treated as evidence of use. Containers designed for alcohol, empty or otherwise, may not be used for decorative purposes.

### Code of Student Conduct Section 3.2.11—Alcohol

Use, production, distribution, sale or possession of alcohol in a manner prohibited under Texas law or which includes any of the following conduct:

- a. use or possession of alcohol by anyone under 21 years of age or providing alcohol to someone who is under 21 years of age;
- b. use or possession of alcohol anywhere on University premises other than in a residence hall room or other specifically designated area for use;
- c. Abusive or dangerous use of alcohol on or off campus, regardless of age, including, but not limited to driving on or off campus while under the influence of alcohol; intoxication that results in impaired motor skills or balance, slurred speech, disorientation, memory loss, blacking-out, passing-out, vomiting, or other similar activity; and/or

- disruptive, disorderly, dangerous, or high-risk conduct related to alcohol consumption;
- d. Being in the presence of alcohol in a University facility while underage, unless it is the student's own residence hall room/apartment and their roommate is 21 years of age, may be a violation of the [Alcohol Use Policy](#);
  - e. Presence in a space where there is evidence of alcohol coupled with the paying of and/or simulation of a drinking game;
  - f. Possessing, furnishing, serving, or consuming alcoholic beverages, regardless of age or location, from common source containers or through the use of consumption devices (i.e., funnels, etc.), including, but not limited to kegs, beer balls, punch bowls, or similar bulk quantity containers. Individuals who bring a keg or similar prohibited container to the campus are subject to a \$500 fine, removal from University residence halls, and appropriate disciplinary action. Any organization that allows a keg or similar prohibited container, serves alcohol, or allows alcohol to be served at a University facility is subject to a \$1,000 fine;
  - g. Alcohol paraphernalia that evinces past or current underage alcohol use or misuse;
  - h. Driving under the influence of alcohol; and/or
  - i. Failing to adhere to the Alcohol and Drug Policy—International Policy while participating in a TCU sponsored activity outside the U.S.

### **Alcohol Policy Violations: Procedures and Sanctions for Individuals (Students)**

The first alcohol violation will result in a \$75 fine, completion of an online educational program, and follow up with a staff member in Substance Use & Recovery Services, Housing and Residence Life, or Fraternity and Sorority Life, as appropriate.

The second alcohol violation will result in a \$100 fine, a letter home to student's parents or guardians, completion of an in-person or online educational workshop, completion of at least two (2) sessions with Substance Use & Recovery Services staff, and compliance with any recommendations made by Substance Use & Recovery Services staff.

The third alcohol violation will result in a \$150 fine, a letter home to students' parents or guardians, one (1) year of conduct probation, possible expulsion from University housing, attending additional sessions with Substance Use & Recovery Services staff, and compliance with any recommendations made by Substance Use and Recovery Services.

A University Conduct Officer, Student Conduct Administrator, form Conduct Panel, or their designee may, at their discretion, include additional or adjusted outcomes for alcohol violations to those specified in Student Code of Conduct section 3.2.11.

When alcohol violations are determined by the Peer Conduct Board (PCB) or a Student Conduct Administrator, who is a member of the University Housing and Residence Life or Fraternity and Sorority Life staff, the PCB or Student Conduct Administrator will issue outcomes for first and second alcohol violations, as described in section 3.2.11. If a student is found in violation for a third or more alcohol violation, or a more severe outcome is warranted, the PCB or Student Conduct Administrator, who is a member of the University Housing and Residence Life or Fraternity and Sorority Life staff, shall refer the Responding Student to a University Conduct Officer, a Student Conduct Administrator from the Dean of Students staff, or their designee to determine an appropriate outcome.

For students who bring their own concerns of alcohol use, disorder, dependency, or addiction to the attention of University officials outside the threat of alcohol tests or conduct outcomes and seek assistance, a conduct Report will not be pursued. The student will be referred to meet with Substance Use and Recovery Services staff and follow any recommendations made. If a student persists in their own alcohol use despite the risk of consequences and recommendations made by Substance Use and Recovery Services staff, the conduct process will be initiated.

### **Drug Abuse Policy and Penalties for Students**

The University considers drug use to be a serious concern. The University will conform to and enforce, where applicable, all Federal and State drug laws. As such, Students enrolled in Texas Christian University are subject to disciplinary action for the possession, manufacture, use, sale or distribution (by either sale or gift) of any quantity of any prescription drug or controlled substance or for being under the influence of any prescription drug or controlled substance, except for the use of an over-the-counter medication or for the prescribed use of medication in accordance with the instructions of a licensed physician. Controlled substances including but not limited to: marijuana, K2 and other synthetic cannabinoids, synthetic stimulants (such as bath salts), cocaine, cocaine derivatives, heroin, amphetamines, methamphetamines, barbiturates, steroids, LSD, GHB, edibles, Adderall, Rohypnol, and substances typically known as "designer drugs" such as "ecstasy." Possession of paraphernalia associated with the use, possession or manufacture of a prescription

drug or controlled substance is also prohibited (see [Code of Student Conduct section 3.2.10, Drugs](#)). Students having prohibited substances in their residence and students in the presence of these substances or paraphernalia may be subject to the same penalties as those in possession.

There are some instances where a student may be asked or required to submit to a drug screen examination. The minimum penalty for a first-time non-incident based positive drug screen will be referral to drug education counseling or to a drug treatment program and disciplinary action at the discretion of the Dean of Students office. A letter may be sent to the parents or guardians of any student under 21 years of age who had a positive drug screen.

The minimum penalty for a first-time violation of the Drug Abuse Policy for use or possession of a pre-prescription drug or controlled substance may be disciplinary probation for a full year, participation in drug education and assessment, 80 hours of community service, and subject to random drug-testing for a full year. The student may be evicted from university housing, especially if the use or possession happened in a University-owned facility or at a University-sponsored event. The parents or guardians of any student found in violation of the drug policy may be contacted regarding the violation. Amount and type(s) of substance(s) found will be taken into consideration during sanctioning.

Any student who violates the Drug Abuse Policy for use or possession of a prescription drug or controlled substance for a second time or has an additional positive drug screen may be suspended from the University for at least one year. Readmission to the University will occur only after the suspended student provides proof of drug counseling and/or treatment from a licensed counselor or certified treatment program.

Possession of drug paraphernalia, including but not limited to “bongs”, pipes, hookahs and/or other devices that may be used to facilitate consumption of drugs, may subject a student to the same penalties as those imposed for use and possession of a prescription drug or controlled substance.

The penalty for a violation of the Drug Abuse Policy for sale, distribution, or manufacture of a prescription drug or controlled substance may be permanent expulsion from the University.

In all offenses, depending on the surrounding circumstances, additional disciplinary sanctions may be levied. Individual violations will accumulate over the course of a student's academic career.

### **Code of Student Conduct Section 3.2.10—Drugs**

Use, production, distribution, sale, possession, being under the influence of, or driving under the influence of drugs, including cannabis in any form, and/or prescription drugs in a manner prohibited under federal and/or Texas law, including failing to adhere to the Alcohol and Drug Policy - International Travel while participating in a TCU sponsored activity outside the U.S. Possession of drug paraphernalia is considered the same as possession of drugs. Being where drugs and/or drug paraphernalia are present may also be considered the same as possession of drugs. Any substance that tests positive for THC, regardless of how that substance was sold, shall be considered marijuana for purposes of this Code.

Growing and/or the use of cannabis is a federal crime and federal agencies can prosecute users and growers of cannabis regardless of state law. It is also a federal crime to use or possess cannabis on University premises. Cannabis use or possession includes, but is not limited to smoking, vaping, or consumption through food, extracts, or concentrates.

Prohibited prescription drug use or possession includes, but is not limited to the use or possession of prescription drugs (i.e. Adderall™, Ritalin™, Xanax™, Vyvanse®, etc.) contrary to the prescription, and/or use or possession of prescription drugs issued to any other person, regardless of relationship, or without a prescription.

Prohibited drug-related outcomes include, but are not limited to:

- a. First drug use and/or possession violation may result in at least one (1) year of conduct probation; thirty (30) hours of community service, ten (10) hours of which may be facilitated by Substance Use and Recovery Services staff; completion of at least two (2) sessions with Substance Use and Recovery Services staff; following all Substance Use and Recovery Services staff recommendations; completion of an in person or online educational workshop; meetings with the Dean of Students staff, as deemed appropriate; and random drug testing during the term of the probation at the student's expense. Additionally, residence hall eviction will be considered, especially if the incident occurred in a University facility or during a University sponsored event. Persistent drug use or possession while on conduct probation may subject the student to an off-campus assessment for and compliance with a higher level of care, and/or an extension of conduct probation;

- b. Additional violations of the Drug Use Policy and/or section 3.2.10 may result in suspension for at least one (1) academic year. Readmission to the University will occur only after the suspended student provides proof of drug counseling and/or treatment from a licensed counselor or certified treatment program. Readmitted students may be subject to random drug testing during the first academic year after their return to the University at the student's expense;
- c. using drugs and/or alcohol to intentionally incapacitate another person will result in at least a one (1) year suspension; and/or
- d. Production, sale or distribution of drugs may result in immediate expulsion from the University.

Parents may be notified of any illegal drug policy violation. Law enforcement may also be contacted for drug violations. The amount and type(s) of substance(s) found will be taken into consideration when determining outcomes, which may result in additional or modified outcomes.

## Smoking & Tobacco Use Policy

In order to encourage a culture of health and wellness for all students, faculty, staff and guests of the university, Texas Christian University prohibits the use of all tobacco products and smoking on property owned by the university. Smoking and tobacco products include cigars, cigarettes, chewing tobacco, snuff, e-cigarettes/vapes, and hookahs. The possession of all tobacco products and electronic delivery devices [e-cigs, vapes, JUULs, vape pens, and electronic nicotine delivery systems (ENDS)], is prohibited in residence hall, regardless of the age of the owner. People wishing to use tobacco as part of an established religious ceremony, academic or research activity may contact the Vice Chancellor for Student Affairs to request an exemption for those activities.

## Legal Sanctions for Illegal Use of Alcohol and Other Drugs

In addition to sanctions imposed by the University for violating the Alcohol Use Policy and the Drug Abuse Policy, a student may be subject to regulations of civil authorities. Various local, state and federal regulations prohibit the illegal use, possession and distribution of illicit drugs and alcohol. Penalties for violation of such statutes vary depending on the type of drug, the amount of the drug involved, the type of violation, and in the case of alcohol, the age of the person involved. *For state and federal sanctions please refer to page 76.* Additionally, for more information on the federal trafficking penalties associated with various controlled substances, please visit the Drug Enforcement Administration's website at [https://www.dea.gov/sites/default/files/2018-06/drug\\_of\\_abuse.pdf#page=30](https://www.dea.gov/sites/default/files/2018-06/drug_of_abuse.pdf#page=30).

The University prohibits the unlawful possession, use, manufacture or distribution of illicit drugs or inhalants on university property or at university sponsored activities. The university also prohibits the use or unlawful possession of alcoholic beverages by faculty and staff on campus. The use or possession of alcoholic beverages in all instructional settings including those remote to campus is prohibited.

## Alcohol Use Policies for Employees

Except for certain specified areas in University residence halls approved by the Vice Chancellor for Student Affairs (see the University Calendar/[Student Handbook](#) for the student alcohol policy), and for specific events authorized by the Chancellor or Provost in University buildings, the consumption, sale or use of alcoholic beverages is prohibited on the campus.

The consumption of alcohol is permissible for persons of legal drinking age in parking lots immediately adjacent to Amon Carter Stadium. Additional information regarding parking lots and tailgating for TCU home football games can be found at <https://gofrogs.com/sports/2020/6/8/tailgating>.

The purchase or sale of alcoholic beverages is prohibited everywhere on the campus. Furthermore, no person may provide any alcoholic beverages to any person less than 21 years of age. The University also prohibits the use or possession of alcoholic beverages in all instructional settings including those remote to the campus.

## Drug Use Policies for Employees

The University prohibits the unlawful possession, use, manufacture or distribution of illicit drugs on University property or at University sponsored activities. Besides their legal implications these drugs are a health hazard and are incompatible with the philosophy and objectives of the University.

*For complete information, refer to [Policy 2.007 - Drug and Alcohol Abuse](#).*

In addition, faculty and staff directly engaged in the performance of work under the provisions of a federal contract

(\$25,000 or more) or grant are subject to the Drug-Free Workplace Act of 1988. For complete information on the specific provisions of this act, contact the Human Resources office, the Alcohol and Drug Education Center, or the Office of Research and Sponsored Projects.

Any violation of these policies may result in disciplinary action ranging from a reprimand to suspension without pay for an appropriate period or termination of employment.

## **Penalties for Drug and Alcohol Abuse for Employees**

Various local, state, and federal regulations prohibit the illegal possession, use and distribution of illicit drugs and alcohol. Penalties for violations of such regulations vary depending on the type of violation, and in the case of alcohol, the age of the persons involved. Detailed descriptions of penalties are included below.

## **University Discipline Actions for Violation of the Drug and Alcohol Abuse Policy for Employees**

The university applies the following schedule of disciplinary action against employees who violate the drug and alcohol policy:

*The penalty for violation of the university's policy on drug and alcohol abuse may range from a reprimand to suspension without pay for an appropriate period or termination of employment.*

Violators who are not terminated may be required to complete an approved drug or alcohol abuse assistance or rehabilitation program. Failure to complete the program may result in immediate termination of employment.

Texas Christian University complies with the requirements of the Drug-Free Workplace Act of 1988 which applies to recipients of federal contracts and grants. TCU prohibits the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance (drug), as defined by the Act, in the workplace. Compliance also includes University certification to the federal granting or contracting agency that a good faith effort is made to comply with all requirements of the Act.

1. Faculty or staff directly engaged in the performance of work under the provisions of a federal contract or grant must notify the TCU Human Resources office of any conviction for a criminal drug law violation occurring in the workplace no later than five (5) days after the conviction.
2. TCU must report to the contracting or granting agency such convictions within ten (10) days of the date the convicted employee reports such conviction to the university.
3. TCU, within thirty (30) days of receiving notice from an employee of a conviction for criminal drug law violation occurring in the workplace, must:
  - Take appropriate personnel action against the convicted employee, up to and including termination, or
  - Require the employee to participate satisfactorily in a drug-abuse assistance or rehabilitation program approved for such purpose by a federal, state or local health agency; federal, state or local law enforcement agency or other appropriate agency.
4. TCU must maintain a drug-free awareness program to inform employees working under the contract or grant about:
  - The dangers of drug abuse in the work place
  - The University's policy of maintaining a drug-free workplace
  - The availability of drug counseling and rehabilitation; and
  - The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

## **Counseling for Drug and Alcohol Abuse for Employees**

An employee who voluntarily seeks assistance to correct a drug or alcohol abuse problem will not be subject to disciplinary action as a consequence of such abuse. Even though voluntary assistance has been sought, the employee becomes subject to disciplinary action if the abuse continues.

The university's Substance Use & Recovery Services office, located in Jarvis Hall, has a library of printed resources regarding drug and alcohol abuse. They can also provide a list of off-campus treatment facilities.

TCU offers an Employee Assistance Program (EAP) which is a confidential support service designed to help employees with the issues that affect their life the most. TCU also understands that family members of employees also may benefit from speaking with an EAP professional. To learn more about EAP, employees can contact Human Resources at 817-257-7790 or visit the following website: <https://hr.tcu.edu/employee-services/faculty-staff/benefits/employee-assistance-program/>

## Legal Sanctions for Illegal Use of Alcohol and Other Drugs

Texas State Law		
OFFENSE	CLASS/DEGREE	PUNISHMENT
Manufacture or delivery of controlled substance (drugs)	State Jail Felony to First Degree Felony	Minimum: Up to 2 years in jail and a fine of up to \$10,000 Maximum: 15 years to life in jail and a fine of up to \$250,000
Possession of a controlled substance	Class B Misdemeanor to First Degree Felony	Minimum: Up to 180 days in jail and a fine of up to \$2,000 or both Maximum: 15 years to life in jail and a fine of up to \$250,000
Possession or delivery of marijuana	Class B Misdemeanor to First Degree Felony	Minimum: 180 days in jail or a fine of up to \$2,000, or both Maximum: 5 years to life in jail and a fine of up to \$100,000
Driving while intoxicated (alcohol or other drugs or both)	Class B Misdemeanor Class A Misdemeanor if BAC is equal to or greater than .15 Third Degree Felony if 2 or more prior convictions	Minimum: Confinement of 72 hours unless driver had an open container of alcohol in his/her possession in which case the offense is a Class B misdemeanor with a minimum term of confinement of six days in jail. Maximum: 2 to 10 years in jail and a fine of up to \$10,000
Public intoxication	Class C Misdemeanor  <b>If under 21 years of age,</b> Texas Alcoholic Beverage Code apply ( <a href="#">Sections 106.071 and 106.115</a> )	Fine up to \$500  Fine up to \$500 and attendance at an alcohol awareness program. Where the offender has previously been convicted twice for an alcohol-related offense by a minor, the punishment is a fine of \$250 to \$2,000, jail time of up to 180 days, community service of 8 to 40 hours, driver's license suspension for 30 to 180 days and attendance at an alcohol awareness program.
Purchase, consumption, or possession of alcohol by a <b>minor</b>	Class C Misdemeanor	Attendance at an alcohol awareness program, and when the person has been previously convicted twice for an alcohol-related offense by a minor, the punishment is a fine of not less than \$250 or more than \$2000; confinement in jail for a term not to exceed 180 days; or both the fine and confinement; community service of 8 to 40 hours; suspension of Texas Driver's License or permit for 30 to 180 days and attendance at an alcohol awareness program.
Sale of alcohol to a <b>minor</b>	Class A Misdemeanor	Fine up to \$4,000, up to one year in jail, or both, 180-day driver's license suspension
Purchase of alcohol for a <b>minor</b> or furnishing alcohol to a <b>minor</b>	Class B Misdemeanor	Fine up to \$2,000, up to 180 days in jail, or both
Misrepresentation of age by a <b>minor</b> to person selling or serving alcohol	Class C Misdemeanor	Attendance at an alcohol awareness program, and where the offender is a minor previously convicted twice for alcohol-related offenses, a fine of not less than \$250 or more than \$2000; confinement in jail for a term not to exceed 180 days; or both fine and imprisonment; community service of 8 to 40 hours; suspension of Texas Driver's License for 30 to 180 days and attendance at an alcohol awareness program.

Federal Law		
OFFENSE	MINIMUM PUNISHMENT	MAXIMUM PUNISHMENT
Manufacturing, distribution or dispelling of illegal drugs	Imprisonment up to 3 years, and a fine of \$250,000, or both	Life imprisonment (no parole) and fine up to \$8 million (individual) or \$20 million (other)
Possession of illegal drugs	Imprisonment for up to 1 year and a fine of not less than \$1,000 or both	5 to 20 years imprisonment and fine of at least \$5,000 plus investigation/court costs
Distribution of drugs to a person under 21 years of age	Double the federal penalty for distribution of drugs	Triple the penalty for distribution of drugs

## ALCOHOL AND DRUG ABUSE PREVENTION, EDUCATION AND AWARENESS PROGRAMS

TCU strives to be a world-class, values centered institution. Our mission as a university is to educate individuals to think and act as ethical leaders and responsible citizens in the global community. Through the implementation and campus-wide execution of an alcohol and drug prevention program, we strive to reach this vision.

TCU's prevention efforts are consistent with the 3-in-1 Framework as identified by the National Institute of Alcoholism and Alcohol Abuse (NIAAA) as recommended practices for colleges and universities. This framework focuses on (1) individuals, including at-risk or alcohol-dependent drinkers, (2) the student population as a whole, and (3) the college and the surrounding community. The environmental approaches include: The Community Coalition, *The Alcohol and Drug Awareness Coalition* which was rebranded in 2016 as *The Power 2 Choose*, and peer education housed in the Wellness Promotions office. Individual approaches include utilizing Motivational Interviewing techniques in alcohol and drug assessments with students, as well as the *EVERFI's AlcoholEdu for College* online education program for all incoming students and *EVERFI's AlcoholEdu for Sanctions* online education program for students who violate alcohol policies. Other collaborative education prevention programs and wellness initiatives exist representing the institutionalization of addressing alcohol and drug issues as an entire campus community. These include programs and partnerships with Housing and Residence Life, where they utilize motivational interviewing for every student found in violation of the alcohol policy as well as hosting prevention and education programs in the hall that are available to all students. The Department of Intercollegiate Athletics incorporates prevention practices and substance use education into their Horned Frog Academy in addition to mandating a session with program personnel in Substance Use & Recovery Services for any positive drug screening. Other partnerships include Academic Affairs, Student Development Services, and Fraternity and Sorority Life.

Texas Christian University endorses the Department of Education's Drug Free Schools and Campuses Act (1989, Part 86). The regulations outlined in this act establish a set of minimum requirements for campus alcohol and other drug prevention programs. Compliance with the Drug Free Schools and Campuses Act is a condition of receiving federal funds, or any form of financial assistance under any federal program. TCU has documented through the Biennial Review that it has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees. TCU's biennial compliance report is located through a link on the Substance Use & Recovery Services website (<https://surs.tcu.edu/about-us/#DFSCARegulations>) or in the Substance Use & Recovery Services office in Jarvis Hall, Suite 232.

### Prevention Programs

TCU adheres to a philosophy of student development that incorporates both personal and community wellness. TCU's Campus Recreation and Wellness Promotion office is the primary prevention, education, and outreach program for the campus and works closely with other departments such as Substance Use & Recovery Services, the Counseling Center, Health Center, Student Development Services, etc., to coordinate health promotion planning and implementation.

The programmatic efforts of the Wellness Promotion office focus on enhancing students' overall academic experiences and personal development through the promotion of responsible decision-making and healthy lifestyle choices, including the use of alcohol or other drugs. Through student leader trainings, peer education, social norming, and outreach events, Wellness Promotion encourages students to develop a sense of responsibility for themselves, for others, and for the University by assuming leadership in setting behavioral norms for the campus community. To this end, the Wellness Promotions office sponsors the *Frogs for Wellness Peer Educators*, an organization that brings together students committed to making a positive difference in the university environment regarding all aspects of health and wellness.

Additionally, the Wellness Promotions office, in conjunction with other campus partners such as Substance Use & Recovery Services, works to provide a variety of health and wellness workshops. These workshops cover a wide variety of health and wellness topics, including alcohol and drugs. Programs designed for academic classes, residence halls, and other student groups include information such as personal responsibility, myths and facts about alcohol or other drugs, active bystander intervention regarding alcohol or drug misuse, gender differences and alcohol consumption, and the effects of alcohol and cannabis on sleep. Programs are designed to meet the specific needs of the group or organization requesting the presentation.

TCU is an institutional member of the Association of Recovery in Higher Education (ARHE), a network of professionals, administrators, faculty, staff, student and policymakers exclusively representing collegiate recovery programs and collegiate recovery communities. TCU's Collegiate Recovery Community (CRC) was created in 2016 to enhance the academic success of students in recovery and seeking recovery from Substance Use Disorder by providing a genuine college experience in the absence of alcohol, marijuana, and other substances. The Collegiate Recovery Community

provides weekly peer support meetings, monthly service and social events, alcohol-free events, including football and baseball tailgates, individual counseling for relapse prevention, and opportunities for student development. The CRC supports and promotes a thriving and healthy lifestyle for students in recovery and seeking recovery from addiction through outreach efforts.

Substance Use & Recovery Services also offers individual and group support for students that are affected by a loved one's substance use. A weekly open and anonymous peer support meeting, The Ripple Effect, is open to any student who has been affected. Anyone interested in services available through Substance Use & Recovery Services is encouraged to visit the office located in Jarvis Hall, with the Counseling Center, or to call 817-257-7100. Additional information about all open peer support community meetings can be found at <https://counseling.tcu.edu/peersupport/>.

### **Social Norms Marketing Campaign**

The Power 2 Choose, TCU's social norming campaign, provides TCU students with factual information about campus alcohol use and aims to reduce alcohol consumption. This is done by marketing the areas where students are making wise choices regarding alcohol use, thus, debunking the myth that "every-body's doing it." This campaign is one way the Substance Use & Recovery Services office takes an environmental approach to prevention. The most recent social norms campaign is in collaboration with community partner, Challenge of Tarrant County, Inc.

### **Awareness Campaigns**

The Campus Recreation and Wellness Promotion office, in collaboration with other departments, promotes several annual awareness campaigns that directly, or indirectly, relate to alcohol or other drug prevention and intervention. Examples include Suicide Prevention Week, Men's Health/Movember, Sexual Assault Prevention, Alcohol Awareness, Impaired Driving Prevention, Great American Smoke Out, Sexual Responsibility Week, Safe Spring Break, Eating Disorder Awareness, and National Recovery Awareness Month.

### **Individual Alcohol and Drug Assessments**

Providers in the Substance Use & Recovery Services office conduct individual alcohol and drug assessments with students who are referred to office. These assessments are confidential and provide students with feedback and resources regarding their substance use and current wellness-related goals. Students receiving TCU alcohol and/or drug policy violations are required to complete an educational meeting with a provider as a sanction for their violation. Students needing on-going counseling, additional resources, and/or crisis care will meet with the Substance Use and Recovery Counselor and will be referred to TCU Counseling and Mental Health Center, the Dean of Students Office, or off campus for a higher level of care as appropriate.

### **Alcohol Education Workshops**

Alcohol Education Workshops are conducted one to two times per month during the fall and spring semesters and are designed for student with two or more violations or alcohol-related incidents. These two-hour workshops provide education on standard drink sizes, Blood Alcohol Content (B.A.C), alcohol's effects on the brain and body, gender differences and other personal considerations for decision-making, and discussions of strategies to reduce harms and undesired outcomes.

### **Treatment and Recovery**

When it has been determined that students are experiencing alcohol and/or other drug use disorder, they may be referred to a higher level of care, such as an in- or out-patient treatment facility. Substance Use & Recovery Services professional staff are available to help facilitate this transition and answer questions regarding this process. Students returning to TCU after attending a treatment program are encouraged to contact Substance Use & Recovery Services for information about the Collegiate Recovery Community and other off-campus support resources such as 12-step programs, sober living, sponsorship, mentorship or counseling for recovery support. It is strongly encouraged that students become involved in the recovery community at TCU. Opportunities exist for students in recovery to mentor and support one another.

### **Evaluation and Assessment**

Substance Use & Recovery Services conducts ongoing program evaluations and seeks to provide the most comprehensive and effective services for the TCU community. The Core Alcohol and Drug Survey is distributed to students every two to three years and is used to assess the trends and needs of students. Individual alcohol and drug assessment and Education Workshop evaluations are also used to guide programs and services.

### **Frogs for Wellness Peer Educators**

Frogs for Wellness Peer Educators are students committed to making a positive difference in the university environment. This group of students provide peer education to other students on topics such as stress management, healthy sleep habits, responsible alcohol use, sexual health, and other similar health and wellness issues. Frogs for Wellness Peer Educators serve the TCU community through education, leadership, and role modeling. More information about these student leaders can be found at <https://campusrec.tcu.edu/wellness/frogs-for-wellness/>.

### **Campus Wide Events**

Each year Substance Use & Recovery Services sponsors programs and events for the entire campus. Nationally recognized speakers, alcohol-free programs, student tailgates at home football games, and National Recovery Awareness Month are a few examples of programs that target the entire campus.

### **Community and Professional Connections**

TCU professional staff members are committed to connecting with the greater community whenever possible. Staff hold memberships in the American College Counseling Association, Texas Counseling Association, Texas College Counseling Association the National Association for Student Personnel Administrators (NASPA), and the American College Health Association. The Wellness Education staff and other TCU staff members work closely with Fort Worth community agencies such as Challenge of Tarrant County, Inc., the American Heart Association, and the American Lung Association.

## ALCOHOL & DRUG ABUSE PREVENTION, EDUCATION, AND AWARENESS PROGRAMS

### Programs available for Students and Employees

Description of Program	Additional information
<p><b>TCU Collegiate Recovery Community:</b> Created in 2012 as a peer support group, and formalized in 2016, the CRP offers support for students who want to change their alcohol, cannabis, or other substance use. Students for Recovery Peer Support Community is a weekly open meeting for students to share their experience, strength, and hope. In order to protect the anonymity of the group members, the meetings are only open to TCU students; however members of TCU faculty and staff or alumni in recovery may contact <a href="mailto:recoveryworks@tcu.edu">recoveryworks@tcu.edu</a>. to discuss involvement or sponsorship with this program.</p>	<p>Contact <a href="mailto:recoveryworks@tcu.edu">recoveryworks@tcu.edu</a> or follow @TCUrecovery on Instagram about meetings</p>
<p><b>Presentations:</b> TCU Substance Use &amp; Recovery Services provides educational presentations for groups in the TCU community. Both professional staff and Frogs CARE peer educators are available to address a number of alcohol, other drug, or related health topics. These presentations can be provided for groups such as student organizations, residence halls, student-athletes, and Greek students. Presentations can also be provided for student leader trainings and academic classes.</p>	<p>To request a presentation, contact the Substance Use &amp; Recovery Services office at 817-257-7100.</p>
<p><b>Don't Cancel That Class:</b> Student Affairs' <i>Don't Cancel That Class</i> program can help by coming to your class and making a presentation on a number of topics that are relevant to college students. Campus Recreation &amp; Wellness Promotion offers to make presentations for your classes throughout the year. Some of the course offerings include: Stats &amp; Facts: What's the real buzz on alcohol?; Question, Persuade, Refer—Suicide Prevention Training; All Around Fitness: The 5 Components; Got stress?: Learn How to De-stress like a Pro; Collaborative Communication; Time Management; Voice to Values; and One Million Reasons – Financial Literacy Redefined.</p>	<p>For additional information visit. <a href="https://dontcancelthatclass.tcu.edu/">https://dontcancelthatclass.tcu.edu/</a></p>
<p><b>Peer Support Communities:</b> The Counseling &amp; Mental Health Center fosters peer support communities, led by TCU students who work closely with staff members. The goal of these supportive communities is to expand social support an increase connection with like-minded students.</p>	<p>For a list of current peer support communities visit <a href="https://counseling.tcu.edu/peersupport/">https://counseling.tcu.edu/peersupport/</a></p>
<p><b>Grief Support Group:</b> The Counseling &amp; Mental Health Center promotes psychological health, well-being, and resources for TCU students to cope with personal and academic challenges. This group is for students coping with loss—<i>you don't have to grieve alone</i>.</p>	<p>Visit <a href="http://www.counseling.tcu.edu/peersupport">www.counseling.tcu.edu/peersupport</a> for meeting information</p>
<p><b>Frogs for Wellness Peer Educators:</b> TCU Campus Recreation and Wellness Programs works to promote a holistic approach to wellness within the Horned Frog community. Their goal is to serve students by helping them understand the value of creating a healthy balanced lifestyle that will last a lifetime. The Wellness Education Program, in conjunction with various departments on campus, provides educational presentations on a variety of topics, including stress management, safe drinking, healthy relationships, sleep, nutrition and fitness.</p>	<p>Presentations are conducted at various times during the fall and spring semesters. Programs are also conducted during the summer or contact <a href="mailto:surs@tcu.edu">surs@tcu.edu</a>.</p>
<p><b>Cannabis Education Workshop:</b> A 2-hour educational workshop conducted by addressing the history, physical and psychological effects, legal status, methodology of use, and perceived benefits and risks of Cannabis use.</p>	<p>Workshop available for students. Email <a href="mailto:surs@tcu.edu">surs@tcu.edu</a></p>
<p><b>Alcohol Education Workshop:</b> A 2-hour educational workshop addressing the physical and psychological effects, benefits and risks of use, legal status, and genetic factors of alcohol use, as well as strategies to drink responsibly and reduce harm.</p>	<p>Workshop available for students. Email <a href="mailto:surs@tcu.edu">surs@tcu.edu</a> for more information</p>

# ALCOHOL & DRUG ABUSE PREVENTION, EDUCATION, AND AWARENESS PROGRAMS

## Programs available for Students and Employees

Description of Program	Additional information
<p><b>The Ripple Effect:</b> Open and anonymous peer support group for any TCU student who has been affected by a family member, friend, or loved one's substance use, addiction, or mental illness. In order to protect the anonymity of the group members, the meetings are only open to TCU students; however, members of TCU faculty and staff or alumni in recovery may contact <a href="mailto:recoveryworks@tcu.edu">recoveryworks@tcu.edu</a>. to discuss involvement or sponsorship with this program.</p>	<p>Visit <a href="http://www.counseling.tcu.edu/peersupport">www.counseling.tcu.edu/peersupport</a> for meeting info</p>
<p><b>Wellness Wednesdays:</b> Wellness Education sponsors a Wellness Wednesday's outreach table at the Library every Wednesday during the academic year and open this table up to all campus partners to provide education and resources around their area specialty. Regular programming topics include mental health and suicide prevention, responsible alcohol consumption, gender based violence, spiritual wellness, and financial literacy.</p>	<p>Outreach table every Wednesday in the Library during the academic year</p>

## HOW TO SUPPORT TCU STUDENTS WHEN IT COMES TO NAVIGATING ALCOHOL AND DRUG CULTURE



### PAY ATTENTION TO WARNING SIGNS OF ALCOHOL AND DRUG MISUSE

- Inconsistent work
- Pattern of missing classes
- Sudden anxiety about grades and exams
- Poor time management
- Signs of intoxication (odor of alcohol or cannabis, blood shot eyes, tiredness in class)

*If you notice these signs in a student, address your concerns with the student individually. Consider referring him/her to TCU Alcohol and Drug Education.*

### KNOW THE FACTS ABOUT TCU ALCOHOL AND DRUG CULTURE

- Keep in mind not everyone drinks or uses illegal drugs
- Over 600 incoming students in the fall of 2017 said they would prefer to have a social life that doesn't center around alcohol
- 1/3 of TCU students reported "zero" as their average number of drinks per week
- 20% of TCU students would prefer not to have alcohol available at parties they attend
- TCU students are under the national average for marijuana use. 83% of students are not current users



### GIVE POSITIVE REINFORCEMENTS AND AVOID GENERALIZED STATEMENTS

- Offer credit to students that attend community and university events that focus on wellness or alcohol and other drug education
- Utilize the Don't Cancel that Class program and include wellness based programs into your classroom as a part of the curriculum [www.dontcancelthatclass.tcu.edu](http://www.dontcancelthatclass.tcu.edu)
- Avoid comments like "I know everyone drinks" or "I'm canceling class Friday because no one will show up"
- Remember just because marijuana is legal in some states does not mean it is healthy
- Consider scheduling test and assignment due dates on Mondays and Fridays to encourage lower risk choices on weekends
- Remind students that good choices are celebrated and expected here at TCU

### REACH OUT FOR HELP

- If you notice that a student needs support but you are unsure how to assist them contact Alcohol & Drug Education ([817.257.7100](tel:817.257.7100)) or Campus Life ([817.257.7926](tel:817.257.7926)) for assistance.
- In case of an after-hours emergency, please contact University Police at [817.257.7777](tel:817.257.7777) or call the 24/7 counseling line [817.257.7233](tel:817.257.7233).



## Alcohol and Drug Abuse Resources for Students and Employees

There are a variety of resources available regarding alcohol and other drug information and support. The Substance Use & Recovery Services office has a variety of resources that are available for check-out as well as many handouts and brochures.

Resource	Contact Information	Availability
Substance Use & Recovery Services	817-257-7100	On-campus
TCU Collegiate Recovery Community—for students in recovery	Caroline Sahba—Group Facilitator 817-257-7100	Open to students only. Contact <a href="mailto:recoveryworks@tcu.edu">recoveryworks@tcu.edu</a>
Brown-Lupton Health Center	817-257-7940	On-campus/Students only
Dean of Students Office	817-257-7926	On-campus/Students only
Counseling & Mental Health Center	817-257-7863	<a href="http://www.counseling.tcu.edu">www.counseling.tcu.edu</a>
Student Access and Accommodation	817-257-6567	On-campus/Students only
Arise Recovery Centers on Campus	817-257-7100	On-campus/Students only
Employee Assistance Program (EAP)	1-800-327-1393	University Resource/Faculty and Staff
Fort Worth 12 step and other meeting lists	<a href="http://surs.tcu.edu/wp-content/uploads/2017/12/FWAMeetingsUpdated.pdf">http://surs.tcu.edu/wp-content/uploads/2017/12/FWAMeetingsUpdated.pdf</a>	Community
Alcoholics Anonymous	<a href="https://aa.org/">https://aa.org/</a>	Community
Young People in Recovery	<a href="https://www.facebook.com/youngpeopleinrecovery/">https://www.facebook.com/youngpeopleinrecovery/</a>	Community
Counseling and Testing Centers in Fort Worth/TCU—Referral List	<a href="http://counseling.tcu.edu/wp-content/uploads/2013/11/CMHC-Referral-Provider-List.pdf">http://counseling.tcu.edu/wp-content/uploads/2013/11/CMHC-Referral-Provider-List.pdf</a>	Community
Challenge of Tarrant County	817-336-6617	Community
Texas Alcoholic Beverage Commission (TABC)	512-206-3333	Community
Narcotics Anonymous	<a href="https://na.org/">https://na.org/</a>	Community
Texas Department of State Health Services	1-877-966-3784	State of Texas
National Institute on Alcohol Abuse and Alcoholism (NIAAA)	<a href="mailto:Niaaaweb-r@exchange.nih.gov">Niaaaweb-r@exchange.nih.gov</a>	National
National Institute on Drug Abuse (NIDA)	301-443-1124	National
National Social Norms Center (NSNC)	<a href="http://Socialnorms.org/about-us/">Socialnorms.org/about-us/</a>	National
Office of National Drug Control Policy (ONDCP)	202-456-1111	National
Substance Abuse & Mental Health Services Administration (SAMHSA)	1-877-726-4727	National

## EMERGENCY RESPONSE AND EVACUATION PROCEDURES

### TCU Main Campus

#### Emergency Management at TCU

TCU is committed to providing a safe environment for its faculty, staff and students. Safety is the result of careful attention to operations and everyone's willingness to be prepared should an emergency arise.

Emergency response and evacuation procedures are documented on the TCU Emergency Management website. Procedures for potential emergencies can be found at: <https://publicsafety.tcu.edu/emergency-management/>.

#### Building Emergency Coordinator Program

To assist in emergencies, the University established a program using Building Emergency Coordinators (BECs) that are assigned to each floor of most major buildings on campus. These BECs direct evacuation or seek shelter actions toward the appropriate exits for their floor while ensuring the elevator is not utilized. They are identifiable through their red safety vests. Visit <https://publicsafety.tcu.edu/building-emergency-coordinators/> or contact the Office of Emergency management at 817-257-7771, for further information on this program.

#### Training, Drills, Tests, and Exercises

Announced and/or unannounced drills are scheduled and executed annually to test evacuation and emergency procedures. Effective training in the Emergency Notification System (EMNS), its many components and interrelationships is done on an ongoing basis and all drills are documented by the TCU Department of Public Safety. This training is done in conjunction with the testing of TCU Alert. The systems may be tested and training accomplished more often based on the best judgement of the Emergency Policy Group.

The EMNS will be tested at the minimum of once a year, either announced or unannounced, however TCU strives to test in the following manner:

The **Emergency Mass Notification System** will be tested at the beginning of each semester utilizing all components, including TCU Alert (which includes email and text alerts), indoor and outdoor High Power Speaker Arrays (HPSA) notification speakers. **Indoor speakers** will be tested as required by code and in accordance with repair and maintenance schedules. Advance notification of this testing is provided to the campus community via email and the University website. **Outdoor speakers** will be tested in conjunction with and on the same schedule as the TCU Alert testing.

TCU has adopted an annual, unannounced mandatory testing of the TCU Alert system that includes three (3) emergency messages ("Lockdown", "Evacuate", and "Seek Shelter") for every occupied building on campus. The testing of these buildings is typically conducted in conjunction with the annual training for the Building Deputies and the Building Emergency Coordinators assigned to their respective buildings.

The testing for all residence halls is conducted twice a year. Because the residence halls are mandated under Texas state law to conduct an evacuation drill at least one time per semester, TCU conducts the mandated evacuation drills first, then executes the "Lockdown" and "Seek Shelter" drills immediately following. These drills are scheduled to be completed during the first few weeks of the fall and spring semesters.

Training of EMNS primary and backup operators is held in conjunction with the testing of the system. Competency training is held quarterly for all operators and their backups in addition to after each update to the EMNS system.

The Director of Emergency Management will schedule testing and schedule, along with chairing, a meeting of key players to review the emergency event (with event logs), the response to the event and discuss any issues that need refinement or attention based on the performance of the system and the response teams. Policies and procedures will be updated and/or expanded as necessary and "lessons learned" will be incorporated into future training and testing sessions, as approved by the Emergency Policy Group.

Emergency Management and Marketing & Communication created a series of emergency preparedness videos as part of TCU's ongoing training initiatives. The videos are available to all faculty and staff via emergency preparedness meetings each semester, via the web at <https://publicsafety.tcu.edu/> and via TCU's YouTube channel at any time (<https://www.youtube.com/user/TCU/videos>).

Topics of the videos include:

**Extreme Weather:** Safety tips for extreme weather conditions. Focuses on staying calm during an emergency and finding the best place(s) on campus to remain safe.

<https://publicsafety.tcu.edu/horned-frog-hazards/>

**TCU Faculty and Storm Safety:** Outlines the role of faculty members during an emergency and places to go on campus when an emergency rises.

<https://publicsafety.tcu.edu/emergency-plans-resources/>

TCU's Public Safety department offers training and planning assistance to individuals or groups of students, faculty, and staff. Learn how to prepare, respond, and recover from different emergency situations. To request emergency management training visit <https://publicsafety.tcu.edu/public-safety-training/>.

- Disaster Preparedness and Local Hazards
- Emergency First Aid
- Fire Safety and Suppression
- Building Emergency Coordinator Training
- L.E.S.S. is More
- Run, Hide, Fight—Active Shooter Response

## EMERGENCY PREPAREDNESS & RESPONSE: PROGRAMS AND TRAINING

### Required Training and Programs for Designated Employees

Description of Program	Frequency
<b>Critical Incident &amp; Crisis Management Protocols:</b> This training is conducted annually and covers the topics of Fire/Major Facilities Concerns, Physical Altercations/Weapons/ Student Arrest, Power Outages, Sexual Assault, Domestic Violence, Dating Violence and Stalking, Medical Transport, Non-Life Threatening Medical Transport, Potential Life Threatening Medical Transport, Suicidal behavior/Severe Psychological or Mental Health Concerns, Student Death, Administrative Inspection Procedures, Vandalism, Hate/Intolerance and Injustice, and Criminal Trespass Warnings.	Required training for all Housing & Residence Life, Campus Life and Fraternity and Sorority professional staff members
<b>Emergency Preparedness Training for Resident Assistants and Chapter Resident Advisors:</b> This training is conducted annually and covers the many roles you play in an emergency situation. The types of emergencies covered in the training are threats of violence, fire emergencies, persons of harm, weather related issues, power outages, hazardous materials, and natural disasters.	Required training for all Resident Advisors and Chapter Resident Advisors

## TCU and UNTHSC School of Medicine Campus

### OVERVIEW: Security, Safety and Emergency Preparedness

Education on security, safety, and emergency preparedness protocols for Texas Christian University (TCU) and University of North Texas Health Science Center (UNTHSC) School of Medicine will be provided to school of medicine students, faculty and staff. The school of medicine is committed to ensure a safe and secure environment for its students, faculty and staff on the TCU and UNTHSC campuses as well as at affiliated clinical training sites.

Educational and work experiences take place on the TCU campus, UNTHSC campus and at affiliated clinical teaching sites including hospitals, physician offices and clinics.

- TCU and UNTHSC campus policies, procedures, plans and personnel outline requirements and provide guidance for security, safety, and emergency and disaster preparedness for school of medicine faculty, students and staff at their respective campus facilities.
- Students, faculty and staff of the TCU and UNTHSC School of Medicine are encouraged to be enrolled in both the TCU and UNTHSC university alert systems and be familiar with emergency procedures specific to

these campuses and environments.

- Student safety orientation is provided to all incoming first-year students by TCU and UNTHSC personnel during School of Medicine Welcome Week. Safety orientation for faculty and staff for both TCU and UNTHSC is included in their respective orientation.
- Additional security and safety information is available on the TCU and UNTHSC websites and additional safety training is provided as required.
  - ◆ TCU: <https://publicsafety.tcu.edu/emergency-management/>
  - ◆ UNTHSC: <https://www.unthsc.edu/safety/emergency-management/>
- Affiliation agreements with clinical teaching sites address the importance of safe environments for onsite educational experiences. When at affiliated clinical teaching sites, students and faculty will follow the security, safety, and emergency preparedness plans of the affiliated clinical facility. Affiliated clinical teaching sites verify that they have reviewed the security, safety, and emergency plans with students.

## Emergency Preparedness

Educational experiences take place on the TCU campus, UNTHSC campus, affiliated hospitals, physician offices and clinics. Student safety orientation is provided to all incoming first-year students by TCU and UNTHSC Police and other personnel during MD Welcome Week to acclimate students to the procedures and resources regarding safety and emergencies that pertain to these environments.

These sessions cover prevention topics including emergency and disaster preparedness plans for both campuses, TCU and UNTHSC emergency websites, Frog-Shield overview, and campus emergency communication tools (TCU Alert and UNTHSC Red Alert systems). Additional safety training is provided as required, as students advance through the curriculum, including specific training for each student for their clinical training environments.

## Emergency Management

Visit the [KnoWhat2Do public education campaign website](#) to learn more about how to develop safety plans, and how to prepare for and response to Severe Weather, Mass Violence, Local Hazards, Epidemics and Pandemics.

## Building Evacuation and Severe Weather Refuge Areas

UNTHSC provides building specific floor plans with pre-identified [Severe Weather Refuge Areas](#), floor-plans indicating [Emergency Exits](#) and an [Emergency Assembly Area](#) map that indicates on campus designated areas to assemble outdoors during an evacuation. Click on the links provided, log in with your EUID and password, then click on the link(s) of interest for a copy of the plan.

## Individuals needing assistance during a building evacuation

Individuals who may need assistance to evacuate a UNTHSC building are encouraged to prepare a Personal Evacuation Plan. This Plan can address your specific challenges. At a minimum the Plan should include your cell phone number (if applicable) and your plan for exiting the building or getting to an area of refuge. The Plan can be shared with occupants in your vicinity and others if you would like. The office of Environmental Health and Safety is available to assist you in preparing this Plan. UNTHSC Safety Squad Volunteers can help individuals needing assistance by directing them to areas of refuge (e.g. protected stairwells), and notifying emergency response personnel of the person's location. Transporting individuals with disabilities up and down stairs must be avoided. EHS and UNTHSC Safety Squad Volunteers will collect any pertinent information including individuals that may be in specific areas of refuge. All people, regardless of their circumstances, need to take some responsibility for their safety in an emergency, which means being able to move away from any and all hazards.

Emergency Phone Numbers	
UNTHSC Police Department	817-735-2210
UNTHSC Counseling and Community Resources	866-640-4777
MHMR of Tarrant County – Crisis	1-800-866-2465
School of Medicine Administrator On Call	682-404-7224

# Texas Christian University

## Annual Fire Safety Report

October 2021

\*Includes statistics for  
calendar years 2018,  
2019, and 2020

The TCU logo is displayed in a bold, purple, sans-serif font in the top right corner of the page.

Texas Christian University  
Police Department  
3025 Lubbock Ave., Fort Worth, TX 76129  
[police.tcu.edu](http://police.tcu.edu)

## ANNUAL FIRE SAFETY REPORT

In accordance with the Higher Education Opportunity Act of 2008, institutions with on-campus student housing facilities must annually publish a fire safety report that provides information on campus fire safety practices and standards. Texas Christian University complies with this regulation by including all mandatory fire safety information as part of this annual report. An institution must report statistics for each on-campus student housing facility for the three most recent calendar years for which data is available. Copies of the Annual Fire Safety Report may be obtained at the TCU Police Department located at 3025 Lubbock Avenue, online at <https://police.tcu.edu/crime-information/>, or by calling 817-257-7930.

Texas Christian University maintains a fire log. [The Fire Log](#) table contained in this report is designed to contain a compilation of actual fire statistics for each calendar year (should any exist) for Texas Christian University on-campus student housing. The Fire Log table is designed to include statistics outlining the number of actual fires and the cause of each actual fire, the number of injuries and deaths related to actual fires and the value of property damage related to actual fires for Texas Christian University on-campus student housing (should any exist).

For a fire to be reportable, per the Higher Education Opportunity Act / Clery Act, it must be an actual fire, and it must meet the federal definition of a fire. The Higher Education Opportunity Act (HEOA) regulations define fire as, “any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.”

### ON-CAMPUS STUDENT HOUSING FACILITY FIRE SAFETY SYSTEM

#### Smoke Detectors

TCU has a total of 45 on-campus student housing facilities\*. All University housing facilities have hard-wired smoke detectors. A slight “beeping” sound from the unit indicates a weak battery. In such cases, notify your Resident Advisor, Chapter Resident Advisor or Hall Director of the problem. Do not try to service these detectors yourself. Under no circumstances are you to remove the battery. Tampering with any piece of fire safety equipment is a violation of TCU Code of Student Conduct.

*\*Includes two locations utilized for individuals in quarantine/isolation due to COVID-19*

#### Fire Safety Policies for Students

TCU considers fire safety extremely important and students have an obligation to adhere to University regulations as well as city and state statutes. The following are TCU policies and procedures for matters involving fire safety:

##### Prohibited Items

The following items are prohibited in the Residence Halls: Candles/incense, halogen lamps, broilers/skillets/woks, toaster ovens/toasters, hot-plates, crock pots, rice cookers, electric frying pans, deep fryer, attaching anything near or by sprinkler heads or water pipes, fireworks/explosives, coffee pots, microwaves, refrigerators, space heaters, and all flammable or combustible products.

##### Prohibited Actions

The following actions are prohibited because they can activate the fire systems: Physical activities, such as hockey and basketball, in lounges and hallways, throwing water or other liquids in lounges or hallways, and spraying paint or water in lounges or hallways. Other prohibited actions include tampering with a fire extinguisher, tampering or damaging control valves, smoking in residence halls, breaking a sprinkler head, removing smoke detectors or covers, disabling fire suppression system, blocking exits with furniture or other items, lights, tampering or damaging fire exit lights, pull stations, notification devices, or obstructing locking exit doors.

## Setting a Fire (Arson)

Any individual who sets a fire (commits arson) in or near a University building is subject to immediate suspension from the University, will be charged a fine of \$400, and may be charged for repairing any damage caused by the fire.

### Fire Alarm Evacuation

Whenever a fire alarm sounds, normal evacuation procedures must be followed. All occupants must leave the building and may not return unless told to do so by TCU police or fire officials. A complete floor by floor, room by room check will be made of the building by TCU police and/or fire officials. Occupants must remain outside the building during this check. Any individual who fails to evacuate a building after a fire alarm has sounded will be subject to appropriate disciplinary action and may be charged a fine of \$100.

### False Fire Alarm Sanctions

Every effort will be made to identify the individual(s) who cause a false alarm. When such persons are identified they will be referred to Dean of Students Office for disciplinary action, which may include suspension from the University, even for a first offense. In addition to the appropriate disciplinary action, an assessment of \$400 for the false fire alarm may be charged to the individual involved. In the event that an individual or individuals cannot be identified within 10 class days, the false alarm assessment may be charged to all individuals in the residence hall or living unit with a \$5 minimum charge for each resident.

### Misuse of Fire Safety Equipment (Other than Fire Alarms)

Any individual who misuses or tampers with any fire safety equipment (other than fire alarms) will be subject to appropriate disciplinary action and may be charged a fine of \$100 (minimum) plus the cost of repair or replacement of misused or damaged equipment, cleaning of the facility, and damage to other property. In addition to being subject to University penalties, any student who starts a fire, damages or tampers with the evacuation alarm or misuses fire safety equipment also will be subject to criminal charges. Examples include:

- Tampering with a fire extinguisher
- Tampering or damaging control valves
- Smoking in any residence hall
- Breaking a sprinkler head (s)
- Removing smoke detectors or covers
- Disabling fire suppression system
- Blocking exits with furniture or other items Tampering or damaging fire exit lights, lights, pull stations, notification devices, or obstructing locking exit doors.

## POLICIES ON PORTABLE ELECTRICAL APPLIANCES, SMOKING AND OPEN FLAMES IN STUDENT HOUSING FACILITIES

### Appliances

Since the electrical wiring and outlets in student rooms do not allow for extensive use of electrical appliances, there are certain appliances that are not allowed as use poses health, electrical, or fire risk.

Refrigerators, freezers, and microwaves are not permitted since TCU provides one MicroFridge unit per room (except in the campus apartments).

Appliances prohibited in **non-apartment University housing** and commons include: hot plate, toaster, crock pot, toaster oven, lava lamps, rice cookers, electric frying pan, deep fryer, automatic coffee makers, kettles, ceiling fan, window fan, air conditioner, space heater and halogen lamps.

Appliances prohibited in the **University apartments** are: toaster oven, lava lamps, electric frying pan, deep fryer, ceiling fan, window fan, air conditioner, space heater and halogen lamps.

### **Extension Cords**

Because many university housing fires occur as a result of poor wiring on appliances and overloaded “lamp cord” type extension cords inside individual rooms, only heavy-duty extension cords are allowed. These may be purchased at most hardware stores. Furthermore, extension cords with built-in circuit breakers are strongly recommended. Extension cords may not be run under carpets or looped over curtains or bedspreads. Since overloads will cause tripped circuit breakers or blown fuses, both of which interrupt service and could cause a fire, only four approved appliances are allowed per outlet.

### **Non-Smoking Policy**

In order to encourage a culture of health and wellness for all students, faculty, staff and guests, of the university, Texas Christian University prohibits the use of all tobacco products and smoking on property owned by the university. Smoking and tobacco products include cigars, cigarettes, chewing tobacco, snuff, e-cigarettes/vapes, and hookahs. The possession of all tobacco products and electronic delivery devices [e-cigs, vapes, JUULs, e-hookahs, vape pens, and electronic nicotine delivery systems (ENDS)], is prohibited in residence halls, regardless of the age of the owner.

People wishing to use tobacco as part of an established religious ceremony, academic or research activity may contact the Vice Chancellor for Student Affairs to request an exemption for those activities.

### **Open Flames**

With the safety of students in mind, it is prohibited to have any device that has an open flame in any location within a TCU residence hall (this includes but is not limited to any candles, with or without the wick, or incense).

## **FIRE SAFETY AND FIRE DRILLS**

A fire in a university housing facility can endanger the lives of hundreds of people and destroy thousands of dollars worth of property. Fire safety should not be taken for granted. Every member of the campus has a responsibility to help prevent fires. Every student should be aware of potential fire hazards and know proper emergency procedures and phone numbers. The leading fire hazards in university housing facilities include open flames (such as candles), decorations, trash, flammable liquids, halogen lamps, small extension cords, and appliances. False alarms are also one of the greatest hazards. They create a mood of apathy, which leads to slow reactions in the case of a real fire. Please take the necessary precautions to insure that your room does not have fire hazards. Keep your room as uncluttered as possible. Use your appliances carefully. Report opened fire doors, blocked exits, and accumulated trash to your hall staff.

Your University housing facility is equipped with several fire safety features with which you should be familiar. Fire alarms and smoke detectors are located throughout the building. Know where these are located and how they operate. Every hall has an escape plan for every resident, which will be discussed at your Welcome Meeting during the first week of each semester. A fire drill will be held early in the semester to practice your escape procedures. Fire doors are located throughout the building and should be kept closed at all times. Instructions for what to do in case of a fire will be discussed each semester to familiarize you with procedures to follow in case of a fire.

## **PROCEDURES FOR STUDENT HOUSING EVACUATIONS IN THE CASE OF A FIRE**

Whenever a fire alarm sounds, normal evacuation procedures must be followed. All occupants are required to leave the building and may not return until permitted by TCU Police or fire officials. A complete floor-by-floor, room-by-room check will be made of the building by Housing & Residence Life or Fraternity and Sorority Life Staff, along with TCU Police and/or fire officials whenever possible. Occupants must remain outside the building during this check. Any individual who fails to evacuate a building after a fire alarm has sounded will be subject to appropriate disciplinary action and may be charged a fine of at least \$100. Smoke, not heat or flames, is the major cause of casualties in residence hall fires, and an orderly and prompt evacuation is critical. Remember that smoke, not heat or flames, is the major cause of casualties in University housing facility fires - orderly and prompt evacuation is critical.

Know these procedures in the case of an evacuation:

1. Leave the building immediately upon hearing the fire alarm sound. Under normal conditions, all students are expected to evacuate from University housing facilities in less than 3 minutes. All occupants must leave the building and may not return unless told to do so by Texas Christian University Police officers or fire officials.
2. Learn the locations of all exits nearest to your room. Do not assume your regular exit is closest or safest. If possible, wear shoes and dress appropriately for the weather conditions.

3. When you leave your room, close the door.
4. If smoke is present, crawl low to the floor or stay in your room.
5. Only use stairways; never use an elevator.
6. Warn fellow neighbors by knocking on doors as you quickly make your way to the nearest exit. Once outside, go to the building collection area at least 150 feet away from the building.
7. If you cannot leave your room for any reason:
  - a. block all openings with wet towels
  - b. call TCU Police (817-257-7777) or 911 and advise the dispatcher of your location
  - c. stay close to the window holding a wet towel to your face;
  - d. do not open the windows except to alert rescue personnel by hanging a white sheet or cloth out the windows.

If you see flames or smell smoke in University housing or other building, activate the fire alarm (pull station) on your way OUT of the building.

Call TCU Police (817-257-7777) who will notify the Fort Worth Fire Department and lead them to the correct location on campus.

## **FIRE SAFETY EDUCATION AND TRAINING PROGRAMS**

TCU offers fire safety education and training programs for students and employees.

### **For Students:**

Every member of the campus has a responsibility to help prevent fires. Every student is made aware of potential fire hazards and provided information regarding proper emergency procedures and phone numbers. Every student housing facility has an escape plan for every resident, which is discussed at the mandatory all-hall Welcome Meeting during the first week of each semester. A fire drill is held early in the semester to practice escape procedures. Fire doors are to be kept closed at all times.

Additionally at the beginning of each academic year, the TCU Residence Hall Fire Safety Policy and Procedures brochure is placed in the room of each student when they arrive. This brochure contains information regarding fire safety policies, arson, false fire alarm sanctions, evacuating from your hall in an emergency, misuse of fire safety equipment (other than fire alarms), and prohibited items and actions. These topics are addressed during the required all-hall Welcome Meeting.

### **For Employees:**

TCU conducts annual *Emergency Preparedness Training* for Resident Assistants and Chapter Resident Advisors. This training is conducted annually and covers the many roles you play in an emergency situation. The types of emergencies covered in the training are threats of violence, fire emergencies, persons of harm, weather related issues, power outages, hazardous materials, and natural disasters. Resident Assistants, Chapter Resident Assistants and Hall Directors are also trained on evacuation procedures, causes and types of fires, fire safety and prevention, and the organization to which individuals should report that a fire has occurred.

Additionally, the professional staff members within the following units of Student Affairs receive Critical Incident & Crisis Management Protocols training on an annual basis: Housing & Residence Life, Dean of Students Office, and Fraternity and Sorority Life. This session includes training on the topic of *Fire/Major Facilities Concerns* along with various other crisis situations.

Additionally, individuals designated as Building Emergency Coordinators are annually provided training on various topics, including fire emergencies and evacuating and securing buildings during emergencies. The Building Emergency Coordinator program is coordinated through the TCU Public Safety Department.

## **REPORTING THAT A FIRE HAS OCCURRED**

For purposes of including a fire in the statistics in the annual fire safety report, fires that have been extinguished before activating a fire alarm device should be reported to the TCU Police Department at 817-257-7777 and to Residential Services at 817-257-6855.

## **FUTURE IMPROVEMENTS IN FIRE SAFETY**

TCU continuously seeks to improve its fire safety and fire prevention efforts. In conjunction with the Fort Worth Fire Department, TCU continuously evaluates current best practices and industry standards to improve its fire safety and prevention efforts. TCU regularly revises fire safety and education programs to reflect these practices and standards to help ensure the safety of all students, faculty, and staff.

Additionally, the TCU Department of Public Safety has formalized the After-Action Improvement Process to ensure TCU continuously enhances existing emergency response capabilities following the occurrence of an incident, exercise, or a special event. The After-Action Improvement Process includes the following:

- Identifying strengths and weaknesses of the incident;
- Issues and tracks corrective actions to improve future responses; and
- Documents lessons learned to promote continuous growth of the emergency management program.

## TCU Student Housing Facilities

Name of Facility	Building Address
Arnold Hall	3412 Pond Drive
Amon G. Carter Hall	3102 Main Drive
Pamela and Edward Clark Hall	3604 Pond Drive
Clark Hall	2950 South University Drive
Colby Hall	3200 Main Drive
Foster Hall	3100 Main Drive
GrandMarc North	2855 West Bowie
GrandMarc South	2855 West Bowie
Marlene Moss Hays Hall	3550 Pond Drive
Teresa and Luther King Hall	3204 Main Drive
Milton Daniel Hall	3205 Main Drive
Marion Hall	3600 Pond Drive
Moncrief Hall	2950 Stadium Drive
Richards Hall	3432 Pond Drive
Kellye Wright Samuelson Hall	3202 Main Drive
Sherley Hall	3205 West Cantey Street
Waits Hall	3105 West Cantey Street
Mary and Robert J. Wright Hall	3104 Main Drive
Britian (TBPW)	3103 Main Drive
Fish (TBPW)	3140 Bellaire Drive North
Herndon (TBPW)	3105 Main Drive
Mabee (TBPW)	3101 Main Drive
Mullins (TBPW)	3142 Bellaire Drive North
Walker (TBPW)	3111 Main Drive
McCart Housing—C1	2901 McCart Ave.
McCart Housing—C2	2921 McCart Ave.
McCart Housing—C3	2945 McCart Ave.
McCart Housing—C4	2965 McCart Ave.
Sandage Housing—C5	2900 Sandage Ave.
Sandage Housing—C6	2920 Sandage Ave.
Sandage Housing—C7	2940 Sandage Ave.
Sandage Housing—C8	2960 Sandage Ave.
Village East	2737 Merida Ave.
Moore House	2931 Sandage Ave.
Able Hanger/Beasley	2901 Sandage Ave.
Hill/Mabee	2951 Sandage Ave.
Greek Village SA1	3428 Pond Drive
Greek Village SA2	3500 Pond Drive
Greek Village SA3	3508 Pond Drive
Greek Village SA4	3516 Pond Drive
Greek Village SA5	3549 Bellaire Drive North
Greek Village SB1	3624 Pond Drive
Greek Village FA1	3501 Bellaire Drive North
Greek Village FA2	3632 Pond Drive

## TCU Student Housing Facilities

Name of Facility	Building Address
Greek Village FA3	3532 Pond Drive
Greek Village FB1	3436 Pond Drive
Greek Village FB2	3524 Pond Drive
Liberty Loft Apartments*	3517 S University Drive
SpringHill Suites Hotel*	3250 Lovell Ave
Sadler Hall	3503 Pond Drive— <i>Not in service in 2018, 2019, 2020</i>
Moody Hall	3505 Pond Drive— <i>Not in service in 2018, 2019, 2020</i>
Shelburne Hall	3507 Pond Drive— <i>Not in service in 2018, 2019, 2020</i>
Wiggins Hall	3501 Pond Drive— <i>Not in service in 2018, 2019, 2020</i>
Tomlinson Hall (Greek)	3506 Pond Drive— <i>Not in service in 2019, 2020</i>
Martin Moore Hall (Greek)	3504 Pond Drive— <i>Not in service in 2019, 2020</i>

\*Liberty Loft Apartments and SpringHill Suites Hotel: Locations utilized for students in quarantine/isolation

# **Fire Statistics & Fire Safety Systems and Fire Drills**

## 2020 Fire Statistics

Name of Facility	Number of Fires	Category of Fire	Cause of Fire	Number of Fire Related Injuries	Number of Fire Related Deaths	Damage
Arnold Hall	0	N/A	N/A	0	0	0
Amon G. Carter Hall	0	N/A	N/A	0	0	0
Pamela and Edward Clark Hall	0	N/A	N/A	0	0	0
Clark Hall	0	N/A	N/A	0	0	0
Colby Hall	0	N/A	N/A	0	0	0
Foster Hall	0	N/A	N/A	0	0	0
GrandMarc North	0	N/A	N/A	0	0	0
GrandMarc South	0	N/A	N/A	0	0	0
Marlene Moss Hays Hall	0	N/A	N/A	0	0	0
Teresa and Luther King Hall	0	N/A	N/A	0	0	0
Milton Daniel Hall	0	N/A	N/A	0	0	0
Marion Hall	0	N/A	N/A	0	0	0
Moncrief Hall	0	N/A	N/A	0	0	0
Richards Hall	0	N/A	N/A	0	0	0
Kellye Wright Samuelson Hall	0	N/A	N/A	0	0	0
Sherley Hall	1	Intentional	Open flame	0	0	\$0-\$99
Waits Hall	0	N/A	N/A	0	0	0
Mary and Robert J. Wright Hall	0	N/A	N/A	0	0	0
Britian (TBPW)	0	N/A	N/A	0	0	0
Fish (TBPW)	0	N/A	N/A	0	0	0
Herndon (TBPW)	0	N/A	N/A	0	0	0
Mabee (TBPW)	0	N/A	N/A	0	0	0
Mullins (TBPW)	0	N/A	N/A	0	0	0
Walker (TBPW)	0	N/A	N/A	0	0	0
McCart Housing—C1	0	N/A	N/A	0	0	0
McCart Housing—C2	0	N/A	N/A	0	0	0
McCart Housing—C3	0	N/A	N/A	0	0	0
McCart Housing—C4	0	N/A	N/A	0	0	0
Sandage Housing—C5	0	N/A	N/A	0	0	0
Sandage Housing—C6	0	N/A	N/A	0	0	0
Sandage Housing—C7	0	N/A	N/A	0	0	0
Sandage Housing—C8	0	N/A	N/A	0	0	0
Village East	0	N/A	N/A	0	0	0
Moore House	0	N/A	N/A	0	0	0
Able Hanger/Beasley	0	N/A	N/A	0	0	0
Hill/Mabee	0	N/A	N/A	0	0	0
Greek Village SA1	0	N/A	N/A	0	0	0
Greek Village SA2	0	N/A	N/A	0	0	0
Greek Village SA3	0	N/A	N/A	0	0	0
Greek Village SA4	0	N/A	N/A	0	0	0
Greek Village SA5	0	N/A	N/A	0	0	0
Greek Village SB1	0	N/A	N/A	0	0	0

## 2020 Fire Statistics

Name of Facility	Number of Fires	Category of Fire	Cause of Fire	Number of Fire Related Injuries	Number of Fire Related Deaths	Damage
Greek Village FA1	0	N/A	N/A	0	0	0
Greek Village FA2	0	N/A	N/A	0	0	0
Greek Village FA3	0	N/A	N/A	0	0	0
Greek Village FB1	0	N/A	N/A	0	0	0
Greek Village FB2	0	N/A	N/A	0	0	0
Liberty Loft Apartments	0	N/A	N/A	0	0	0
SpringHill Suites Hotel	0	N/A	N/A	0	0	0
Sadler Hall	Not In Service					
Moody Hall	Not In Service					
Shelburne Hall	Not In Service					
Wiggins Hall	Not In Service					
Tomlinson Hall (Greek)	Not In Service					
Martin Moore Hall (Greek)	Not In Service					

## 2020 Fire Safety Systems and Fire Drills

Name of Facility	Sprinkler or Fire Suppression System	Heat and/or Smoke Detector	Fire Extinguisher Device	Fire Alarm^	Strobe Lights	Number of Mandatory Supervised Fire Drills	Student Trained to Evacuate Building/ Meet at Assembly Area
Arnold Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Amon G. Carter Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Pamela and Edward Clark Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Clark Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Colby Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Foster Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
GrandMarc North	Yes	Yes	Yes	Yes	Yes	2	Yes
GrandMarc South	Yes	Yes	Yes	Yes	Yes	2	Yes
Marlene Moss Hays Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Teresa and Luther King Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Milton Daniel Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Marion Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Moncrief Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Richards Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Kellye Wright Samuelson Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Sherley Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Waits Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Mary and Robert J. Wright Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Britian (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Fish (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Herndon (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Mabee (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Mullins (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Walker (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C1	Yes	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C2	Yes	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C3	Yes	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C4	Yes	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C5	Yes	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C6	Yes	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C7	Yes	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C8	Yes	Yes	Yes	Yes	Yes	2	Yes
Village East	Yes	Yes	Yes	Yes	Yes	2	Yes
Moore House	Yes	Yes	Yes	Yes	Yes	2	Yes
Able Hanger/Beasley	Yes	Yes	Yes	Yes	Yes	2	Yes
Hill/Mabee	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village SA1	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village SA2	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village SA3	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village SA4	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village SA5	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village SB1	Yes	Yes	Yes	Yes	Yes	2	Yes

## 2020 Fire Safety Systems and Fire Drills

Name of Facility	Sprinkler or Fire Suppression System	Heat and/or Smoke Detector	Fire Extinguisher Device	Fire Alarm^	Strobe Lights	Number of Mandatory Supervised Fire Drills	Student Trained to Evacuate Building/ Meet at Assembly Area
Greek Village FA1	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village FA2	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village FA3	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village FB1	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village FB2	Yes	Yes	Yes	Yes	Yes	2	Yes
Liberty Loft Apartments*	Yes	Yes	Yes	Yes	Yes	0	No
SpringHill Suites Hotel*	Yes	Yes	Yes	Yes	Yes	0	No
Sadler Hall	Not In Service						
Moody Hall	Not In Service						
Shelburne Hall	Not In Service						
Wiggins Hall	Not In Service						
Tomlinson Hall (Greek)	Not In Service						
Martin Moore Hall (Greek)	Not In Service						

^Fire alarm systems are tested on an annual basis during the winter break that occurs between semesters (late December/early January)

\*Liberty Loft Apartments and SpringHill Suites Hotel: Locations utilized for students in quarantine/isolation

## 2019 Fire Statistics

Name of Facility	Number of Fires	Category of Fire	Cause of Fire	Number of Fire Related Injuries	Number of Fire Related Deaths	Damage
Arnold Hall	0	N/A	N/A	0	0	0
Amon G. Carter Hall	0	N/A	N/A	0	0	0
Pamela and Edward Clark Hall	0	N/A	N/A	0	0	0
Clark Hall	0	N/A	N/A	0	0	0
Colby Hall	0	N/A	N/A	0	0	0
Foster Hall	0	N/A	N/A	0	0	0
GrandMarc North	0	N/A	N/A	0	0	0
GrandMarc South	0	N/A	N/A	0	0	0
Marlene Moss Hays Hall	0	N/A	N/A	0	0	0
Teresa and Luther King Hall	0	N/A	N/A	0	0	0
Milton Daniel Hall	0	N/A	N/A	0	0	0
Marion Hall	0	N/A	N/A	0	0	0
Moncrief Hall	0	N/A	N/A	0	0	0
Richards Hall	0	N/A	N/A	0	0	0
Kellye Wright Samuelson Hall	0	N/A	N/A	0	0	0
Sherley Hall	0	N/A	N/A	0	0	0
Waits Hall	0	N/A	N/A	0	0	0
Mary and Robert J. Wright Hall	1	Intentional	Open flame	0	0	\$0.00
Britian (TBPW)	0	N/A	N/A	0	0	0
Fish (TBPW)	0	N/A	N/A	0	0	0
Herndon (TBPW)	0	N/A	N/A	0	0	0
Mabee (TBPW)	0	N/A	N/A	0	0	0
Mullins (TBPW)	0	N/A	N/A	0	0	0
Walker (TBPW)	0	N/A	N/A	0	0	0
McCart Housing—C1	0	N/A	N/A	0	0	0
McCart Housing—C2	0	N/A	N/A	0	0	0
McCart Housing—C3	0	N/A	N/A	0	0	0
McCart Housing—C4	0	N/A	N/A	0	0	0
Sandage Housing—C5	0	N/A	N/A	0	0	0
Sandage Housing—C6	0	N/A	N/A	0	0	0
Sandage Housing—C7	0	N/A	N/A	0	0	0
Sandage Housing—C8	0	N/A	N/A	0	0	0
Village East	0	N/A	N/A	0	0	0
Moore House	0	N/A	N/A	0	0	0
Able Hanger/Beasely	0	N/A	N/A	0	0	0
Hill/Mabee	0	N/A	N/A	0	0	0
Greek Village FA2	0	N/A	N/A	0	0	0
Greek Village SA1	0	N/A	N/A	0	0	0
Greek Village SA2	0	N/A	N/A	0	0	0
Greek Village SA3	0	N/A	N/A	0	0	0
Greek Village SA4	0	N/A	N/A	0	0	0

## 2019 Fire Statistics

Name of Facility	Number of Fires	Category of Fire	Cause of Fire	Number of Fire Related Injuries	Number of Fire Related Deaths	Damage
Greek Village SA5	0	N/A	N/A	0	0	0
Greek Village SB1	0	N/A	N/A	0	0	0
Sadler Hall				Not In Service		
Moody Hall				Not In Service		
Shelburne Hall				Not In Service		
Wiggins Hall				Not In Service		
Tomlinson Hall (Greek)				Not In Service		
Martin Moore Hall (Greek)				Not In Service		

## 2019 Fire Safety Systems and Fire Drills

Name of Facility	Sprinkler or Fire Suppression System	Heat and/or Smoke Detector	Fire Extinguisher Device	Fire Alarm^	Strobe Lights	Number of Mandatory Supervised Fire Drills	Student Trained to Evacuate Building/ Meet at Assembly Area
Arnold Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Amon G. Carter Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Pamela and Edward Clark Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Clark Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Colby Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Foster Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
GrandMarc North	Yes	Yes	Yes	Yes	Yes	2	Yes
GrandMarc South	Yes	Yes	Yes	Yes	Yes	2	Yes
Marlene Moss Hays Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Teresa and Luther King Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Milton Daniel Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Marion Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Moncrief Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Richards Hall	Yes	Yes	Yes	Yea	Yes	2	Yes
Kellye Wright Samuelson Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Sherley Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Waits Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Mary and Robert J. Wright Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Britian (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Fish (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Herndon (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Mabee (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Mullins (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Walker (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C1	Yes	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C2	Yes	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C3	Yes	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C4	Yes	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C5	Yes	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C6	Yes	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C7	Yes	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C8	Yes	Yes	Yes	Yes	Yes	2	Yes
Village East	Yes	Yes	Yes	Yes	Yes	2	Yes
Moore House	Yes	Yes	Yes	Yes	Yes	2	Yes
Able Hanger/Beasley	Yes	Yes	Yes	Yes	Yes	2	Yes
Hill/Mabee	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village FA2	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village SA1	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village SA2	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village SA3	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village SA4	Yes	Yes	Yes	Yes	Yes	2	Yes

## 2019 Fire Safety Systems and Fire Drills

Name of Facility	Sprinkler or Fire Suppression System	Heat and/or Smoke Detector	Fire Extinguisher Device	Fire Alarm <sup>^</sup>	Strobe Lights	Number of Mandatory Supervised Fire Drills	Student Trained to Evacuate Building/ Meet at Assembly Area
Greek Village SA5	Yes	Yes	Yes	Yes	Yes	2	Yes
Greek Village SB1	Yes	Yes	Yes	Yes	Yes	2	Yes
Sadler Hall	Not In Service						
Moody Hall	Not In Service						
Shelburne Hall	Not In Service						
Wiggins Hall	Not In Service						
Tomlinson Hall (Greek)	Not In Service						
Martin Moore Hall (Greek)	Not In Service						

<sup>^</sup>Fire alarm systems are tested on an annual basis during the winter break that occurs between semesters (late December/early January)

## 2018 Fire Statistics

Name of Facility	Number of Fires	Category of Fire	Cause of Fire	Number of Fire Related Injuries	Number of Fire Related Deaths	Damage
Amon G. Carter Hall	0	N/A	N/A	0	0	0
Pamela and Edward Clark Hall	0	N/A	N/A	0	0	0
Clark Hall	0	N/A	N/A	0	0	0
Colby Hall	0	N/A	N/A	0	0	0
Foster Hall	0	N/A	N/A	0	0	0
GrandMarc North	0	N/A	N/A	0	0	0
GrandMarc South	0	N/A	N/A	0	0	0
Marlene Moss Hays Hall	0	N/A	N/A	0	0	0
Teresa and Luther King Hall	0	N/A	N/A	0	0	0
Milton Daniel Hall	0	N/A	N/A	0	0	0
Marion Hall	0	N/A	N/A	0	0	0
Moncrief Hall	0	N/A	N/A	0	0	0
Kellye Wright Samuelson Hall	0	N/A	N/A	0	0	0
Sherley Hall	0	N/A	N/A	0	0	0
Waits Hall	0	N/A	N/A	0	0	0
Mary and Robert J. Wright Hall	0	N/A	N/A	0	0	0
Britian (TBPW)	0	N/A	N/A	0	0	0
Fish (TBPW)	0	N/A	N/A	0	0	0
Herndon (TBPW)	0	N/A	N/A	0	0	0
Mabee (TBPW)	0	N/A	N/A	0	0	0
Mullins (TBPW)	0	N/A	N/A	0	0	0
Walker (TBPW)	0	N/A	N/A	0	0	0
McCart Housing—C1	0	N/A	N/A	0	0	0
McCart Housing—C2	0	N/A	N/A	0	0	0
McCart Housing—C3	0	N/A	N/A	0	0	0
McCart Housing—C4	0	N/A	N/A	0	0	0
Sandage Housing—C5	0	N/A	N/A	0	0	0
Sandage Housing—C6	0	N/A	N/A	0	0	0
Sandage Housing—C7	0	N/A	N/A	0	0	0
Sandage Housing—C8	0	N/A	N/A	0	0	0
Village East	0	N/A	N/A	0	0	0
Moore House	1	Unintentional	Cooking	0	0	\$0.00
Able Hanger/Beasely	0	N/A	N/A	0	0	0
Hill/Mabee	0	N/A	N/A	0	0	0
Sadler Hall	Not in Service					
Moody Hall	Not in Service					
Shelburne Hall	Not in Service					
Wiggins Hall	Not in Service					
Tomlinson Hall (Greek)	0	N/A	N/A	0	0	0
Martin Moore Hall (Greek)	0	N/A	N/A	0	0	0

## 2018 Fire Statistics

Name of Facility	Number of Fires	Category of Fire	Cause of Fire	Number of Fire Related Injuries	Number of Fire Related Deaths	Damage
Greek Village FA2	0	N/A	N/A	0	0	0
Greek Village SA1	0	N/A	N/A	0	0	0
Greek Village SA2	0	N/A	N/A	0	0	0
Greek Village SA3	0	N/A	N/A	0	0	0
Greek Village SA4	1	Unintentional	Open flame	0	0	\$0.00
Greek Village SA5	0	N/A	N/A	0	0	0
Greek Village SB1	0	N/A	N/A	0	0	0

\*Moore House; 2931 Sandage Ave.

\*\*Greek Village SA4; 3516 Pond Drive

## 2018 Fire Safety Systems and Fire Drills

Name of Facility	Sprinkler or Fire Suppression System	Heat and/or Smoke Detector	Fire Extinguisher Device	Fire Alarm <sup>A</sup>	Strobe Lights	Number of Mandatory Supervised Fire Drills	Student Trained to Evacuate Building/ Meet at Assembly Area
Amon G. Carter Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Pamela and Edward Clark Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Clark Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Colby Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Foster Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
GrandMarc North	Yes	Yes	Yes	Yes	Yes	2	Yes
GrandMarc South	Yes	Yes	Yes	Yes	Yes	2	Yes
Marlene Moss Hays Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Teresa and Luther King Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Milton Daniel Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Marion Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Moncrief Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Kellye Wright Samuelson Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Sherley Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Waits Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Mary and Robert J. Wright Hall	Yes	Yes	Yes	Yes	Yes	2	Yes
Britian (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Fish (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Herndon (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Mabee (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Mullins (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
Walker (TBPW)	Yes	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C1	No	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C2	No	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C3	No	Yes	Yes	Yes	Yes	2	Yes
McCart Housing—C4	No	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C5	No	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C6	No	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C7	No	Yes	Yes	Yes	Yes	2	Yes
Sandage Housing—C8	No	Yes	Yes	Yes	Yes	2	Yes
Village East	Yes	Yes	Yes	Yes	Yes	0	Yes
Moore House	Yes	Yes	Yes	Yes	Yes	2	Yes
Able Hanger/Beasley	Yes	Yes	Yes	Yes	Yes	2	Yes
Hill/Mabee	Yes	Yes	Yes	Yes	Yes	2	Yes
Sadler Hall	Not in Service						
Moody Hall	Not in Service						
Shelburne Hall	Not in Service						
Wiggins Hall	Not in Service						
Tomlinson Hall (Greek)	Yes	Yes	Yes	Yes	Yes	2	Yes
Martin Moore Hall (Greek)	Yes	Yes	Yes	Yes	Yes	2	Yes

## 2018 Fire Safety Systems and Fire Drills

Name of Facility	Sprinkler or Fire Suppression System	Heat and/or Smoke Detector	Fire Extinguisher Device	Fire Alarm^	Strobe Lights	Number of Mandatory Supervised Fire Drills	Student Trained to Evacuate Building/ Meet at Assembly Area
Greek Village FA2	Yes	Yes		Yes	Yes	2	Yes
Greek Village SA1	Yes	Yes		Yes	Yes	2	Yes
Greek Village SA2	Yes	Yes		Yes	Yes	2	Yes
Greek Village SA3	Yes	Yes		Yes	Yes	2	Yes
Greek Village SA4	Yes	Yes		Yes	Yes	2	Yes
Greek Village SA5	Yes	Yes		Yes	Yes	2	Yes
Greek Village SB1	Yes	Yes		Yes	Yes	2	Yes

^Fire alarm systems are tested on an annual basis during the winter break that occurs between semesters (late December/early January)

## ADDITIONAL RESOURCES

### TCU Health, Counseling, Mental Health, and Other Resources

Brown-Lupton Health Center	817-257-7940
Dean of Students Office	817-257-7926
Counseling and Mental Health Center	817-257-7863
Need to Talk– Counseling Helpline	817-257-7233
Religious & Spiritual Life	817-257-7830
Substance Use & Recovery Services	817-257-7100
Employee Assistance Program	817-327-1393

### Fort Worth Hospitals and Agencies

Harris Downtown Emergency Room	817-250-3333
Harris Methodist Hospital	817-250-2000
Harris HEB Emergency Room	817-685-4611
Harris Southwest Hospital	817-453-5000
John Peter Smith Hospital	817-702-3431
Cook Children’s Hospital	817-885-4000
Rape Crisis Center Hotline	817-927-2737
<a href="#">Women’s Center of Tarrant County</a>	817-927-4000
<a href="#">SafeHaven of Tarrant County</a>	1-877-701-7233
<a href="#">One Safe Place</a>	817-916-4323
<a href="#">North Texas Area Community Health Center</a>	817-625-4254
Tarrant County District Victim Assistance	817-884-2740

### State of Texas and National Services

Victims Services	1-800-848-4284
Crime Victim’s Compensation	1-800-983-9933
MHMR Consumer Services	1-800-252-8154
Missing Persons Clearinghouse	1-800-346-3243
Poison Control Center	1-800-764-7661
Sexual Assault Prevention/Crisis	512-936-1270
Texas Crime Stoppers	1-800-252-8477
<a href="#">National Domestic Violence Hotline</a>	1-800-799-SAFE (7233)
<a href="#">National Suicide Prevention Hotline</a>	1-800-273-8255

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